Submission Instructions

1. **Print the Partnership Letter (Page 2 of this document) on your company letterhead.**

2. **Sign the Letter**
   The designated Chief Executive/Signatory (Eden Freeman) must sign the Partnership Letter.

3. **Mail the Letter to:**
   Jean Lupinacci  
   Director, Commercial & Industrial Branch  
   ENERGY STAR  
   1200 Pennsylvania Avenue, NW (6202J)  
   Washington, DC 20460

   **Overnight Mailing Address:**
   Jean M. Lupinacci  
   Director, Commercial & Industrial Branch  
   ENERGYSTAR  
   1310 L Street NW, Room 910  
   Washington, DC 20005

Please mail your signed Partnership Letter within 30 days. Upon receipt of your signed Partnership Letter you will receive an email confirmation within 2-4 weeks.
June 06, 2014

Ms. Jean Lupinacci
Director, ENERGY STAR Commercial & Industrial Branch
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW (6202J)
Washington, DC 20460

Dear Ms. Lupinacci:

With this letter, City of Sandy Springs, GA joins ENERGY STAR as a Partner, and makes a fundamental commitment to protect the environment through the continuous improvement of our energy performance. We believe that an organization-wide energy management approach will help us enhance our financial health and aid in preserving the environment for future generations. In partnership with ENERGY STAR, we will:

- Measure and track the energy performance of our organization’s facilities where possible by using tools such as those offered through ENERGY STAR,
- Develop and implement a plan consistent with the ENERGY STAR Energy Management Guidelines to achieve energy savings,
- Help spread the word about the importance of energy efficiency to our staff and community,
- Support the ENERGY STAR Challenge, a national call-to-action to help improve the energy efficiency of America’s commercial and industrial buildings by 10 percent or more, and
- Highlight our achievements with recognition offered through ENERGY STAR.

We understand that our commitment to measure, track, and improve the energy performance of our organization is supported by the resources and tools offered through ENERGY STAR. In addition, we understand that we will be recognized on the ENERGY STAR web site as a Partner and as a supporter of the ENERGY STAR Challenge. To be eligible for additional recognition, we will share with EPA our progress and milestone achievements. As a Partner, we agree to follow all applicable terms and conditions governing the use of the ENERGY STAR logos, which are registered trade and service marks.

City of Sandy Springs, GA looks forward to our partnership with ENERGY STAR.
Sincerely,

Eden Freeman  
Assistant City Manager  
City of Sandy Springs, GA
The following was submitted as the partnership agreement:

## Organization Information

<table>
<thead>
<tr>
<th>Name</th>
<th>City of Sandy Springs, GA</th>
<th>Primary Phone: 770-730-5600</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>7840 Roswell Road, Bldg 500</td>
<td>Primary Phone:</td>
</tr>
<tr>
<td>City, State, Zip:</td>
<td>Atlanta, GA 30350</td>
<td>Ext:</td>
</tr>
<tr>
<td>Country</td>
<td>United States</td>
<td>FAX:</td>
</tr>
<tr>
<td>Type</td>
<td>Local Government</td>
<td>Web Address: <a href="http://www.sandyspringsga.gov">http://www.sandyspringsga.gov</a></td>
</tr>
<tr>
<td>Subtype</td>
<td>City</td>
<td>Number of Manufacturing</td>
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<tr>
<td>Square FT Owned:</td>
<td>95690 sqft</td>
<td>Plants in the US:</td>
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<tr>
<td>Square FT Managed:</td>
<td>0 sqft</td>
<td>Number of Employees in the US:</td>
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<tr>
<td>Square FT Leased:</td>
<td>126000 sqft</td>
<td>Number of Units:</td>
</tr>
</tbody>
</table>

## Contacts

Eden Freeman  
[ Chief Executive/Signatory]  
7840 Roswell Road, Bldg 500  
Atlanta GA 30350  
770-730-5600  
efreeman@sandyspringsga.gov
How did you hear about the ENERGY STAR Program?

Other

Additional Details