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**CITY COUNCIL AGENDA ITEM**

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**TO:** Mayor & City Council                      **DATE:** November 29, 2011

**FROM:** John McDonough, City Manager

**AGENDA ITEM:** A Resolution to Adopt the City of Sandy Springs 2011 Planning and Zoning Schedules

**MEETING DATE:** For Submission onto the December 6, 2011, City Council Regular Meeting Agenda

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*BACKGROUND INFORMATION: (Attach additional pages if necessary)*

See attached:

Memorandum  
Resolution  
Schedules

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*APPROVAL BY CITY MANAGER:*                     JFM                     APPROVED

\_\_\_\_\_ NOT APPROVED

*PLACED ON AGENDA FOR:*                     12/6/2011                    

*CITY ATTORNEY APPROVAL REQUIRED:* (  ) YES      (    ) NO

*CITY ATTORNEY APPROVAL:*                     [Signature]                    

*REMARKS:*



To: John McDonough, City Manager

From: Angela Parker, Director, Department of Community Development 

Date: November 22, 2011 for Submission onto the December 6, 2011 City Council Regular Meeting

Agenda Item: A Resolution to Adopt the City of Sandy Springs 2012 Planning and Zoning Schedules

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***Staff Recommendation:***

The staff recommends **APPROVAL** of the resolution to adopt the 2012 Planning and Zoning Schedules, to include the Rezoning and Use Permit Schedule, Rezoning and Use Permit Schedule for Development of Regional Impact Projects, Text Amendment Schedule, Zoning Modification Schedule, Variance Schedule, and Design Review Board Schedule.

***Background:***

In order to conduct the planning and zoning processes of the City and coordinate compliance with required legal deadlines, the staff of the Planning and Zoning Division has developed the attached schedules. These schedules are similar to those used through 2011.

***Discussion:***

In order to comply with legal requirements of the Zoning Ordinance and the State of Georgia, and adequately provide for an informed residential and business community, the staff recommends the approval of the attached schedules. Conflicts due to federal and religious holidays have been accounted for, with exceptions to standard meeting days noted.

***Concurrent Review:***

Wendell K. Willard, City Attorney  
Michael Casey, City Clerk  
Terry Robinson, Facilities Supervisor

Reading: December 6, 2011

STATE OF GEORGIA  
COUNTY OF FULTON

**A RESOLUTION TO ADOPT THE CITY OF SANDY SPRINGS  
2012 PLANNING AND ZONING SCHEDULES**

WHEREAS, the Mayor and City Council find that it is necessary to provide Planning and Zoning Schedules for the orderly, planned and legal provision of City services; and

WHEREAS, the Mayor and City Council find that Planning and Zoning Schedules for the 2012 calendar year must be established and published in a timely manner to provide for informed residential and business communities:

NOW, THEREFORE, to accomplish the foregoing, the Mayor and City Council of the City of Sandy Springs, Georgia, pursuant to their authority, do hereby adopt the following Resolution:

1.

The Mayor and City Council of the City of Sandy Springs do hereby adopt the *Rezoning and Use Permit Schedule 2012, the Rezoning and Use Permit Schedule for DRI (Development of Regional Impact) 2012, the Zoning Modification Schedule 2012, the Variance Schedule 2012, and the Design Review Board Schedule 2012*, included herewith as attachments.

2.

The *Rezoning and Use Permit Schedule 2012, the Rezoning and Use Permit Schedule for DRI (Development of Regional Impact) Projects 2012, the Zoning Modification Schedule 2012, the Variance Schedule 2012, and the Design Review Board Schedule 2012* shall become effective on December 6, 2012.

3.

This Resolution is effective December 6, 2011; and

**RESOLVED** this the 6th day of December, 2011.

Approved:

\_\_\_\_\_  
Eva Galambos, Mayor

Attest:

\_\_\_\_\_  
Michael Casey, City Clerk  
(Seal)



**REZONING AND USE PERMIT SCHEDULE  
2012**

No more than 7 new petitions, in the order filed, will be placed on an agenda. Additional petitions filed will be placed on the next available agenda.

<b>FILING DEADLINE (1<sup>st</sup> Tuesday)</b>	<b>DESIGN REVIEW BOARD MEETING (for properties in the Sandy Springs Overlay District) (4<sup>th</sup> Tuesday)</b>	<b>COMMUNITY ZONING INFORMATION MEETING (4<sup>th</sup> Tuesday)</b>	<b>SIGN POSTING DEADLINE (8:30 a.m.) (2<sup>nd</sup> Friday)</b>	<b>COMMUNITY / DEVELOPER RESOLUTION MEETING DEADLINE (Last Thursday of Month)</b>	<b>PUBLIC NOTICE ADVERTISING (2<sup>nd</sup> Thursday)</b>	<b>PLANNING COMMISSION MEETING (3<sup>rd</sup> Thursday)</b>	<b>MAYOR AND CITY COUNCIL MEETING Public Hearing (3<sup>rd</sup> Tuesday)</b>
01/03/12	01/24/12	01/24/12	02/10/12	02/23/12	03/02/12	03/15/12	04/17/12
02/07/12	02/28/12	02/28/12	03/09/12	03/29/12	04/06/12	04/19/12	05/15/12
03/06/12	03/27/12	03/27/12	04/13/12	04/26/12	05/04/12	05/17/12	06/19/12
04/03/12	04/24/12	04/24/12	05/11/12	05/31/12	06/01/12	06/21/12	07/17/12*
05/01/12	05/22/12	05/22/12	06/08/12	06/28/12	07/06/12	07/19/12	08/21/12
06/05/12	06/26/12	06/26/12	07/13/12	07/26/12	08/03/12	08/16/12	09/18/12
07/03/12	07/24/12	07/24/12	08/10/12	08/30/12	09/07/12	09/20/12	10/16/12
08/07/12	08/28/12	08/28/12	09/14/12	09/27/12	10/05/12	10/18/12	11/20/12
09/04/12	09/25/12	09/25/12	10/12/12	10/25/12	11/02/12	11/15/12	12/18/11
10/02/12	10/23/12	10/23/12	11/09/12	11/29/12	12/07/12	12/20/12	01/22/13
11/06/12	12/11/12*	12/11/12	12/14/12	12/27/12	01/03/13	01/17/13	02/19/13
12/04/12	01/08/13*	01/08/13	01/11/13	02/31/13	02/01/13	02/21/13	03/19/13

Design Review Board Meetings will be held at 9 a.m.; Community Zoning Information Meetings and Planning Commission Meetings will be held at 7:00 p.m.; the Mayor and City Council Meetings will be held at 6:00 p.m.; Community/Developer Resolution Meetings will be held at the time agreed upon by the Staff and the applicant. All meetings are held at Sandy Springs City Hall, 7840 Roswell Road, 500 Building, Morgan Falls Office Park. \* Indicates the days that had to be rescheduled because of a Holiday.



**REZONING AND USE PERMIT SCHEDULE FOR DRI (DEVELOPMENT OF REGIONAL IMPACT) PROJECTS  
2012**

No more than 7 new petitions, in the order filed, will be placed on an agenda. Additional petitions filed will be placed on the next available agenda.

<b>FILING DEADLINE (1<sup>st</sup> Tuesday)</b>	<b>DESIGN REVIEW BOARD MEETING (for properties in the Sandy Springs Overlay District) (4<sup>th</sup> Tuesday)</b>	<b>COMMUNITY ZONING INFORMATION MEETING (4<sup>th</sup> Tuesday)</b>	<b>SIGN POSTING DEADLINE (8:30 a.m.) (2<sup>nd</sup> Friday)</b>	<b>COMMUNITY / DEVELOPER RESOLUTION MEETING DEADLINE (Last Thursday of Month)</b>	<b>PUBLIC NOTICE ADVERTISING (2<sup>nd</sup> Thursday)</b>	<b>PLANNING COMMISSION MEETING (3<sup>rd</sup> Thursday)</b>	<b>MAYOR AND CITY COUNCIL MEETING Public Hearing (3<sup>rd</sup> Tuesday)</b>
01/03/12	04/24/12	04/24/12	05/11/12	05/31/12	06/01/12	06/21/12	07/17/12*
02/07/12	05/22/12	05/22/12	06/08/12	06/28/12	07/06/12	07/19/12	08/21/12
03/06/12	06/26/12	06/26/12	07/13/12	07/26/12	08/03/12	08/16/12	09/18/12
04/03/12	07/24/12	07/24/12	08/10/12	08/30/12	09/07/12	09/20/12	10/16/12
05/01/12	08/28/12	08/21/12	09/14/12	09/27/12	10/05/12	10/18/12	11/20/12
06/05/12	09/25/12	09/25/12	10/12/12	10/25/12	11/02/12	11/15/12	12/18/11
07/03/12	10/23/12	10/23/12	11/09/12	11/29/12	12/07/12	12/20/12	01/22/13
08/07/12	12/11/12*	12/11/12	12/14/12	12/27/12	01/03/13	01/17/13	02/19/13
09/04/12	01/08/13*	01/08/13	01/11/13	01/31/13	02/01/13	02/21/13	03/19/13
10/02/12	01/22/13	01/22/13	02/08/13	02/28/13	03/01/13	03/21/13	04/16/13
11/06/12	02/26/13	02/26/13	03/08/13	03/28/13	04/05/13	04/25/13	05/21/13
12/04/12	03/26/13	03/26/13	04/12/13	04/25/13	05/03/13	05/23/13	06/18/13

Design Review Board Meetings will be held at 9 a.m.; Community Zoning Information Meetings and Planning Commission Meetings will be held at 7:00 p.m.; the Mayor and City Council Meetings will be held at 6:00 p.m.; Community/Developer Resolution Meetings will be held at the time agreed upon by the Staff and the applicant. All meetings are held at Sandy Springs City Hall, 7840 Roswell Road, 500 Building, Morgan Falls Office Park. \* Indicates the days that had to be rescheduled because of a Holiday.



**ZONING MODIFICATION SCHEDULE  
2012**

<b>FILING DEADLINE (1<sup>st</sup> Tuesday)</b>	<b>DESIGN REVIEW BOARD MEETING (for properties in the Sandy Springs Overlay District) (4<sup>th</sup> Tuesday)</b>	<b>COMMUNITY ZONING INFORMATION MEETING (4<sup>th</sup> Tuesday) *moved due to holiday</b>	<b>SIGN POSTING DEADLINE (by 8:30 a.m.) (2<sup>nd</sup> Friday)</b>	<b>PUBLIC NOTICE ADVERTISING (3<sup>rd</sup> Tuesday)</b>	<b>MAYOR AND CITY COUNCIL MEETING Public Hearing (3<sup>rd</sup> Tuesday)</b>
01/03/12	01/24/12	01/24/12	02/10/12	03/02/12	03/20/12
02/07/12	02/28/12	02/28/12	03/09/12	04/06/12	04/17/12
03/06/12	03/27/12	03/27/12	04/13/12	05/04/12	05/15/12
04/03/12	04/24/12	04/24/12	05/11/12	06/01/12	06/19/12
05/01/12	05/22/12	05/22/12	06/08/12	07/06/12	07/17/12*
06/05/12	06/26/12	06/26/12	07/13/12	08/03/12	08/21/12
07/03/12	07/24/12	07/24/12	08/10/12	09/07/12	09/18/12
08/07/12	08/28/12	08/28/12	09/14/12	10/05/12	10/16/12
09/04/12	09/25/12	09/25/12	10/12/12	11/02/12	11/20/12
10/02/12	10/23/12	10/23/12	11/09/12	12/07/12	12/18/12
11/06/12	12/11/12*	12/11/12	12/14/12	01/03/13	01/21/13
12/04/12	01/08/13*	01/08/13	01/11/13	02/01/13	02/19/13

Design Review Board Meetings will be held at 9:00 a.m., Community Zoning Information Meetings will be held at 7:00 p.m., and Mayor and City Council Meetings will be held at 6:00 p.m. All meetings are held at Sandy Springs City Hall, 7840 Roswell Road, 500 Building, Morgan Falls Office Park. \*Indicates date moved due to holiday



**VARIANCE SCHEDULE  
2012/2013**

<b>FILING DEADLINE (1<sup>st</sup> Tuesday)</b>	<b>DESIGN REVIEW BOARD MEETING (for properties in the Sandy Springs Overlay District) (2<sup>nd</sup> Tuesday)</b>	<b>SIGN POSTING DEADLINE (8:30 a.m.)</b>	<b>BOARD OF APPEALS MEETING (2<sup>nd</sup> Thursday)</b>
11/01/11	12/13/11	12/16/11	01/12/12
12/06/11	01/10/12	01/13/12	02/09/12
01/03/12	02/14/12	02/17/12	03/08/12
02/07/12	03/13/12	03/16/12	04/12/12
03/06/12	04/10/12	04/13/12	05/10/12
04/03/12	05/08/12	05/18/12	06/14/12
05/01/12	06/12/12	06/15/12	07/12/12
06/05/12	07/10/12	07/20/12	08/09/12
07/03/12	08/14/12	08/17/12	09/13/12
08/07/12	09/11/12	09/21/12	10/11/12
09/04/12	10/09/12	10/12/12	11/08/12
10/02/12	11/13/12	11/16/12	12/13/12
11/06/12	12/11/12	12/14/12	01/10/13
12/04/12	01/08/13	01/11/13	02/14/13
01/01/13	02/12/13	02/15/13	03/14/13

Design Review Board meetings will be held at 9:00 a.m. and Board of Appeals Meetings will be held at 7:00 p.m. at Sandy Springs City Hall, 7840 Roswell Road, 500 Building, Morgan Falls Office Park.



**DESIGN REVIEW BOARD SCHEDULE  
2012**

<b>FILING DEADLINE</b>	<b>MEETING DATE 2<sup>nd</sup> and 4<sup>th</sup> Tuesday</b>
12/06/11	01/10/12
01/10/12	01/24/12
01/24/12	02/14/12
02/07/12	02/28/12
02/21/12	03/14/12
03/06/12	03/28/12
03/20/12	04/10/12
04/10/12	04/24/12
04/24/12	05/08/12
05/08/12	05/22/12
05/22/12	06/12/12
06/12/12	06/26/11
06/26/12	07/10/12
07/10/12	07/24/12
07/24/12	08/14/12
08/07/12	08/28/12
08/21/12	09/11/12
09/11/12	09/25/12
09/25/12	10/09/12
10/09/12	10/23/12
10/23/12	11/13/12
11/13/12	12/11/12

All meetings will be held at 9:00 a.m. at Sandy Springs City Hall, 7840 Roswell Road, 500 Building, Morgan Falls Office Park. All meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month \*(except for November and December).