AS-BUILT CHECKLIST

Project Name: ____________________________________________    Tax ID #: ________________________

Project Number: _______________________________     Date: _____________________________

Reviewed By: ________________________________________   Telephone: ___________________

Please address all items marked with an “X”

Please submit four (4) sets with re-line comments to this office

____ 1. Signature of the Construction Inspector and field acceptance of As-Builts is required prior to approval of As-Builts.

____ 2. As-Built Submittal Form completed

____ 3. Landscape and Tree protection approval required before approval of as-builts.

____ 4. Public Works, Traffic Division approval required before approval of as-builts.

____ 5. Professional Engineer’s seal and signature on As-Built drawings required.

____ 6. City of Atlanta water as-built approval required

____ 7. Fulton County sanitary sewer as-built approval required

____ 8. Erosion Control inspection approval required before approval of as-builts.

____ 9. Four copies of As-Builts

____ 10. List project name including a.k.a.’s, Sandy Springs or Fulton County Land Disturbance Permit (L.D.P.) number.

____ 11. Include address and Building Permit number on all non-subdivision projects.

____ 13. Indicate engineer’s name, address, phone number. Dates of revision shall be included and plans shall be signed and sealed by a Professional Engineer.

____ 14. Depict Land Lot, Districts, Section, City, and County.

____ 15. List owner’s name, address, and telephone number.

____ 16. Scale shall be 1” = 20’. The As-Built submittal shall be on 24” x 36” sheets and include a location map.

____ 17. Street names shall match that of the final plat and be reserved through Zoning.

____ 18. Show all adjacent property lines, subdivisions, and existing buildings.

____ 19. Show location of all burn pits with distance from lot lines. (Bury pits not allowed)
20. Show all pipe crossings (storm drainage, sanitary sewer, water, and sewer laterals) on plan and profile views.

21. Indicate type of pipe, size, slope, and length of sanitary, storm sewers, and water.

22. All manholes indicated with identification, station number, top elevation, invert elevations (in and out). Manhole inverts shall have a minimum 2/10 of a foot (0.20") drop across the manhole.

23. Shade ALL easements (sanitary and storm) dedicated to Fulton County or Sandy Springs. All public easements must be recorded.

24. Concrete collars on storm pipes lines are required when the slope is greater than 20% of conditions.

25. Provide calculations verifying pipe slopes in excess of 30% will not cause flooding conditions downstream.

26. Provide roadway compaction reports, as required by inspector on all pipe installation and utility crossings not bored.

27. All internal angles in the direction of flow shall be shown on sewer lines. Show all bearings and indicate direction of flow on sewer lines.

28. Plan and profile of all existing and proposed wastewater pipes with storm and water crossings, on a scale of not more than 1"=100 ft. horizontally and 1"=10 ft. vertically.

29. Sewer laterals shall be provided for each lot. All laterals from street wastewater lines must extend at least ten and one-half (10.5) feet behind back of curb. On commercial projects, show clean-outs at limits of easement.

30. Show all storm drainage, including profile of detention pond and all offsite drainage easements.

31. Show the following on detention ponds:
   - 6 ft. fence, 10 ft. inside access easement, 20 ft. landscape strip around pond, and a 20 ft. access easement leading to pond.
   - Outlet structure with dimensions.
   - Indicate 25-yr. and 100-yr. storm elevations, volume of pond and how detention is provided if no pond is on site.

32. Provide Sandy Springs Pond Certificate form signed and sealed by Professional Engineer.

33. Show size, length and width of rip-rap at head walls.

34. Show R/W and pavement widths. Show all pavement striping and signage.

35. Profile of roadway, indicate As-Built slopes.

36. Show all curb and gutter, sidewalk and concrete apron if applicable.

37. Provide engineer core reports for roadway asphalt pavement.
Please note the following:

- Re-Inspection fees to be paid at time of submittal.

- All permit revisions/phasing and/or field changes must be submitted and approved prior to final submittal.

- Maintenance Bonds are required prior to final approval of As-Builts.