

Special Called Meeting of the Sandy Springs City Council was held Tuesday, February 7, 2012, at 3:00 p.m.

The meeting began at 3:11 p.m.

(Agenda Item No. 12-024)
MID-YEAR BUDGET REVIEW

City Manager John McDonough gave the following presentation.

Mid-Year Budget Review

Adopted FY2012 Priorities



Budget Goals for FY2012

- Continue to enhance Public Safety capabilities
- Ensure financial stability
- Address capital deficiencies that exist city wide by investing in transportation, parks and facilities capital improvement program
- Continue to leverage the flexibility of the public private partnership model by scaling resources to meet projected demand for services

Bank Balances
 as of 1/31/2012

RBC Bank	
Money Market .25%	\$3,404,239.27
Operating Account	100,651.98
Community Development Escrow	1,375,047.34
Police - Seized Funds	257,951.85
Police - Custodial	16,942.96
Police - State Seized Restricted	211,822.50
Police - State Seized Unrestricted	81,556.43
Police - Federal Funds	2,461.52
Payroll Clearing Account	0.00
Hotel/Motel Tax Account	435,708.15
Court Services	1,850,018.43
Impact Fee Revenue	536,959.62
Recs & Parks Scholarship	58,193.52
CDBG Account	497,183.40
Anne Frank Park	82,574.34
Private Contributions	0.00
Hospitality Board	449,364.08
ChatComm E-911	80,353.45
Subtotal RBC Bank	\$9,441,028.84
Georgia Fund One	
Operating Account .2022%	\$56,204,084.23
First Tennessee	
Certificates of Deposit - 1 yr .81% Weighted Average	5,450,000.00
Subtotal Investment Accounts	\$5,450,000.00
Total Cash and Cash Equivalents	\$71,095,113.07

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Revenue by Fund

	FY11 Actual Revenues	FY12 Budgeted Revenue	FY12 YTD Revenue
General Fund	83,372,857	75,928,500	49,432,023
Confiscated Assets Fund	179,622	200,000	50,589
Emergency 911 Fund	2,302,471	2,552,210	1,268,922
Federal Grant Fund	799,358	3,381,445	82,851
Community Development Block Grant	591,756	1,153,908	410
Donations Fund	17,754	25,000	60,179
Hotel/ Motel Fund	3,206,007	3,151,260	1,849,936
Impact Fee Fund	191,078	182,250	202,391
Stormwater Management Fund	1,800,000	3,564,884	1,250,000
Total Revenues All Funds	\$92,460,903	\$90,139,457	\$54,197,301

* *Explanation of Capital Projects Fund is on page 32 of December Financial Statement*

Councilmember Karen Meinzen McEnerny stated for the first six months the General Fund revenue shows the City is ahead in collecting revenues at 65%. She asked if this balance will continue at a steady pace for the rest of the fiscal year.

City Manager John McDonough responded no. There is a disproportionate amount of revenues received over the first six months compared to the last six months. The City is on track with the current budget numbers.

Expenditures by Fund

	FY11 Actual Expenditures	FY12 Budget	FY12 YTD
General Fund	81,148,919	75,928,500	32,745,225
Confiscated Assets Fund	169,854	200,000	84,422
Emergency 911 Fund	2,486,778	2,552,210	1,249,540
Federal Grant Fund	860,758	3,381,445	2,267,433
Community Development Block Grant	1,117,433	1,153,908	1,549
Donations Fund	8,923	25,000	985
Hotel/ Motel Fund	3,205,860	3,151,260	1,849,936
Impact Fee Fund	0	182,350	0
Stormwater Management Fund	2,208,774	3,564,884	363,989
Total Expenditures All Funds	\$91,207,299	\$90,139,457	\$38,563,079

* *Explanation of Capital Projects Fund is on page 32 of December Financial Statement*

General Fund Revenue

	2011 Actual	2012 Budget	YTD 2012	YTD %
Property Taxes	\$28,675,001	\$26,600,000	\$26,594,373	99.98%
Local Option Sales Tax	21,040,513	19,500,000	10,535,422	54.03%
Business & Occupational Tax	7,604,686	7,600,000	819,455	10.78%
Franchise Fees	9,009,317	8,400,000	1,625,726	19.35%
Insurance Premium Taxes	4,800,505	4,800,000	4,402,100	91.71%
Other Revenues	12,242,833	9,028,500	5,454,947	60.42%
Total Revenues	\$83,372,855	\$75,928,500	\$49,432,023	65.10%

Councilmember Chip Collins asked about the insurances premium taxes.

City Manager John McDonough responded these are the taxes the industry has to pay based on the statewide policies. The taxes are collected and distributed based on population.

All Other

	2011 Actual	2012 Budget	YTD 2012	YTD %
Municipal Court	\$4,092,998	\$3,600,000	\$1,923,303	53.43%
Alcoholic Beverage	1,063,586	1,250,000	495,811	39.66%
License and Permits	1,254,877	1,180,000	545,424	46.22%
Motor Vehicle	1,303,973	1,050,000	716,922	68.28%
Transfer from Hotel/Motel	915,594	900,000	528,342	58.70%
Other Taxes	854,114	745,000	444,891	59.72%
Charges for Services	796,590	203,500	471,984	231.93%
Interest	170,861	100,000	90,695	90.70%
Miscellaneous	1,790,240	0	237,575	-
TOTAL	\$12,242,833	\$9,028,500	\$5,454,947	60.42%

Other Taxes is:

- Intangible
- Real Estate Transfer
- Excise Mixed Drink
- Excise Rental Motor Vehicle

Miscellaneous

- Miscellaneous
- Anne Frank
- Proceeds from Capital Leases

Councilmember Gabriel Sterling asked why the charges for services are at 231% of what was estimated.

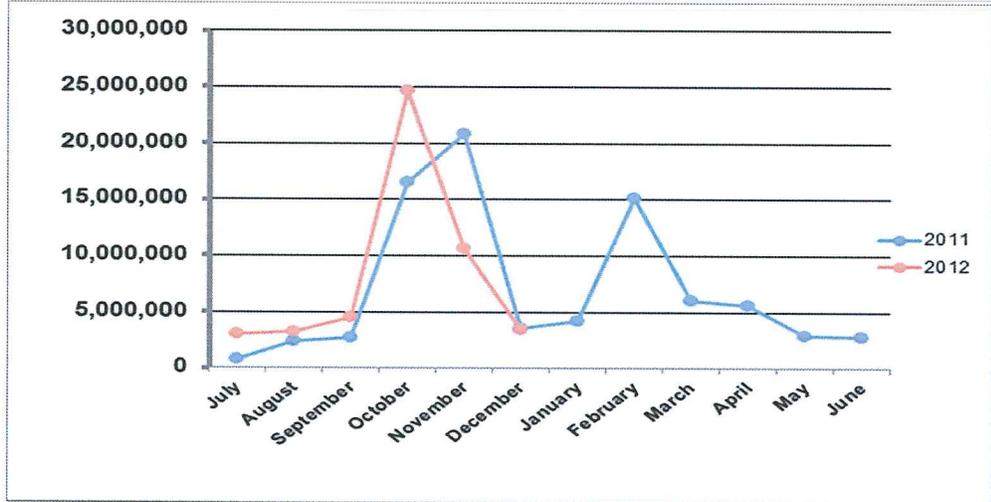
Interim Finance Director Karen Ellis stated this is due to the contract change for the Recreation and Parks services.

City Manager John McDonough stated that the contract change will be part of the budget amendment.

Councilmember Sterling asked if the alcoholic beverage numbers are based on drink sales in restaurants.

Interim Finance Director Ellis stated she will verify what is included in those numbers and get back to Council with the answer.

General Fund Revenues



General Fund Expenditures by Department

	2011 Annual	2012 Budget	2012 Year to Date
City Council	\$ 145,560	\$ 157,364	\$ 62,903
City Manager	661,179	812,339	278,393
City Clerk	415,600	148,830	50,406
Finance	2,921,691	2,167,139	903,870
Legal	657,047	808,000	292,236
Information Services	0	1,596,703	641,511
Facilities & Buildings	1,382,598	1,625,800	729,442
Communications	1,776,387	1,423,913	607,709
General Operating	24,988,793	2,870,000	1,116,759
Municipal Court	1,776,387	1,388,295	700,062
Police	17,899,859	18,521,820	8,468,376
Fire	10,079,117	11,082,562	4,829,015
Emergency Services	1,539,629	1,553,700	751,719
Public Works	12,268,047	9,836,705	4,160,644
Recreation	2,568,217	2,431,608	1,261,084
Community Development	3,749,924	2,883,524	957,658
Other Uses	0	16,620,198	7,500,099
Total General Fund:	82,970,207	75,928,500	\$33,311,866

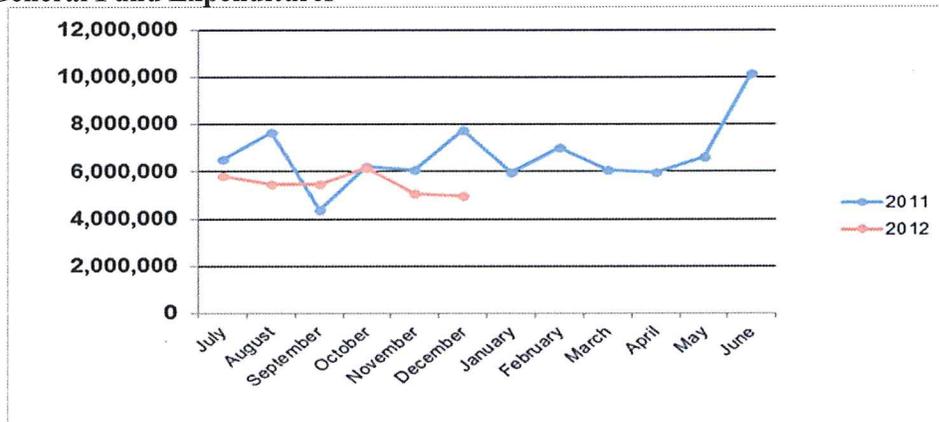
City Manager John McDonough stated Other Uses includes capital transition contingency and other uses. This is the first year the City has detailed information on the general government services budget. These expenditures were previously all in one contract.

Councilmember Dianne Fries stated the best estimate of these numbers will be the comparison of FY2012 to FY2013 numbers.

Councilmember Karen Meinzen McEnery asked if the City’s \$4.5 million savings is a timing issue or if it will get to the bottom line at the end of the twelve months.

City Manager McDonough stated some of those numbers will reach the bottom line. Typically, the larger capital expenditures at the department level will be delayed to make sure the revenue is being received. During the last quarter that money will be spent, if it is available.

General Fund Expenditures



GGS Staffing Update

Department	As of 7/1/2011	Net Change	Change in Value
Community Development	23.9	+ 1.51	\$212,877
Municipal Court	8	+ 3	138,746
Recreation and Parks	8.5	+ 2	222,830
Information Services	9.75	+ 1.42	154,501
Total		+7.93	\$728,954

This number includes:

The contingency usage is \$599,441. That is made up of:

- *Jacobs – Municipal Court + 3 FTE = \$138,746.40 (for the period of Jan 3, 2012 – June 30, 2012).*
- *Collaborative – CD + .51 net increase (23.9 FTE at 7/1 to 22.8 for no cost change, to 25.41)*
- *InterDev – Project Management for Munis implementation, .42 FTE ~ \$58,592.35*
- *Severn Trent – Finance Director - \$33,225*
- *Phone Line - \$156,000 (\$13,000/month AT&T line charges for phone, internet).*

Jacobs, Recreation and Parks is coming from additional revenue and Rec and Parks contingency. Not transition.

\$95,908, for InterDev for Network Administrator II is coming from PD budget.

REMINDER:

Collaborative at award was 23.9. TO Change to 22.8 to accommodate higher than anticipated salaries. New TO in October added 2.61 FTE, new total is 25.41 FTE.

City Manager John McDonough stated the staff comparison chart is a net change in the number of people that are on the contractor's payroll.

Councilmember Chip Collins asked if the change in numbers is annualized or for six months.

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City Manager McDonough stated the numbers are a combination of both. In some cases, there are items that may not appear next year while some will continue next year when the task order is completed.

Councilmember Collins asked if these numbers are the only change in the \$7 million of annual savings.

City Manager McDonough stated some of the changes are new based on changing conditions in Community Development and other unknowns, while some are representative of transition services.

Councilmember Karen Meinzen McEnerny asked about the staff increase in Community Development due to increased building needs.

Assistant City Manager Eden Freeman stated the increase in employees was due to the uptick in permit applications and the economic development position.

Councilmember Dianne Fries asked if Council could be updated on the cost savings from the previous general government services contract compared to the new contracts.

Staffing Comparison

Function	2012	2011	2010	2009	2008	2007	2006
General Government	50	60	63	63	62	55	120
Judicial	11	10	11	11	12	10	0
Police	156	150	139	139	139	126	46
Fire Rescue	143	139	142	142	109	110	0
Public Works	25	25	25	25	26	23	65
Culture and Recreation	43	10	9	9	8	6	0
Housing and Development	27	29	37	37	45	44	5
Total	465	417	426	426	401	374	236

Councilmember Dianne Fries asked about the 2006 staffing numbers.

City Manager John McDonough stated these numbers came from the Comprehensive Annual Financial Report (CAFR) as the basis for preparing this report.

Councilmember John Paulson asked if the contract employees and the independent contractors for the Parks and Recreation Department are two separate categories.

Councilmember Tibby DeJulio stated the Mayor is looking for a number comparison of the full time employees.

City Manager McDonough stated that number can be calculated once staff subtracts the part-time employee numbers from the Police, Fire, and the Parks and Recreation Department.

Contingency Fund Update

Description	2012 Budget	FY12 YTD Used	YTD Balance Remaining
Fire Department	\$200,000	0	\$200,000
Police Department	200,000	0	200,000
Recreation	200,000	\$185,530	14,470
City Manager Contingency	150,000	0	150,000
Transition Contingency	1,000,000	599,441	400,559
Grand Total	\$1,750,000	784,971	\$965,029

The contingency usage is \$599,441. That is made up of:

- Jacobs – Municipal Court + 3 FTE = \$138,746.40 (for the period of Jan 3, 2012 – June 30, 2012).
- Collaborative – CD + .51 net increase (23.9 FTE at 7/1 to 22.8 for no cost change, to 25.41)
- InterDev – Project Management for Munis implementation, .42 FTE ~ \$58,592.35
- Severn Trent – Finance Director - \$33,225
- Phone Line - \$156,000 (\$13,000/month AT&T line charges for phone, internet).

Mayor Galambos joined the meeting at this time.

Councilmember Karen Meinzen McEnerny asked about the \$185,530 change for Recreation.

City Manager John McDonough stated the change was related to the cancellation of the gymnastics contract.

Recommended Budget Amendments

- Adjustments to accommodate previously approved Task Orders
 - Jacobs
 - Municipal Court Services \$138,746.40
 - The Collaborative
 - Community Development \$212,877
- Adjustments to line items:
 - Various Lines within General Fund departments
 - Anne Frank Exhibit
 - Matching Grants
 - CIP
- Task Order Change for InterDev
 - 1.42 FTE, \$154,501.15

CIP, collapsing some projects as they were duplicates.

Anne Frank, received \$50,000 donation from Blank Foundation. Anticipates \$10,000 from Northside Hospital. Estimate needing \$28,000, ideally \$30,000 to cover Anne Frank for entire year.

InterDev – Project Management for Munis implementation, .42 FTE ~ \$58,592.35

\$95,908, for InterDev for Network Administrator II is coming from PD budget.

City Manager John McDonough referred to the FY2012 Budget Amendment spreadsheet.

Councilmember Karen Meinzen McEnery asked about the \$58,000 in adjustments.

Director Recreation and Parks Ronnie Young stated that number is from pavilion, athletic field, and building rentals.

Mayor Eva Galambos stated in the October financial report it looked like building permit applications were being received at a steady pace.

City Manager McDonough stated the permit application numbers have increased. The Cox Enterprise construction project contributed to the impact and construction fees.

Councilmember Gabriel Sterling asked about the trunk lines.

Assistant City Manager Eden Freeman stated the lines are for phone and internet service to City Hall and the Fire Stations.

Councilmember Meinzen McEnery asked City Manager McDonough to let Council know when the red budget adjustment numbers include an FTE.

Councilmember Sterling asked how the Police Department is saving \$205,000 on jail services.

City Manager McDonough stated the money has not been spent. It is money that was budgeted based on a number of people held in jail that are billed on a daily rate. Based on future projections of what will be spent, there should be a savings in that line item.

Mayor Galambos asked about the \$40,000 for the street lights.

City Manager McDonough stated that number is a straight line calculation based on what was spent in the first six months. Year-to-date the City has spent below what was budgeted.

Councilmember Meinzen McEnery asked if all line items were reviewed for potential cost savings.

City Manager McDonough responded no. Staff focused on the line items that over the course of a twelve month period would be high.

Councilmember Meinzen McEnery asked how much was identified in savings from expenses.

City Manager McDonough stated there was no net savings because these are just adjustments. What staff has done is found the money within the budget to offset the increases in some of the expenditure line items.

Summary

- Revenues are on target.
- Expenditures are lower than budgeted.
 - Telecommunications charges higher than anticipated

Year over year revenues are higher than anticipated.

Telecom – this is an AT&T line charge for phones and internet. We are looking for a new provider as AT&T is \$13K/month.

Councilmember Sterling asked about the InterDev task order.

City Manager McDonough stated at the next City Council meeting the budget amendment will be brought before Council to include an ordinance for approval as well as the InterDev task order change.

Councilmember Meinzen McEnery stated the City revenues are in line and there could be potential savings in the next six months. There is over \$400,000 left in the contingency fund. It was brought to her attention that Community Development is not inspecting residential predevelopment building applications, due to lack of staff. She asked the City Manager to look for funds to fund an additional residential inspector. The new inspector would focus on all reviews to include silt sedimentation and predevelopment for residential.

Councilmember Dianna Fries stated she agrees with hiring a predevelopment residential inspector. She would like a consensus from Council if they feel there is a need for another inspector and then let the City Manager handle how that need is met. Assistant City Attorney Cecil McLendon has received many new duties and he should be compensated correctly.

Councilmember Tibby DeJulio stated he would like to see the problems with the pre and post inspections before a final decision is made.

Councilmember Sterling stated he is not sure how huge a problem the pre and post inspections are. He also wants the Assistant City Attorney to be compensated properly.

Mayor Galambos stated it is a function of the City Manager to manage staff, not the Council or the Mayor. There was a consensus of Council that the City Manager look at the need for an additional inspector and adjusting the Assistant City Attorney's salary for additional duties.

City Manager McDonough stated staff will come back to Council with a recommendation on both of those items.

(Agenda Item No. 12-025)

QUARTERLY CIP UPDATE

Deputy Director of Public Works Garrin Coleman referred to the CIP Program Update presentation.

Johnson Ferry / Abernathy Widening T0001

Councilmember Chip Collins asked about the status of the road work on Brandon Mill.

Director of Public Works Kevin Walter stated staff was working to get GDOT to make a firm commitment to lower the road. GDOT agreed on this, but the cost will not be determined for another two to three weeks. Another issue is the utility poles and GDOT will not pay for that item. If the City wants the utilities moved underground, the City would have to fund that.

Councilmember Dianne Fries asked if the correction of the street level can be done whether or not if the poles are moved.

Director of Public Works Walter responded yes, the street level can still be corrected.

Abernathy Linear Park T0002

Councilmember Dianne Fries asked when the playable art will be installed in the park.

Deputy Director of Public Works Garrin Coleman stated the playable art will be installed by Fall 2012.

Councilmember Karen Meinzen McEnerney asked why the bathrooms were taken out of the plan.

City Manager John McDonough stated there will be a full briefing at the work session this evening regarding the Abernathy Park project.

Sandy Springs Circle & Hammond Drive Pedestrian Enhancements T0006

Councilmember Karen Meinzen McEnerney asked where the trees would be planted for this project.

Deputy Director of Public Works Garrin Coleman stated the trees would be planted in tree planters on the back section of the sidewalk.

Roswell Road Streetscape Cliftwood to Hammond T0008

Deputy Director of Public Works Garrin Coleman stated for this project the City has permanent easements dedicated. GDOT will not allow the City to construct on permanent easements; right-of-way is required. The permanent easements were dedicated to SSRI, but not to the City. When there is federal funding attached, GDOT's current policy will not allow sidewalks or permanent fixtures inside of a permanent easement.

Councilmember Dianne Fries asked if the City can consider the difference of accepting the federal money versus not accepting the money.

Deputy Director of Public Works Coleman stated the City has been able to move projects faster while using federal money.

Johnson Ferry Road & Sandy Springs Circle Intersection Improvement T0010

Director of Public Works Kevin Walter stated the items listed in red will require more money to be budgeted in the future.

City Manager John McDonough stated the items in red are FY2013 CIP decisions that Council will need to think about now and to give direction to staff at a later date on whether funds should be allocated.

Councilmember Karen Meinzen McEnerney asked about the cost of the \$1.4 million for right-of-way.

Deputy Director of Public Works Garrin Coleman referred to parcels on a separate map.

Councilmember Chip Collins asked why GDOT is involved in the approval process with the construction of a State road.

Deputy Director of Public Works Coleman stated the reason GDOT is involved is because the City received Federal funding for the State road.

Councilmember Dianne Fries asked if this portion of Johnson Ferry Road will remain as two lanes.

Deputy Director of Public Works Coleman responded yes.

Mayor Eva Galambos asked why so much right-of-way is need for the project.

Deputy Director of Public Works Coleman stated staff questioned the consultants and traffic engineers about why the right-of-way is needed and the response was it will help the merge point at the intersection.

Councilmember Meinzen McEnergy asked if there will be an effort to save the old pecan trees in this area.

Deputy Director of Public Works Coleman stated the alignment of the improvements was shifted downward to allow the trees to remain.

Mayor Galambos asked how much more money is left to utilize for this project.

Deputy Director of Public Works Coleman stated \$640,000 for construction.

Johnson Ferry–Glenridge EARMARK T0011

Councilmember Dianne Fries asked if it would be cheaper to buy the properties that make up the triangle.

Deputy Director of Public Works Garrin Coleman stated the number is somewhat inflated due to GDOT's scheduling contingency.

Roswell Road Streetscape Johnson Ferry to Abernathy T0012

There was no discussion on this item.

Roswell Road ATMS Project T0013

Mayor Eva Galambos asked if the City has to advance the money on this project and if it will be reimbursed later.

Deputy Director of Public Works Garrin Coleman responded yes. This will put a burden on staff to continue the current programs, monitor this construction, and make sure the City of Roswell and Alpharetta are approving their invoices in a timely manner.

Sandy Springs Circle Pedestrian Enhancements (Phase II/III) T0014/15

Mayor Eva Galambos asked about the gap fill project.

Deputy Director of Public Works Garrin Coleman stated the newly constructed sidewalk may not match the current sidewalk. The current scope of work includes two foot brick pavers with the nine foot wide sidewalk.

Mayor Galambos stated if existing sidewalk can be used, that is what should be done.

Director of Public Works Kevin Walter stated a delay might jeopardize any LCI funding.

Councilmember Dianne Fries stated something is wrong if rescoping the work by installing light poles and trees takes so long that it jeopardizes the LCI funding.

Deputy Director of Public Works Coleman stated it took the City over six months to get the scoping documents cleared on this project. The Atlanta Regional Commission (ARC) approves the scope and GDOT approves the concept report.

Roswell Rd Streetscape (I-285 to Atlanta City Limits) T0019

Councilmember Tibby DeJulio asked if the cost of right-of-way is more than the cost of construction.

Deputy Director of Public Works Garrin Coleman responded yes.

Hammond Widening T0024

There was no discussion on this item.

Roswell Road @ I-285 T0031

There was no discussion on this item.

CDBG Sidewalks T0033

There was no discussion on this item.

Morgan Falls Road T0034

There was no discussion on this item.

Chattahoochee River Bridge Roswell Road T0035

Councilmember Dianne Fries asked if the City is trying to obtain right-of-way for this project.

Director of Public Works Kevin Walter responded yes, but he is not sure the Federal grant will pay for it.

Councilmember Fries asked if the cost of the land from Roberts Drive to the bridge would be included in the project total if the City paid for the right-of-way.

Director of Public Works Walter responded no, staff is seeking Federal funds for this project.

MARTA Funded Sidewalks T0036

Councilmember Chip Collins asked about the prioritize and design segments.

Director of Public Works Kevin Walter stated this information refers to the projects being designed that are the highest priority.

Councilmember Collins asked if the suggested projects are for MARTA funded sidewalks.

Director of Public Works Walter responded yes.

Councilmember Dianne Fries asked if the suggested projects would be sidewalks except for Northridge Drive.

Deputy Director of Public Works Garrin Coleman responded yes. The money has to be used around transit stations to help improve access.

MARTA Funded Pedestrian Crossing T0036

Councilmember Tibby DeJulio asked when staff will receive a concept design for this project.

Deputy Director of Public Works Garrin Coleman stated there is a concept design. Staff is preparing to sign the contract, which will allow the project to move forward.

Councilmember Chip Collins asked how the crossing will be timed or if it will require a pedestrian to push a button.

Director of Public Works Kevin Walter stated the crossing can be designed both ways.

Councilmember Dianne Fries stated the City could abort the bus shelter program and place the \$347,947 into the general funds and let MARTA install their bus shelters.

Deputy Director of Public Works Coleman stated this money is the MARTA allocation.

Councilmember Fries ask about the advertising money the City has received from MARTA since 2005. This money was supposed to be set aside for funding new bus shelters. Council agreed that new bus shelters in the downtown area will have no advertising.

Northridge Interchange at GA 400 T0037

Councilmember Gabriel Sterling asked if the extra two feet will be installed for this project.

Director of Public Works Kevin Walter stated he does not believe that has been determined yet. As soon as GDOT decides what they are doing with this project, staff will update Council.

Councilmember John Paulson asked about the condition of the bridge.

Deputy Director of Public Works Garrin Coleman stated the bridge has cracks in a few locations and water is infiltrating these areas.

Mayor Eva Galambos asked if \$7 million will cover the entire cost of a new bridge.

Deputy Director of Public Works Coleman responded no.

Director of Public Works Kevin Walter stated most bridges last fifty to eighty years. This bridge can be widened. The deck can also be replaced on the bridge for thirty percent of the total cost.

Abernathy NB Ramp onto GA 400 T0038

There was no discussion on this item.

Spalding Drive & Mt Vernon Road Intersection Improvement T0039

There was no discussion on this item.

Glenridge Widening & Multi-Use Trail T0040

There was no discussion on this item.

SIDEWALK PROGRAM UPDATE PUBLIC WORKS DEPARTMENT

Sidewalk Program Summary FY 2008 – FY 2012

Councilmember Dianne Fries asked how many miles of sidewalk are included in the improvement program.

Director of Public Works Kevin Walter stated currently about five miles of sidewalks have been constructed.

Sidewalk Program Actions Design / Construction

Councilmember Karen Meinzen McEnery stated the Glenridge – Mt. Vernon Hwy to Abernathy project is located in District 6. This area has not received many sidewalk upgrades because there are no public schools in District 6. She encouraged staff to find funding for sidewalks in this area.

Director of Public Works Kevin Walter stated there was only sufficient funds to design the project. Construction funds will have to come from future budget money. Staff decided to go ahead and move forward with the design.

Councilmember Gabriel Sterling asked why Glenridge, from Mt. Vernon Hwy to Abernathy, is so costly.

Director of Public Works Walter stated the cost of the project is probably due to the length of the sidewalk.

Sidewalk Program Actions

There was no discussion on this item.

FY2012 Capital Sidewalk Program Scored

Councilmember Meinzen McEnery asked what the timeline is for requesting \$290,000 from Council.

Director of Public Works Kevin Walter stated this amount needs to be considered for the upcoming budget year.

STORMWATER SERVICES PUBLIC WORKS DEPARTMENT

FY 2012 Finances

Director of Public Works Kevin Walter stated in the handout there is a list of projects that have been built and other projects in various stages of progress.

INTERSECTION IMPROVEMENT PROGRAM

Intersection Improvement Active Projects from FY2011

Councilmember Gabriel Sterling asked if the City is looking at striping the intersection at Peachtree Dunwoody and Abernathy and the status of the project.

Deputy Director of Public Works Garrin Coleman stated he will have to get back to Council with that answer.

Councilmember Chip Collins asked about the signal warrant studies and the potential of placing new traffic signals at these intersections.

Director of Public Works Kevin Walter stated anytime there are side streets in between traffic signals, drivers prefer to have more traffic signals.

Councilmember Dianne Fries stated she thought Council decided years ago that a study was warranted if Council decided they want to consider a project in the budget process.

Mayor Eva Galambos asked about the project located at Riverside Drive near Johnson Ferry Road.

Deputy Director of Public Works Coleman stated that construction was delayed because two projects would have been occurring at the same time in the same area, which might cause traffic issues.

PAVEMENT MANAGEMENT

Councilmember Dianne Fries asked what the difference is between the LMIG \$290,000 and the \$413,000.

Director of Public Works Kevin Walter stated the difference is the LMIG will not do the preparation of the road, so the City has to do that work. That money will come out of the \$2.5 million paving budget. The City spending \$120,000 to prepare the road in order to receive the \$300,000, is within the budget.

Councilmember Fries asked if the City is receiving the \$290,000 as well as the \$413,000.

Director of Public Works Walter responded no.

Mayor Eva Galambos asked when another photometrics will be done.

Director of Public Works Walter stated that will be done before April, so the roads can be graded again. The project will go out to bid in two weeks and the contractor will begin the work a week after the bid is approved.

RECREATION & PARKS DEPARTMENT

Big Trees Restrooms

There was no discussion on this item.

Abernathy Greenway

There was no discussion on this item.

Lost Corner Preserve

Director Recreation and Parks Ronnie Young stated in November 2011, a stabilization issue was identified by the Keller Williams inspection. Contractors looked at stabilizing the house and all of the bidders recommended the City order a mold, air quality, moisture, and asbestos inspection. Those reports have been ordered and have been received by staff. This information will then be relayed to the bidders in regards to stabilizing the house.

Councilmember Tibby DeJulio asked if there are mold and asbestos problems in the house.

Director Recreation and Parks Young stated there are mold and moisture problems. The asbestos issue has not been determined.

Mayor Eva Galambos asked for an explanation for stabilizing a house.

Director Recreation and Parks Young stated stabilizing a house is the process of correcting problems with a house to stop it from deteriorating.

Overlook Shade Sail

Councilmember Gabriel Sterling asked how long Overlook Park will be closed to install the shade sail.

Director Recreation and Parks Ronnie Young stated public information is not being released on how long the installation will take. The park will probably be closed for one month to six weeks.

Councilmember Tibby DeJulio asked what area the shade sails will cover.

Director Recreation and Parks Young stated the large and small piece of playground equipment will be covered. The large equipment will have three shade sails and the small equipment will have one shade sail.

Hammond Parking Lot Project

There was no discussion on this item.

Artificial Turf Field Project

There was no discussion on this item.

Dunwoody Springs Elementary

Councilmember Chip Collins asked where the school is located.

Director Recreation and Parks Ronnie Young stated the school is located on Roberts Drive across from Davis Academy. This is the only elementary school in the City that has a full sized soccer field.

Councilmember Tibby DeJulio asked about getting approval from the school board in four months.

Director Recreation and Parks Young stated the school's process for getting an item on the school board's agenda, along with a design they approve, pushes the project until the end of the summer. There is no other option but to wait until Summer 2013 to start the project.

Riverside Property

There was no discussion on this item.

Bluestone Building

Councilmember Chip Collins asked about the water damage on the upper level of the building that was possibly caused by the contractor during construction.

Director Recreation and Parks Ronnie Young stated that was repaired. The contractor replaced all the carpet and repaired the walls.

Mayor Eva Galambos asked if the grass that looks like it died at Overlook Park will have to be replaced.

Director Recreation and Parks Young responded it should not have to be replaced.

(Agenda Item No. 12-026)

EXECUTIVE SESSION – Litigation

Motion and Vote: Councilmember Sterling moved to enter into Executive Session to discuss pending or potential litigation and real estate. Councilmember Collins seconded the motion. The motion carried unanimously, with Councilmember Paulson, Councilmember Fries, Councilmember Collins, Councilmember Sterling, Councilmember DeJulio, and Councilmember Meinzen McEnery voting in favor of the motion. Executive Session began at 5:45 p.m.

Motion and Vote: Councilmember DeJulio moved to adjourn Executive Session. Councilmember Collins seconded the motion. The motion carried unanimously, with Councilmember Paulson, Councilmember Fries, Councilmember Collins, Councilmember Sterling, Councilmember DeJulio, and Councilmember Meinzen McEnery voting in favor of the motion. Executive session adjourned at 6:02 p.m.

(Agenda Item No. 12-027)

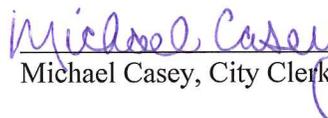
ADJOURNMENT

Motion and Vote: Councilmember DeJulio moved to adjourn the meeting. Councilmember Collins seconded the motion. The motion carried unanimously. The meeting adjourned at 6:03 p.m.

Date Approved: March 6, 2012



Eva Galambos, Mayor



Michael Casey, City Clerk

