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**CITY COUNCIL AGENDA ITEM**

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**TO:** Mayor & City Council

**DATE:** April 19, 2012

**FROM:** John McDonough, City Manager

**AGENDA ITEM:** Approve 2012 CDBG Action Plan and Resolution

**MEETING DATE:** For Submission onto the May 1, 2012, City Council Regular Meeting Agenda

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*BACKGROUND INFORMATION: (Attach additional pages if necessary)*

See attached:

Memorandum  
Resolution  
2012 CDBG Action Plan

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APPROVAL BY CITY MANAGER:

APPROVED

NOT APPROVED

PLACED ON AGENDA FOR:

5/1/2012

CITY ATTORNEY APPROVAL REQUIRED:

(  ) YES

(  ) NO

CITY ATTORNEY APPROVAL:

REMARKS:

To: John McDonough, City Manager

From: Angela Parker, Director of Community Development 

Date: April 17, 2012 for Submission onto the May 1, 2012 City Council Regular Meeting Consent Agenda

Subject: Approve 2012 CDBG Action Plan and Resolution

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***CMO (CITY MANAGER'S OFFICE) RECOMMENDATION***

Approve 2012 CDBG Action Plan and Resolution to transmit plan to HUD.

***BACKGROUND***

The 2012 Action Plan allocates the CDBG funds for Phase II construction of the City's multiyear sidewalk improvements program on Roswell Road.

***DISCUSSION***

The 2012 Action Plan public hearing was held on February 7, 2012. No public comments were received at the hearing or during the 30-day advertisement for public comments on the draft Action Plan from March 14, 2012 through April 13, 2012. Staff recommends approval of the Action Plan as attached.

***ALTERNATIVES***

N/A

***FINANCIAL IMPACT***

For 2012, HUD's CDBG budget is recommended to remain the same. If the City receives a similar allocation as in 2011, this would provide the City with approximately \$489,000 in CDBG funds for 2012.

***CONCURRENT REVIEW***

N/A

***ATTACHMENT(S)***

2012 CDBG Action Plan

*Community  
Development*

**RESOLUTION NO. 2012-xx-xx**

**STATE OF GEORGIA  
COUNTY OF FULTON**

**RESOLUTION AUTHORIZING THE SUBMISSION OF THE CITY OF SANDY  
SPRINGS 2012 ACTION PLAN FOR THE CDBG PROGRAM TO THE U.S.  
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**WHEREAS**, since 1974 the Community Development Block Grant Program (CDBG) has been an important federal resource for cities to assist their low- and moderate-income communities, eliminate slums and blight, and address urgent needs; and

**WHEREAS**, the City has prepared its 2012 Action Plan as per 24 CFR Part 91.220 for the purposes of continuing its participation in the CDBG Program; and

**WHEREAS**, the City held a public hearing on February 7, 2012, to provide an opportunity for Sandy Springs' residents to comment on the City's proposed uses of the anticipated 2012 CDBG allocation; and

**WHEREAS**, the City advertised the draft 2012 Action Plan for a 30-day public comment period from March 14, 2012, through April 13, 2012; and

**WHEREAS**, the final 2012 Action Plan was adopted and approved for submission to the U.S. Department of Housing and Urban Development at the regular City Council meeting on May 1, 2012, prior to the May 15, 2012, submission deadline.

**NOW, THEREFORE**, BE IT RESOLVED BY THIS COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA, AND IT IS RESOLVED BY THE AUTHORITY OF SAID CITY COUNCIL.

By passage of this resolution, the City of Sandy Springs Mayor and City Council authorizes submission of the 2012 Action Plan, the execution of the 2012 CDBG grant agreement or other necessary program documents, and the provision of an original copy of this resolution to the U.S. Department of Housing and Urban Development for the purposes described in this resolution.

**RESOLVED** this 1st day of May 2012.

Approved:

\_\_\_\_\_  
Eva Galambos, Mayor

Attest:

\_\_\_\_\_  
Michael Casey, City Clerk

Seal:

**2012 Action Plan  
Community Development Block Grant  
Program  
Sandy Springs, GA**



**Proposed Adoption: May 1, 2012  
Proposed Submission: May 11, 2012  
U.S. Department of Housing and Urban Development  
Atlanta Region IV Office  
Five Points Plaza Building  
40 Marietta Street  
Atlanta, GA 30303**



Insert SF 424  
2012 Application for Federal Assistance

(To be completed for inclusion with final Action Plan)

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**Application for Federal Assistance SF-424**

Version 02

<b>*1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>*2. Type of Application</b> * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>*Other (Specify)</b> _____
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<b>3. Date Received:</b>	<b>4. Applicant Identifier:</b>
--------------------------	---------------------------------

<b>5a. Federal Entity Identifier:</b>	<b>*5b. Federal Award Identifier:</b>
---------------------------------------	---------------------------------------

**State Use Only:**

<b>6. Date Received by State:</b>	<b>7. State Application Identifier:</b>
-----------------------------------	---

**8. APPLICANT INFORMATION:**

**\*a. Legal Name:** City of Sandy Springs, GA

<b>*b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 20-3767748	<b>*c. Organizational DUNS:</b> 619646040
---	--

**d. Address:**

**\*Street 1:** City of Sandy Springs, GA  
**Street 2:** 7840 Roswell Road, Building 500  
**\*City:** Sandy Springs  
**County:** Fulton  
**\*State:** Georgia  
**Province:** \_\_\_\_\_  
**\*Country:** USA  
**\*Zip / Postal Code** 30350

**e. Organizational Unit:**

<b>Department Name:</b> Community Development Department	<b>Division Name:</b> Administration
---	---

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:** Ms. **\*First Name:** Angela  
**Middle Name:** \_\_\_\_\_  
**\*Last Name:** Parker  
**Suffix:** \_\_\_\_\_

**Title:** Director

**Organizational Affiliation:**

**\*Telephone Number:** 770-730-5600 **Fax Number:** 770-206-1562

**\*Email:** angela.parker@sandyspringsga.gov

**Application for Federal Assistance SF-424**

Version 02

**\*9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development (HUD)

**11. Catalog of Federal Domestic Assistance Number:**

CFDA 14.218 \_\_\_\_\_

CFDA Title:

Community Development Block Grant/Entitlement Grants \_\_\_\_\_

**\*12 Funding Opportunity Number:**

Entitlement Program Funds \_\_\_\_\_

\*Title:

Community Development Block Grant \_\_\_\_\_

**13. Competition Identification Number:**

N/A \_\_\_\_\_

Title:

\_\_\_\_\_

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Sandy Springs.

**\*15. Descriptive Title of Applicant's Project:**

Multi-year sidewalk infrastructure program in Sandy Springs LMI target areas using 2012 CDBG funds to construct sidewalks to complete pedestrian network and connect LMI target areas to retail, public transit and city parks.

**Application for Federal Assistance SF-424**

Version 02

**16. Congressional Districts Of:**

\*a. Applicant: 6

\*b. Program/Project:

**17. Proposed Project:**

\*a. Start Date: December 2011

\*b. End Date: June 2012

**18. Estimated Funding (\$):**

*a. Federal	_____	\$489,289
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	_____	\$489,289

**\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on March 14, 2012
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

**\*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes       No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

**Authorized Representative:**

Prefix: Honorable      \*First Name: Eva

Middle Name: \_\_\_\_\_

\*Last Name: Galambos

Suffix: \_\_\_\_\_

\*Title: Mayor, City of Sandy Springs, GA

\*Telephone Number: 770-206-2050

Fax Number: 770-804-0899

\* Email: [egalambos@sandyspringsga.gov](mailto:egalambos@sandyspringsga.gov)

\*Signature of Authorized Representative:

\*Date Signed:

**Application for Federal Assistance SF-424**

Version 02

**\*Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

N/A

**INSTRUCTIONS FOR THE SF-424**

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0346-0043), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry:	Item	Entry:
1.	<b>Type of Submission:</b> (Required): Select one type of submission in accordance with agency instructions. <ul style="list-style-type: none"> <li>• Preapplication</li> <li>• Application</li> <li>• Changed/Corrected Application – If requested by the agency, check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this to submit changes after the closing date.</li> </ul>	10.	<b>Name Of Federal Agency:</b> (Required) Enter the name of the Federal agency from which assistance is being requested with this application.
		11.	<b>Catalog Of Federal Domestic Assistance Number/Title:</b> Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
2.	<b>Type of Application:</b> (Required) Select one type of application in accordance with agency instructions. <ul style="list-style-type: none"> <li>• New – An application that is being submitted to an agency for the first time.</li> <li>• Continuation - An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals.</li> <li>• Revision - Any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided.                      A. Increase Award    B. Decrease Award                      C. Increase Duration    D. Decrease Duration                      E. Other (specify)</li> </ul>	12.	<b>Funding Opportunity Number/Title:</b> (Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
		13.	<b>Competition Identification Number/Title:</b> Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.
		14.	<b>Areas Affected By Project:</b> List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if needed.
3.	<b>Date Received:</b> Leave this field blank. This date will be assigned by the Federal agency.	15.	<b>Descriptive Title of Applicant's Project:</b> (Required) Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.
4.	<b>Applicant Identifier:</b> Enter the entity identifier assigned by the Federal agency, if any, or applicant's control number, if applicable.	16.	<b>Congressional Districts Of:</b> (Required) 16a. Enter the applicant's Congressional District, and 16b. Enter all District(s) affected by the program or project. Enter in the format: 2 characters State Abbreviation – 3 characters District Number, e.g., CA-005 for California 5 <sup>th</sup> district, CA-012 for California 12 <sup>th</sup> district, NC-103 for North Carolina's 103 <sup>rd</sup> district. <ul style="list-style-type: none"> <li>• If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland.</li> <li>• If nationwide, i.e. all districts within all states are affected, enter US-all.</li> <li>• If the program/project is outside the US, enter 00-000.</li> </ul>
5a.	<b>Federal Entity Identifier:</b> Enter the number assigned to your organization by the Federal Agency, if any.		
5b.	<b>Federal Award Identifier:</b> For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned Federal award identifier number. If a changed/corrected application, enter the Federal Identifier in accordance with agency instructions.		
6.	<b>Date Received by State:</b> Leave this field blank. This date will be assigned by the State, if applicable.		
7.	<b>State Application Identifier:</b> Leave this field blank. This identifier will be assigned by the State, if applicable.		
8.	<b>Applicant Information:</b> Enter the following in accordance with agency instructions: <b>a. Legal Name:</b> (Required): Enter the legal name of applicant that will undertake the assistance activity. This is the name that the organization has registered with the Central Contractor Registry. Information on registering with CCR may be obtained by visiting the Grants.gov website. <b>b. Employer/Taxpayer Number (EIN/TIN):</b> (Required): Enter the Employer or Taxpayer Identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-4444444. <b>c. Organizational DUNS:</b> (Required) Enter the organization's DUNS or DUNS+4 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website. <b>d. Address:</b> Enter the complete address as follows: Street address (Line 1 required), City (Required), County, State (Required, if country is US), Province, Country (Required), Zip/Postal Code (Required, if country is US). <b>e. Organizational Unit:</b> Enter the name of the primary organizational unit (and department or division, if applicable) that will undertake the	17.	<b>Proposed Project Start and End Dates:</b> (Required) Enter the proposed start date and end date of the project.
		18.	<b>Estimated Funding:</b> (Required) Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.
		19.	<b>Is Application Subject to Review by State Under Executive Order 12372 Process?</b> Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the

	<p>assistance activity, if applicable.</p> <p><b>f. Name and contact information of person to be contacted on matters involving this application:</b> Enter the name (First and last name required), organizational affiliation (if affiliated with an organization other than the applicant organization), telephone number (Required), fax number, and email address (Required) of the person to contact on matters related to this application.</p>	<p>State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State</p>																								
		<p>20. <b>Is the Applicant Delinquent on any Federal Debt?</b> (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.</p> <p>If yes, include an explanation on the continuation sheet.</p>																								
g.	<p><b>Type of Applicant:</b> (Required) Select up to three applicant type(s) in accordance with agency instructions.</p> <table border="0" data-bbox="186 436 836 989"> <tr> <td data-bbox="186 436 511 464">A. State Government</td> <td data-bbox="527 436 836 506">M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)</td> </tr> <tr> <td data-bbox="186 464 511 491">B. County Government</td> <td data-bbox="527 506 836 575">N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)</td> </tr> <tr> <td data-bbox="186 491 511 518">C. City or Township Government</td> <td data-bbox="527 575 836 644">O. Private Institution of Higher Education</td> </tr> <tr> <td data-bbox="186 518 511 546">D. Special District Government</td> <td data-bbox="527 644 836 672">P. Individual</td> </tr> <tr> <td data-bbox="186 546 511 573">E. Regional Organization</td> <td data-bbox="527 672 836 699">Q. For-Profit Organization (Other than Small Business)</td> </tr> <tr> <td data-bbox="186 573 511 600">F. U.S. Territory or Possession</td> <td data-bbox="527 699 836 726">R. Small Business</td> </tr> <tr> <td data-bbox="186 600 511 627">G. Independent School District</td> <td data-bbox="527 726 836 753">S. Hispanic-serving Institution</td> </tr> <tr> <td data-bbox="186 627 511 655">H. Public/State Controlled Institution of Higher Education</td> <td data-bbox="527 753 836 781">T. Historically Black Colleges and Universities (HBCUs)</td> </tr> <tr> <td data-bbox="186 655 511 682">I. Indian/Native American Tribal Government (Federally Recognized)</td> <td data-bbox="527 781 836 808">U. Tribally Controlled Colleges and Universities (TCCUs)</td> </tr> <tr> <td data-bbox="186 682 511 709">J. Indian/Native American Tribal Government (Other than Federally Recognized)</td> <td data-bbox="527 808 836 835">V. Alaska Native and Native Hawaiian Serving Institutions</td> </tr> <tr> <td data-bbox="186 709 511 737">K. Indian/Native American Tribally Designated Organization</td> <td data-bbox="527 835 836 863">W. Non-domestic (non-US) Entity</td> </tr> <tr> <td data-bbox="186 737 511 764">L. Public/Indian Housing Authority</td> <td data-bbox="527 863 836 890">X. Other (specify)</td> </tr> </table>	A. State Government	M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)	B. County Government	N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)	C. City or Township Government	O. Private Institution of Higher Education	D. Special District Government	P. Individual	E. Regional Organization	Q. For-Profit Organization (Other than Small Business)	F. U.S. Territory or Possession	R. Small Business	G. Independent School District	S. Hispanic-serving Institution	H. Public/State Controlled Institution of Higher Education	T. Historically Black Colleges and Universities (HBCUs)	I. Indian/Native American Tribal Government (Federally Recognized)	U. Tribally Controlled Colleges and Universities (TCCUs)	J. Indian/Native American Tribal Government (Other than Federally Recognized)	V. Alaska Native and Native Hawaiian Serving Institutions	K. Indian/Native American Tribally Designated Organization	W. Non-domestic (non-US) Entity	L. Public/Indian Housing Authority	X. Other (specify)	<p>21. <b>Authorized Representative:</b> (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required) title (Required), telephone number (Required), fax number, and email address (Required) of the person authorized to sign for the applicant.</p> <p>A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)</p>
A. State Government	M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)																									
B. County Government	N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)																									
C. City or Township Government	O. Private Institution of Higher Education																									
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G. Independent School District	S. Hispanic-serving Institution																									
H. Public/State Controlled Institution of Higher Education	T. Historically Black Colleges and Universities (HBCUs)																									
I. Indian/Native American Tribal Government (Federally Recognized)	U. Tribally Controlled Colleges and Universities (TCCUs)																									
J. Indian/Native American Tribal Government (Other than Federally Recognized)	V. Alaska Native and Native Hawaiian Serving Institutions																									
K. Indian/Native American Tribally Designated Organization	W. Non-domestic (non-US) Entity																									
L. Public/Indian Housing Authority	X. Other (specify)																									

**City of Sandy Springs  
2012 Action Plan**

**Table of Contents**

Form SF-424.....2

**Executive Summary**

    2008-12 Consolidated Plan .....4

    2012 Action Plan.....4

    Sources and Uses of Funds – 2012 CDBG .....5

    Sources and Uses of Funds – 2009 Section 108 Loan.....5

    Other funding options .....6

**Past Performance Summary & Maps**

    2008 CDBG Performance Measures .....6

    2008, 2009 2010, and 2011 CDBG Program Status .....7

    Geographic Distribution and Residents Benefited .....8

    Map 1: CDBG Target Areas (≥40.7% LMI persons).....9

    Map 2: Survey Area for Future Sidewalk Improvements ..... 10

    Map 3: 2009 CDBG Survey Area..... 11

    Map 4: 2008 and 2010 CDBG Project Area ..... 12

**2012 Action Plan**

    2012 Annual objectives ..... 13

    Table 1: 2012 LMI Benefit ..... 13

    Map 5: 2012 CDBG Project Area..... 14

    Table 3A: Summary of Specific Annual Objectives ..... 15

    Table 3B: Annual Affordable Housing Completion Goals ..... 18

    Table 3C: Consolidated Plan listing of projects ..... 21

    Allocation priorities and geographic distribution ..... 22

    Affordable housing goals ..... 22

    Homeless and other special needs populations ..... 22

    Public housing and other housing developments..... 23

    Anti-poverty strategy ..... 23

    Lead-based paint hazards..... 24

    Barriers to Affordable Housing ..... 24

    Other actions ..... 25

    Program monitoring ..... 25

    2012 CDBG Program resources ..... 26

    Contingency ..... 26

    Urgent needs ..... 26

**Other HUD programs and strategies**

    Neighborhood Strategy Area ..... 27

    Analysis of Impediments to Fair Housing (AI)..... 27

    Map 6: 2012 CDBG Sidewalk Construction and Areas of Minority Concentration..... 28

**2012 Action Plan Citizen Participation**

    Public hearing and public comments on draft Action Plan ..... 29

**Resolution**

    City Council resolution (Insert Number) to transmit Action Plan ..... 30

**Certifications**

    Certifications list and executed certifications ..... 31

**Public Notices**

    2012 Public Hearing, Public Comment notices & GA State Clearinghouse letter ..... 32

**Substantial Amendment to 2009 Action Plan**

    Amendment ..... 33

## **City of Sandy Springs 2012 Action Plan**

### **Executive Summary**

#### **2008-12 Consolidated Plan**

The City of Sandy Springs' 2008-12 Consolidated Plan was submitted to HUD on July 1, 2008, revised in August and resubmitted in September. Sandy Springs received its first grant agreement in October 2008 for Community Development Block Grant (CDBG) funds. The Consolidated Plan is a 5-year strategic planning document that includes demographic, housing market analysis, homelessness and other data required by HUD for the City to participate in the CDBG Program. The City must submit an annual Action Plan for each year of the Consolidated Plan describing how CDBG funds will be used to accomplish the 5-year goals described in the Consolidated Plan. CDBG funds can be used to meet a wide variety of community development and other goals including infrastructure improvements, providing public services, creating jobs through economic development, housing rehabilitation and many other activities as long as the activities are eligible under the CDBG regulations (24 CFR Part 570) and meet a National Objective. The 2012 Action Plan specifies how 2012 CDBG funds will be used to meet the priority strategic infrastructure goals described in the 2008-12 Consolidated Plan.

#### **2012 Action Plan**

Since its incorporation, the City has focused on managing growth, infrastructure replacement, capital improvements, transportation improvements and other strategies that support its well-established neighborhoods and quality of life. To that end, for the period of the 2012 Action Plan the City will continue its focus on infrastructure improvements that benefit low- and moderate-income residents of Sandy Springs. As a CDBG Entitlement Community, Sandy Springs is committed to maximizing the benefits of these federal resources for the purposes of neighborhood stabilization and improvement.

For the first year of the City's participation in the CDBG Program, the Mayor and City Council directed staff to use the 2008 funds to address the City's backlog of sidewalk improvements in the CDBG target areas on Roswell Road. In 2009, the Mayor and City Council approved a sidewalk improvements survey from Dalrymple Road to the Chattahoochee River along the Roswell Road corridor to focus future sidewalk construction projects in CDBG target areas that meet LMI area benefit regulations. Following completion of the survey, the City has the design, construction and bidding documents in place for a multiyear sidewalk improvements program. This program will focus on ensuring the City's sidewalk infrastructure complies with ADA requirements, meets the City's Suburban Overlay District policies and benefits the LMI residents living in the CDBG target areas. The focus of the 2012 Annual Action Plan will be to use the annual CDBG

## **City of Sandy Springs 2012 Action Plan**

allocation to construct the second phase of the multiyear sidewalk improvements project. Phase I design and construction committed 2008, 2009, 2009 CDBG-R, 2010, and a portion of 2011 CDBG funds to the design of the multiyear sidewalk project and the construction of the first phase. Phase I covered the eligible target areas along Roswell Road from Dalrymple Road to Northridge Road (see Map 4). Phase II construction will commit the remaining 2011 CDBG funds and 2012 CDBG funds for the sidewalk improvements from Northridge Road to the Chattahoochee River (see Map 5). Mayor and Council also approved the construction of sidewalk on the north side of Hightower Trail to improve access to the Community Action Center. The Community Action Center is one of Sandy Springs most well-established nonprofit service agencies serving LMI residents. Completion of each phase will significantly improve pedestrian safety along the Roswell Road corridor. These improvements will also provide the City's LMI residents living along Roswell Road with improved access to public transit, retail services, city parks, Fulton County's new regional health center and other services.

### Sources and Uses of Funds – 2012 CDBG

The City of Sandy Springs' 2012 allocation has been established at **\$(insert)**. As described above, the 2012 Action Plan will commit 2012 CDBG funds to Phase II of the Roswell Road Multiyear Sidewalk Construction Project.

### Sources and Uses of Funds – 2009 Section 108 Loan

By way of history, it is important to note that the Sandy Springs Mayor and City Council directed staff to prepare a Section 108 loan application to HUD on February 3, 2009, prior to the start of the current surveying and design contract that has provided the technical plans and specifications for Roswell Road Multiyear Sidewalk Construction Project. At the time of application, neither the costs nor the phasing requirements were known for the project, and it was assumed that the City would need the Section 108 funds in order to complete the project in a single construction phase. The City's Section 108 application was submitted to HUD on June 17, 2009, but has remained in a pending status since that time as the City has made a final determination that this funding source will not be needed. For Phase I of the sidewalk project, funds from the 2008, 2009 (CDBG and CDBG-R), 2010, and a portion of the 2011 grant allocations are expected to fully complete Phase I construction. However, in order to construct Phase II, the City will require more than the 2012 CDBG allocation to complete construction. Staff will keep HUD apprised on the sidewalk project and the possibility for the need to revise and resubmit the Section 108 application.

## **City of Sandy Springs 2012 Action Plan**

### Other Funding Options

As an alternative to completing the Section 108 loan application, the City may elect to begin Phase II construction upon receipt of its 2012 CDBG allocation. Or, the City may explore a pre-award agreement with HUD to begin the construction prior to receipt of the 2012 CDBG allocation and then complete the construction once the 2012 funds are available. Staff presented these potential funding scenarios to the Mayor and City Council at the February 1, 2011, regular meeting prior to the 2011 Annual Action Plan public hearing. No determination was made as to the optimal funding strategy for Phase II of the sidewalk construction project. Staff will present these options to Mayor and City Council at a later date following the start of Phase I of the sidewalk construction project for further discussion on how to fully fund Phase II of the sidewalk construction project.

### **Past Performance Summary & Maps**

#### 2008 CDBG Program Performance Measures

In developing the City's first 5-year Consolidated Plan for its CDBG Program, the City used an estimated \$147m in short-term transportation needs as a framework for establishing CDBG Program project activities. Improvements to the City's transportation system, and especially its sidewalk network, were a priority. For 2008, this priority was developed to be consistent with HUD's requirement that the City report its CDBG accomplishments within the context of specific objectives, outcome measures and performance indicators. As prescribed in the Federal Register notice published March 7, 2006, HUD's program objectives focus on three specific areas:

1. Creating a suitable living environment;
2. Providing decent housing; and
3. Promoting economic opportunities.

Along with these objectives, three outcome measures were described in the March 7, 2006, notice as well:

1. Availability/Accessibility to infrastructure, public services, public facilities, housing or shelter for LMI income persons, including persons with disabilities;
2. Affordability and maintenance of the affordability of housing and services, such as transportation or day care; and
3. Sustainability through promoting livable and viable communities by providing programs and projects that sustain communities and neighborhoods.

Consistent with these objectives and outcomes, the City's priority to improve its infrastructure was linked to HUD's performance indicator goals as follows:

## **City of Sandy Springs 2012 Action Plan**

For the 2008 CDBG Roswell Road Sidewalk Project, the measures were as follows:

1. Objective Category: Suitable Living Environment (SL-1)
2. Outcome Category: Accessibility for the purpose of creating a suitable living environment
3. Performance Indicator: Number of persons assisted with improved access to an infrastructure benefit

The City's strategy for its 2008 CDBG program was to target Area Benefit improvements to Census Block Groups that meet the National Objective defined at 24 CFR Part 570.208(a)(1)(i):

"An activity, the benefits of which are available to all of the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons. Such an area need not be coterminous with census tracts or other officially recognized boundaries but must be the entire area served by the activity. An activity that serves an area that is not primarily residential in character shall not qualify under this criterion."

For the 2008, 2009, 2010, 2011, and 2012 CDBG Action Plans these performance measures have remained unchanged.

### 2008, 2009, 2010, and 2011 CDBG Program Status

In April 2009, the City issued a Request for Proposals (RFP) and secured a consultant to provide surveying and design services to develop a multiyear sidewalk infrastructure improvements program.

The 2008 CDBG funds have been used for payment of these design services. The City also received \$146,909 in CDBG-R funds in 2009 and 75 percent of those funds have also been used to pay for the surveying and design project, along with the 2008 CDBG funds. In addition, the City advertised a 2008 Action Plan substantial amendment for public comment, which was adopted on March 16, 2010, to ensure compliance with HUD's 1.5 timeliness test on May 1, 2010. No public comments were received on the amendment. The City purchased 33 streetlights for \$176,292.13 to be installed in the Roswell Road CDBG target areas using the data collected from the sidewalk survey project. These funds were drawn on April 5, 2010 from IDIS, which ensured the City met the 1.5 timeliness test. The streetlights will be installed as part of Phase I of sidewalk construction, which began in December of 2011.

**City of Sandy Springs  
2012 Action Plan**

The 2009 CDBG Program focused on identifying the phases for sidewalk construction using the survey data. The 2009 CDBG funds were held in reserve for the payment of construction costs associated with Phase I of the sidewalk construction project. As in 2010, the City used the substantial amendment process and amended its 2009 Action Plan to meet the May 1, 2011, 1.5 timeliness test. An additional 92 street lights were purchased for \$486,453.80 and will be installed along with the 33 street lights purchased in 2010 during Phase I of the construction project. These additional street lights were purchased with 2009 CDBG funds. The 2010 Action Plan designated the 2010 CDBG funds for construction of Phase I of the sidewalk construction project. Those funds are being held in reserve to pay for construction expenses. The 2011 Action Plan designated 2011 CDBG funds for construction of Phase II of the sidewalk construction project.

Geographic Distribution of Resources and Residents Benefited

The 2000 Census indicates 2,743 low- and moderate-income persons are projected to have benefited from the investment of the City's CDBG funds at Phase I project completion. The identified Census Block Groups for Phase I of the CDBG sidewalk project are as follows:

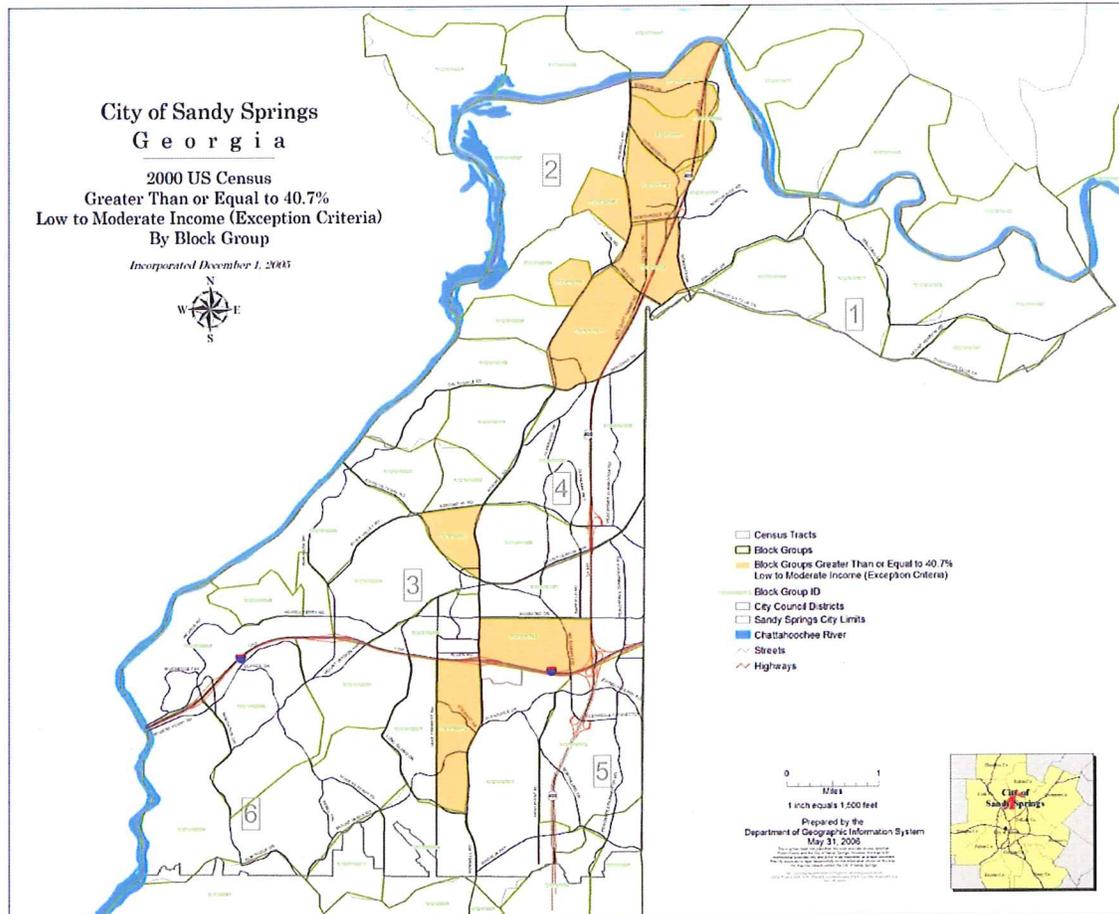
Census Tract	Block Group (BG)	LMI Population	BG Percent <sup>1</sup> LMI
1. 13121010112	1	393	40.7
2. 13121010209	5	159	40.7
3. 13121010112	3	858	41.9
4. 13121010208	6	859	47.7
5. 13121010111	2	474	40.8
Total	--	2,743	--

<sup>1</sup> Sandy Springs is a HUD designated Exception Entitlement Community and it's percentage of low/mod residents required to qualify Area Benefit projects is 40.7%.

## City of Sandy Springs 2012 Action Plan

Map 1 illustrates all 11 Census Block Groups identified as CDBG Target Areas in Sandy Springs ( $\geq 40.7\%$  LMI persons):

Map 1: CDBG Target Areas with a Minimum of 40.7% LMI Residents

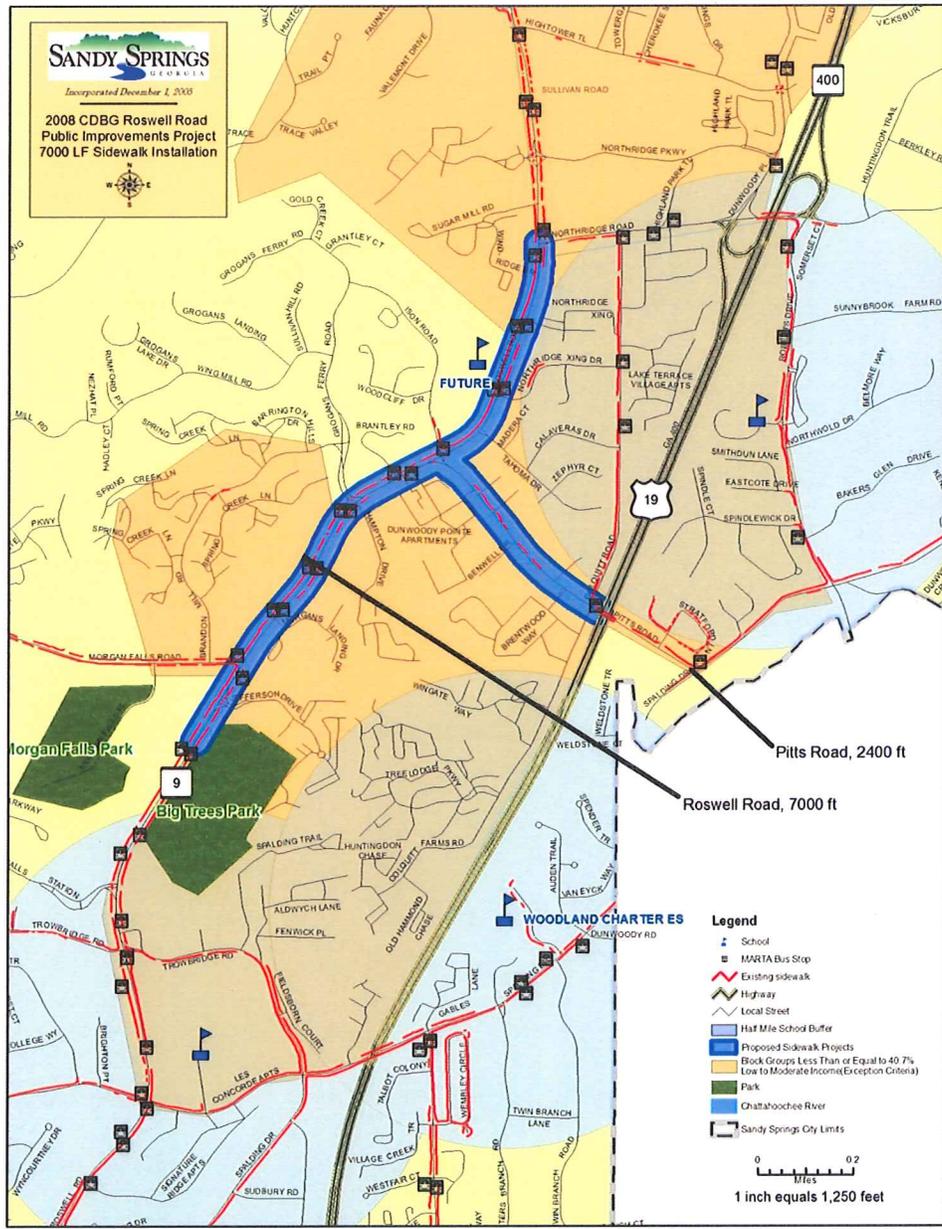


The City of Sandy Springs is a designated Exception Community as described in the CDBG regulations 24 CFR Part 570.208(a)(1)(ii), which is a qualification criteria that applies to CDBG projects that meet the National Objective for Activities Benefitting LMI persons. The shaded areas on the map show where Census Tract Block Groups have at least 40.7% LMI persons. Exception status designation only applies to projects that qualify as an Area Benefit activity. The City's sidewalk construction project is an eligible activity under this designation.

# City of Sandy Springs 2012 Action Plan

The City adopted a potential area for sidewalk improvements as part of its 2008 Action Plan process. Sidewalk survey data was used to evaluate the area shown on Map 2 as potentially an area for future construction. Phase I construction will include the area shown in blue on the map, but will extend from Dalrymple Road to Northridge Road.

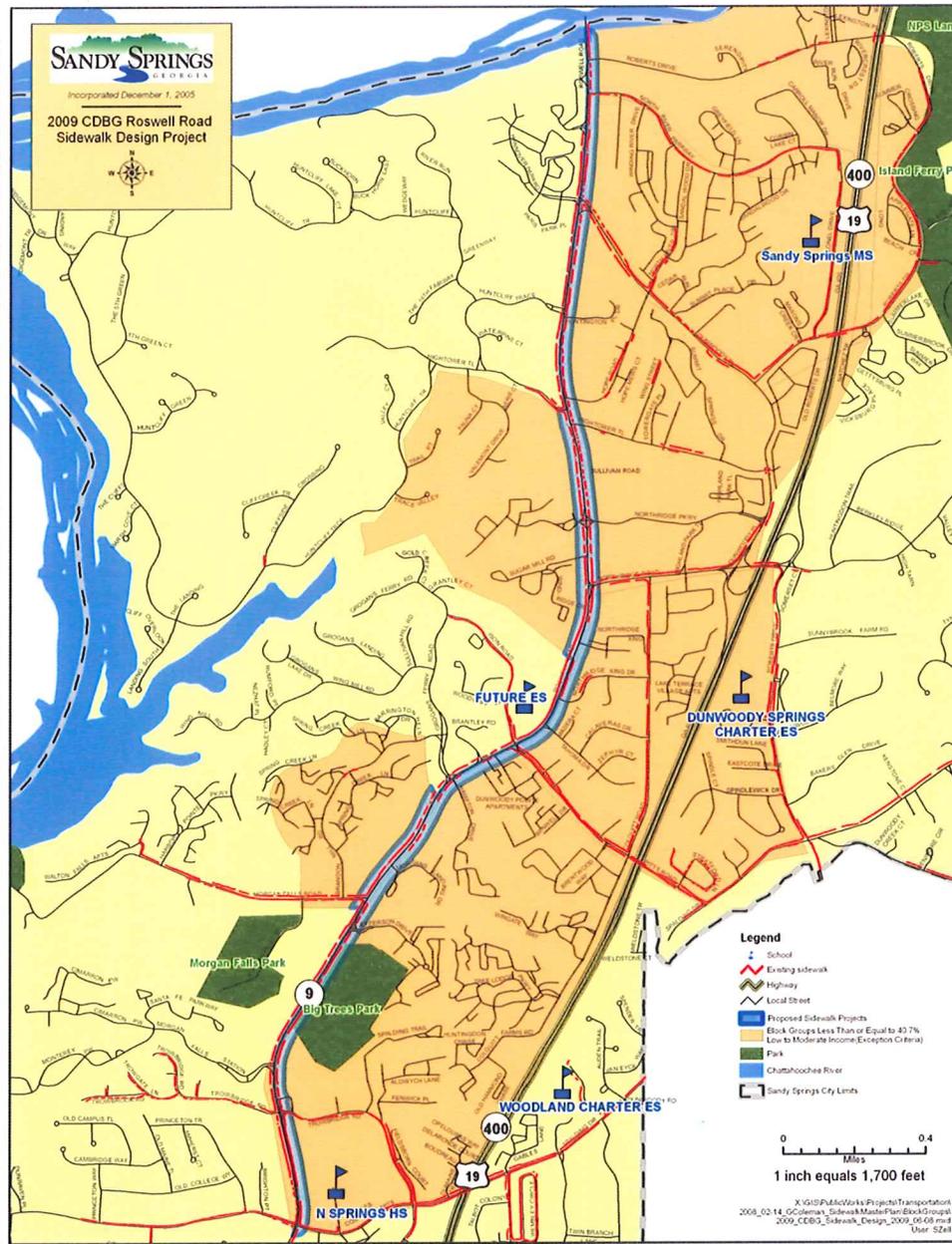
**Map 2: 2008 CDBG Sidewalk Project Area**



# City of Sandy Springs 2012 Action Plan

Map 3 illustrates the survey area adopted in the 2009 Action Plan from Dalrymple Road to the city limits along Roswell Road to focus future sidewalk development in LMI target areas. As of January 1, 2012, the surveying project has been completed and was paid for using 2008 CDBG and 2009 CDBG-R.

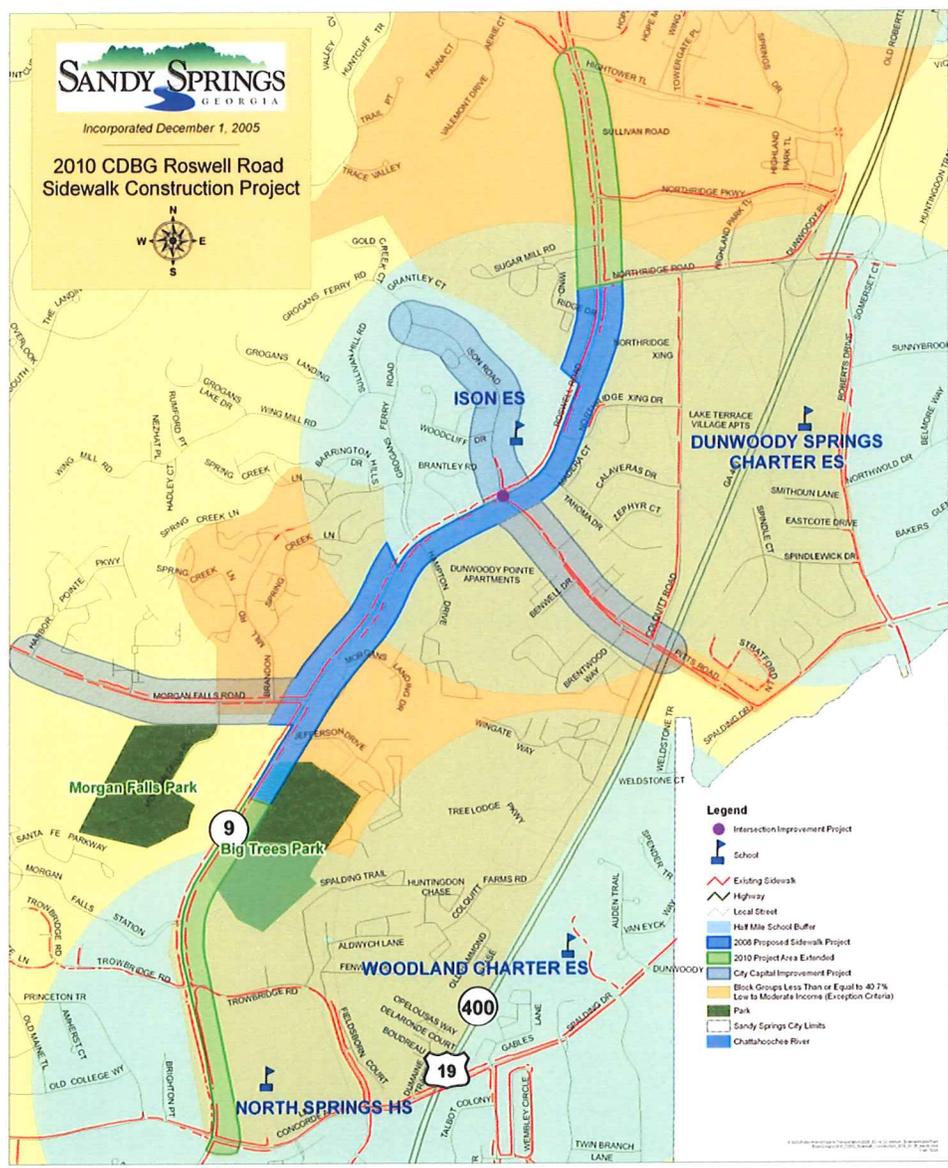
Map 3: 2009 CDBG Sidewalk Project Survey Area



# City of Sandy Springs 2012 Action Plan

Using sidewalk survey data, the area shown in Map 4 was identified as the potential location of Phase I of the sidewalk construction project using 2008, 2009 and 2010 CDBG funds. This area illustrates how the City is leveraging its CIP funds with CDBG funds to complete the sidewalk network in these critical target areas and improve the overall pedestrian safety in the area for all City residents and especially LMI residents living in the multifamily properties along Roswell Road. The focus area for construction has since been revised and will now cover the area surveyed from Dalrymple Road to Northridge Road.

Map 4: 2008 CDBG and 2010 CDBG Sidewalk Project Area



## City of Sandy Springs 2012 Action Plan

### 2012 Action Plan

#### 2012 Annual Objectives

For the City's 2012 Action Plan, the objectives remain the same as for 2008, 2009, 2010, and 2011 Action Plans:

1. Objective Category: Suitable Living Environment (SL-1)
2. Outcome Category: Accessibility for the purpose of creating a suitable living environment
3. Performance Indicator: Number of persons assisted with improved access to an infrastructure benefit

The targeted Block Groups for the 2012 CDBG Phase II sidewalk project are listed in the table below with the corresponding beneficiaries' demographic information. The Block Groups are as follows:

Table 1: 2012 LMI Benefit

Census Tract	Block Group (BG)	LMI Population	BG Percent <sup>2</sup> LMI
1. 13121010208	6	859	47.7
2. 13121010111	2	474	40.8
3. 13121010111	3	1744	50.1
4. 13121010111	1	813	43.6
Total	--	3,890	--

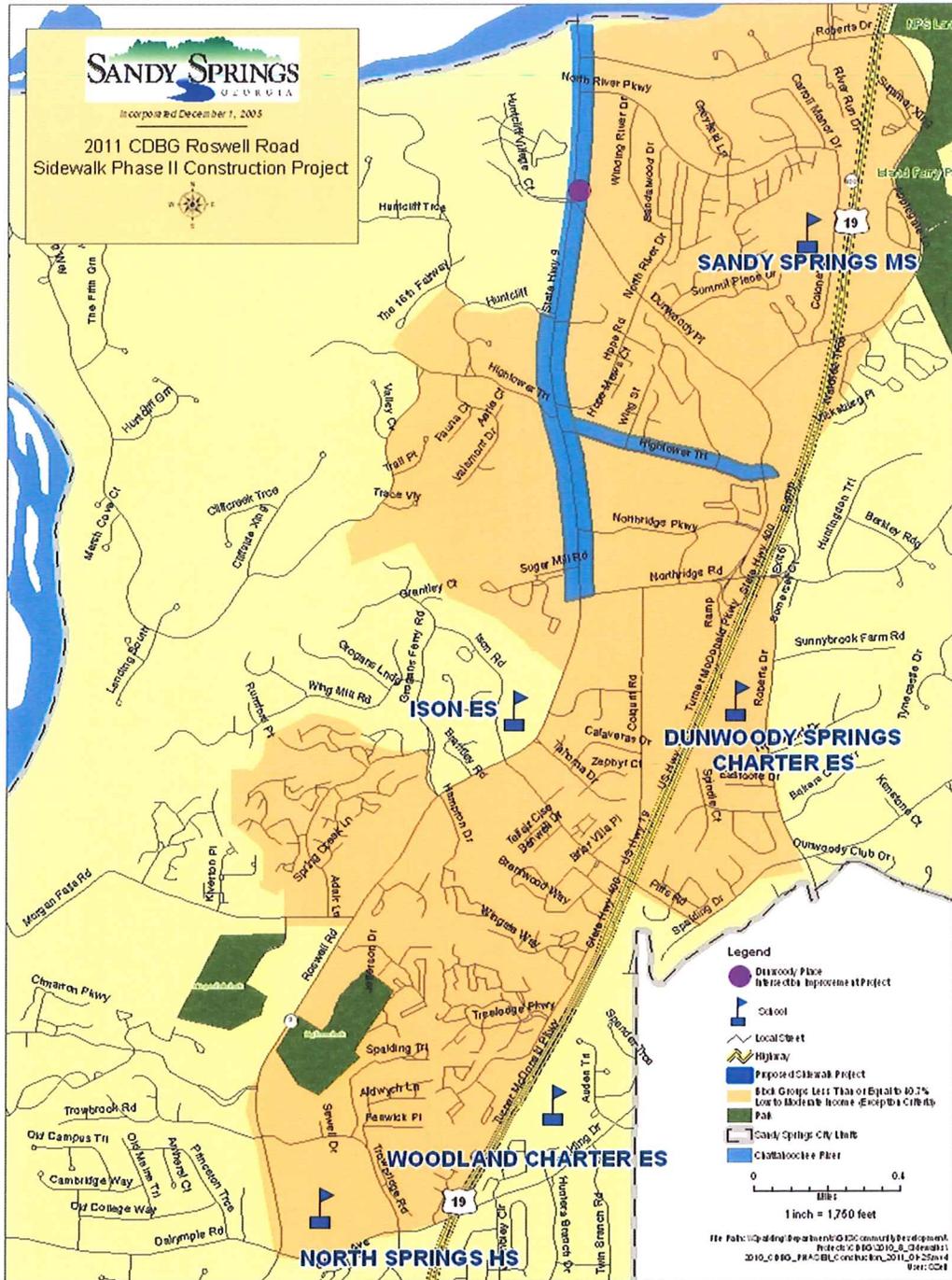
Using sidewalk survey data, the area shown in Map 5 will be the location of Phase II of the sidewalk construction project that will use 2011 and potentially 2012 CDBG funds. This area illustrates how the City is leveraging its CIP funds with CDBG funds to complete the sidewalk network in these critical target areas and improve the overall pedestrian safety in the area for all City residents and especially LMI residents living in the multifamily properties along Roswell Road. The construction focus area covers the area surveyed from Northridge Road to the city limits at the Chattahoochee River, and will include an area of sidewalk construction on the north side of Hightower Trail. The Mayor and City Council approved a nonsubstantial amendment to the 2008 Action Plan to add surveying and design work on the north side of Hightower Trail at their August 5, 2010, work session to improve pedestrian access to the Community Action Center (CAC). The CAC is a well-established nonprofit that provides a variety of supportive services to LMI persons in Sandy Springs.

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<sup>2</sup> Sandy Springs is a HUD designated Exception Entitlement Community and its percentage of low/mod residents required to qualify Area Benefit projects is 40.7%.

**City of Sandy Springs  
2012 Action Plan**

**Map 5: 2011 Sidewalk Project Area**



**City of Sandy Springs  
2012 Action Plan**

**Table 3A  
Summary of Specific Annual Objectives**

<b>Obj #</b>	<b>Specific Objectives</b>	<b>Sources of Funds</b>	<b>Performance Indicators</b>	<b>Expected Number</b>	<b>Actual Number</b>	<b>Outcome/ Objective*</b>
	<b>Rental Housing Objectives</b>	-	-	-	-	-
	<b>Owner Housing Objectives</b>	-	-	-	-	-
	<b>Homeless Objectives</b>	-	-	-	-	-
	<b>Special Needs Objectives</b>	-	-	-	-	-
	<b>Community Development Objectives</b>	-	-	-	-	-
<b>SL.1</b>	<b>Infrastructure Objectives</b>	<b>Sources of Funds</b>	<b>Performance Indicators</b>	<b>Expected Number</b>	<b>Actual Number</b>	<b>Outcome/ Objective*</b>
	Improved accessibility for each CDBG LMI target area by providing a suitable living environment with new sidewalks*	CDBG	# of LMI residents served	3,890 LMI residents for 2011	-	-
	<b>Public Facilities Objectives</b>	-	-	-	-	-
	<b>Public Services Objectives</b>	-	-	-	-	-
	<b>Economic Development Objectives</b>	-	-	-	-	-
	<b>Other Objectives</b>	-	-	-	-	-

\*Sidewalk project will require 2 years of design and planning before construction will begin and LMI residents will benefit. Construction to begin summer 2011.

**Outcome/Objective Codes**

	<b>Availability/Accessibility</b>	<b>Affordability</b>	<b>Sustainability</b>
<b>Decent Housing</b>	DH-1	DH-2	DH-3
<b>Suitable Living Environment</b>	SL-1	SL-2	SL-3
<b>Economic Opportunity</b>	EO-1	EO-2	EO-3

**City of Sandy Springs  
2012 Action Plan**

**Table 3A: Summary of Specific Annual Objectives**

Grantee: City of Sandy Springs

<b>Availability/Accessibility of Decent Housing (DH-1)</b>							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
<b>DH1.1</b>	N/A	-	2008	N/A	N/A	N/A	%
		-	2009	N/A	N/A	N/A	%
		-	2010	N/A	N/A	N/A	%
		-	2011	N/A	N/A	N/A	%
		-	2012	N/A	N/A	N/A	%
		-	Multiyear Goal		N/A	N/A	%
<b>Affordability of Decent Housing (DH-2)</b>							
<b>DH2.1</b>	N/A	-	2008	N/A	N/A	N/A	%
		-	2009	N/A	N/A	N/A	%
		-	2010	N/A	N/A	N/A	%
		-	2011	N/A	N/A	N/A	%
		-	2012	N/A	N/A	N/A	%
		-	Multiyear Goal		N/A	N/A	%
<b>Sustainability of Decent Housing (DH-3)</b>							
<b>DH3.1</b>	N/A	-	2008	N/A	N/A	N/A	%
		-	2009	N/A	N/A	N/A	%
		-	2010	N/A	N/A	N/A	%
		-	2011	N/A	N/A	N/A	%
		-	2012	N/A	N/A	N/A	%
		-	Multiyear Goal		N/A	N/A	%
<b>Availability/Accessibility of Suitable Living Environment (SL-1)</b>							
<b>SL1.1</b>	Improved accessibility for 7 CDBG LMI target areas by providing a suitable living environment with sidewalk, lighting and ADA improvements for LMI residents	CDBG entitlement funds	2008	LMI Persons	0 assisted	0	0%
			2009	LMI Persons	0 assisted	0	0%
			2010	LMI Persons	3,003 assisted	TBD	44%
			2011	LMI Persons	3,890 assisted	TBD	63%
			2012	LMI Persons	2,557 assisted	TBD	100%
			Multiyear goal		9,450 assisted	TBD	-
<b>Affordability of Suitable Living Environment (SL-2)</b>							
<b>SL2.1</b>	N/A	-	2008	N/A	N/A	N/A	%
		-	2009	N/A	N/A	N/A	%
		-	2010	N/A	N/A	N/A	%
		-	2011	N/A	N/A	N/A	%
		-	2012	N/A	N/A	N/A	%
		-	Multiyear Goal		N/A	N/A	%

**City of Sandy Springs  
2012 Action Plan**

**Table 3A: Summary of Specific Annual Objectives-cont'd**

Grantee: City of Sandy Springs

<b>Sustainability of Suitable Living Environment (SL-3)</b>							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
<b>SL3.1</b>	N/A	-	2008	N/A	N/A	N/A	%
		-	2009	N/A	N/A	N/A	%
		-	2010	N/A	N/A	N/A	%
		-	2011	N/A	N/A	N/A	%
		-	2012	N/A	N/A	N/A	%
		-	Multiyear Goal		N/A	N/A	%
<b>Availability/Accessibility of Economic Opportunity</b>							
<b>EO1.1</b>	N/A	-	2008	N/A	N/A	N/A	%
		-	2009	N/A	N/A	N/A	%
		-	2010	N/A	N/A	N/A	%
		-	2011	N/A	N/A	N/A	%
		-	2012	N/A	N/A	N/A	%
		-	Multiyear Goal		N/A	N/A	%
<b>Affordability of Economic Opportunity (EO-2)</b>							
<b>EO2.1</b>	N/A	-	2008	N/A	N/A	N/A	%
		-	2009	N/A	N/A	N/A	%
		-	2010	N/A	N/A	N/A	%
		-	2011	N/A	N/A	N/A	%
		-	2012	N/A	N/A	N/A	%
		-	Multiyear Goal		N/A	N/A	%
<b>Sustainability of Economic Opportunity</b>							
<b>EO3.1</b>	N/A	-	2008	N/A	N/A	N/A	%
		-	2009	N/A	N/A	N/A	%
		-	2010	N/A	N/A	N/A	%
		-	2011	N/A	N/A	N/A	%
		-	2012	N/A	N/A	N/A	%
		-	Multiyear Goal		N/A	N/A	%
<b>Neighborhood Revitalization (NR-1)</b>							
<b>NR1.1</b>	N/A	-	2008	N/A	N/A	N/A	%
		-	2009	N/A	N/A	N/A	%
		-	2010	N/A	N/A	N/A	%
		-	2011	N/A	N/A	N/A	%
		-	2012	N/A	N/A	N/A	%
		-	Multiyear Goal		N/A	N/A	%
<b>Other (O-1)</b>							
<b>O1.1</b>	N/A	-	2008	N/A	N/A	N/A	%
		-	2009	N/A	N/A	N/A	%
		-	2010	N/A	N/A	N/A	%
		-	2011	N/A	N/A	N/A	%
		-	2012	N/A	N/A	N/A	%

**City of Sandy Springs  
2012 Action Plan**

		-	Multiyear Goal	N/A	N/A	%
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**Table 3B  
Annual Affordable Housing Completion Goals**

Grantee Name: Sandy Springs Program Year: 2008-12	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>BENEFICIARY GOALS (Sec. 215 Only)</b>						
Homeless households	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Beneficiaries*</b>	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>RENTAL GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Rental</b>	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**City of Sandy Springs  
2012 Action Plan**

**Table 3B-cont'd  
Annual Affordable Housing Completion Goals**

<b>HOME OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Owner</b>	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Combined Total Sec. 215 Goals*</b>	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**City of Sandy Springs  
2012 Action Plan**

***Table 3B-cont'd  
Annual Affordable Housing Completion Goals***

<b>OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)</b>						
Annual Rental Housing Goal	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Overall Housing Goal</b>	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**City of Sandy Springs  
2012 Action Plan**

**U.S. Department of Housing and  
Urban Development**

**OMB Approval No. 2506-0117  
(Exp. 4/30/2011)**

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Sandy Springs, Georgia

**Priority Need** Infrastructure improvements

**Project Title** 2012 Roswell Road Sidewalk Infrastructure Improvements

**Description**

For 2012, the City will commit its CDBG funds to Phase II of the sidewalk construction project from Northridge Road to the Chattahoochee River, including sidewalk construction on the north side of Hightower Trail to improve access to the Community Action Center.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity

**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:** Tract 13121010208, BG-6; Tract 13121010111, BG-2; Tract 13121010111, BG-3; and Tract 13121010111, BG-1

**(Street Address):** N/A

**(City, State, Zip Code):** Sandy Springs, GA 30350

<b>Specific Objective Number</b> SL-1	<b>Project ID</b> 2008-12 Multi-year Sidewalk Infrastructure Program
<b>HUD Matrix Code</b> 03L	<b>CDBG Citation</b> 24 CFR Part 570.201(c)
<b>Type of Recipient</b> Local Government	<b>CDBG National Objective</b> LMA 24 CFR Part 570.208(a)(1)(ii)
<b>Start Date</b> 12/19/2011	<b>Completion Date</b> 06/30/2012
<b>Performance Indicator</b> LMI residents assisted (3,890)	<b>Annual Units</b> N/A
<b>Local ID</b> 20-3767748	<b>Units Upon Completion</b> N/A

**Funding Sources**

CDBG (2012)	\$ (insert)
ESG	\$
HOME	\$
HOPWA	\$
Total Formula	\$
Prior Year Funds	\$
Assisted Housing	\$
PHA	\$
Other Funding	\$
Total	\$ (insert)

Primary purpose of this project is to help  The Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

## **City of Sandy Springs 2012 Action Plan**

### Allocation Priorities and Geographic Distribution

Sandy Springs will continue its CDBG-funded improvements in the identified target areas that were established in 2006 to meet the National Objective 24 CFR Part 570.208(a)(1) for Area Benefit activities (See Map 1). The City will dedicate one hundred percent (100%) of its 2012 CDBG funds to activities associated with the development of its multiyear sidewalk infrastructure improvements program. There are significant needs in these target areas for complete sidewalk networks to provide residents living in multifamily properties better access to public transit, commercial areas, city parks and other services. One hundred percent (100%) of 2012 CDBG funds will benefit the LMI residents living in these target areas.

### Affordable Housing Goals

The City will not use 2012 CDBG funds for affordable housing activities. However, the City recognizes its option to always amend its Consolidated Plan and Action Plan to reflect changing needs and priorities.

### Homeless and Other Special Needs Populations

The City will not use 2012 CDBG funds for homeless or special needs activities. And while there are no emergency homeless shelters in Sandy Springs, there are two well-established nonprofit social service providers who address homelessness as part of their service mission in Sandy Springs.

The Community Action Center (CAC) provides services to persons in need and those threatened with homelessness in Sandy Springs and Dunwoody. The CAC also provides a Youth Enrichment Program; short-term financial assistance with rent, mortgage and utility payments; a food pantry and thrift shop. The CAC receives support from a variety of public, private, foundation, faith-based and individual contributors. Many of the clients served by the CAC rely on public transit and walk to the CAC to obtain services. As described previously, the City is completing the surveying and design work needed to construct sidewalk in CDBG target areas along Roswell Road. On August 5, 2010, the Mayor and City Council revised the project to incorporate the surveying required to construct sidewalk on the north side of Hightower Trail to improve access to the CAC. This sidewalk will be constructed in Phase II of the project and will use the 2011 CDBG funds for construction.

Mary Hall Freedom House is another social service provider in Sandy Springs. This agency provides a transitional housing and homelessness prevention facility for women and women with children seeking shelter from domestic violence and in need of supportive services to eliminate substance abuse. This agency regularly receives DCA Emergency Shelter Grant (ESG) funds and the City

## **City of Sandy Springs 2012 Action Plan**

provides the necessary certificate of consistency required by DCA to assist the agency with its funding request when requested.

### Public Housing and Other Housing Developments

The Housing Authority of Fulton County (HAFC) maintains two traditional public housing properties in Sandy Springs: the Allen Road Midrise and the Belle Isle apartments. The Allen Road Midrise is a 100 unit residential property for low-income elderly and disabled residents. Belle Isle apartments provides 9 units of traditional public housing for LMI families. Since 2006, the City has been the Responsible Entity (RE) for the completion of the HAFC's Environmental Review Record (ERR) for the agency's annual capital improvements to its Sandy Springs properties. The HAFC has also traditionally placed approximately 45-50 Housing Choice Voucher (Section 8) residents in affordable units in Sandy Springs.

Three affordable multifamily properties are also located in Sandy Springs that were supported by affordable housing bonds issued by the HAFC. The Commons of Victoria Park, Monterey and Hampton Hill are located near the City's target areas for sidewalk evaluation and improvements. Completion of the City's sidewalk network from Dalrymple Road to the Chattahoochee River will directly benefit the residents living in these developments.

### Antipoverty Strategy

The City currently does not manage an antipoverty strategy. However, the City continues to collaborate with MARTA to improve access to public transit in Sandy Springs, providing better connections to the retail and service sector jobs that exist in the City, many of which could be occupied by the City's LMI residents. Fulton County government also maintains the North Fulton Career Center in Sandy Springs at 8610 Roswell Road for persons interested in GED preparation, vocational training, childcare services, transportation assistance, job readiness and job placement services. The Fulton County North Service Center at 7741 Roswell Road completed its renovation in July 2010 and reopened for services. The facility now houses a regional health center. Services provided at the North Service Center include the following:

1. Primary care
2. Public health
3. Behavioral health
4. Dental services
5. Housing and workforce development services
6. Child care for those receiving health services
7. Cooperative Extension
8. Voter Registration/Elections

## **City of Sandy Springs 2012 Action Plan**

9. Solicitor General
10. Probate
11. County Marshal
12. Superior Court Clerk
13. Magistrate Court
14. Tax Assessor

The City also has many churches, temples and other faith-based organizations that provide outreach, services and assistance to the City's LMI and homeless populations. Due to limited resources and staffing, the City's position is that the nonprofit sector and Fulton County are better positioned to address the reduction of poverty through their programs.

### Lead-based Paint hazards

The City does not use its CDBG funds for the purposes of single-family or multifamily housing rehabilitation, which would be the City's primary opportunity to reduce the number of housing units with lead-based paint. The 2000 Census estimated 12,440 housing units in Sandy Springs were built between 1940 and 1979 when lead was included in paint. Should the City elect to undertake CDBG-funded housing rehabilitation activities in the future, the City would comply with HUD's lead-based paint rule.

### Barriers to Affordable Housing

In 2009, the City's Community Development Department reviewed city policies to determine if land use, zoning or other ordinances created barriers to the production or retention of affordable housing. The review found that the City's requirements had a neutral effect on the support of affordable housing. The review was completed as a part of the City's Analysis of Impediments to Fair Housing, which was adopted on March 2, 2010 and submitted to the Office of Fair Housing and Equal Opportunity (OFHEO) on March 3, 2010. Several possible impediments were identified as a result of the study. The cost and lack of undeveloped land in particular is considered a barrier to the production of affordable housing in the city. Sandy Springs is 96 percent developed according to land development data analysis completed in February 2011. Eight recommendations were proposed to address potential barriers that may exist in Sandy Springs; however, the City's Comprehensive Plan adopted in November 2007 takes a positive stance on the promotion of providing housing for a range of income groups. Dense, walkable mixed use and mixed housing developments are a goal of the City as well.

## **City of Sandy Springs 2012 Action Plan**

### Other Actions

Due to the significant public facility and infrastructure needs in Sandy Springs, the recent down turn in the economy and limited staffing for expanding services, the City does not anticipate any additional resources to address underserved community needs, affordable housing, lead-based paint reduction or other actions beyond providing the City's current core services. However, when opportunities to foster and maintain affordable housing, remove barriers to affordable housing, and encourage a more developed institutional structure become available, the City will carefully evaluate those opportunities in the context of its core services and available staffing.

### Program Monitoring

On July 1, 2011, the City of Sandy Springs transitioned from a single municipal services provider, CH2M HILL, to several private firms handling individual departments. The City contracts for the provision of the majority of its municipal services with various private firms, including the Collaborative. Administration of the CDBG Program is also managed by the Collaborative on behalf of the City. The Community Development (the Collaborative) and Public Works (URS Corporation) Departments have responsibility for ensuring that day-to-day program and project management, long-term compliance and monitoring requirements of the CDBG Program are met.

Finally, the City does not contract with nonprofits for the delivery of programs or services using CDBG funds and does not anticipate doing so in 2012. Thus, no nonprofit monitoring policy or procedures are required.

**City of Sandy Springs  
2012 Action Plan**

2012 CDBG Program Resources

The following CDBG program resources are anticipated for 2012:

<u>Resource</u>	<u>Anticipated Amount</u>
1. 2012 CDBG allocation	\$(insert)
2. Program income expected	\$0
3. Amount expected to be generated by and deposited to revolving loan funds	\$0
4. Total amount expected from new float-funded activities included in the Action Plan	\$0
5. Amount expected to be received during current year from float-funded activity described in a prior plan	\$0
6. Program income received in a preceding program year not included in a prior statement or plan	\$0
7. Proceeds from a Section 108 loan	\$0
8. Surplus funds from any urban renewal settlement	\$0
9. Grant funds returned to the line of credit	\$0
2012 Total	\$(insert)

In addition, there will be no program income for 2011, and all unspent CDBG funds from previous years (2008, 2009, 2009 CDBG-R and 2010) have been appropriated by City Council to the Multiyear Sidewalk Improvements Program.

Contingency

No contingency reserve is anticipated for program cost overruns.

Urgent Needs

The City does not anticipate the need to certify an urgent need activity designed to meet other community development needs having a particular urgency because existing conditions pose a serious and imminent threat to the health or welfare of the community and other financial resources are not available.

## **City of Sandy Springs 2012 Action Plan**

### **Other HUD Programs and Strategies**

The City does not participate in the HOME Investment Partnerships Program, Emergency Shelter Grant Program, or the Housing Opportunities for Persons with HIV/AIDS Program at this time. The Fulton County Consortium oversees the HOME Program and Fulton County is the lead entity. The Consortium does not make HOME-funded investments at this time in Sandy Springs. Sandy Springs would need to pursue HOME funds through the state of Georgia to participate in the HOME program. Fulton County Department of Human Services receives the ESG funds and uses it to provide shelter for homeless persons. The City of Atlanta is the HOPWA lead agency and the City of Sandy Springs does not participate in the process of developing the HOPWA regional strategy; however, recipients of HOPWA support can obtain housing and services throughout the region, which includes Sandy Springs.

### **Neighborhood Strategy Area**

The City does not anticipate submitting an application for the designation of a Neighborhood Strategy Area (NSA) in 2012.

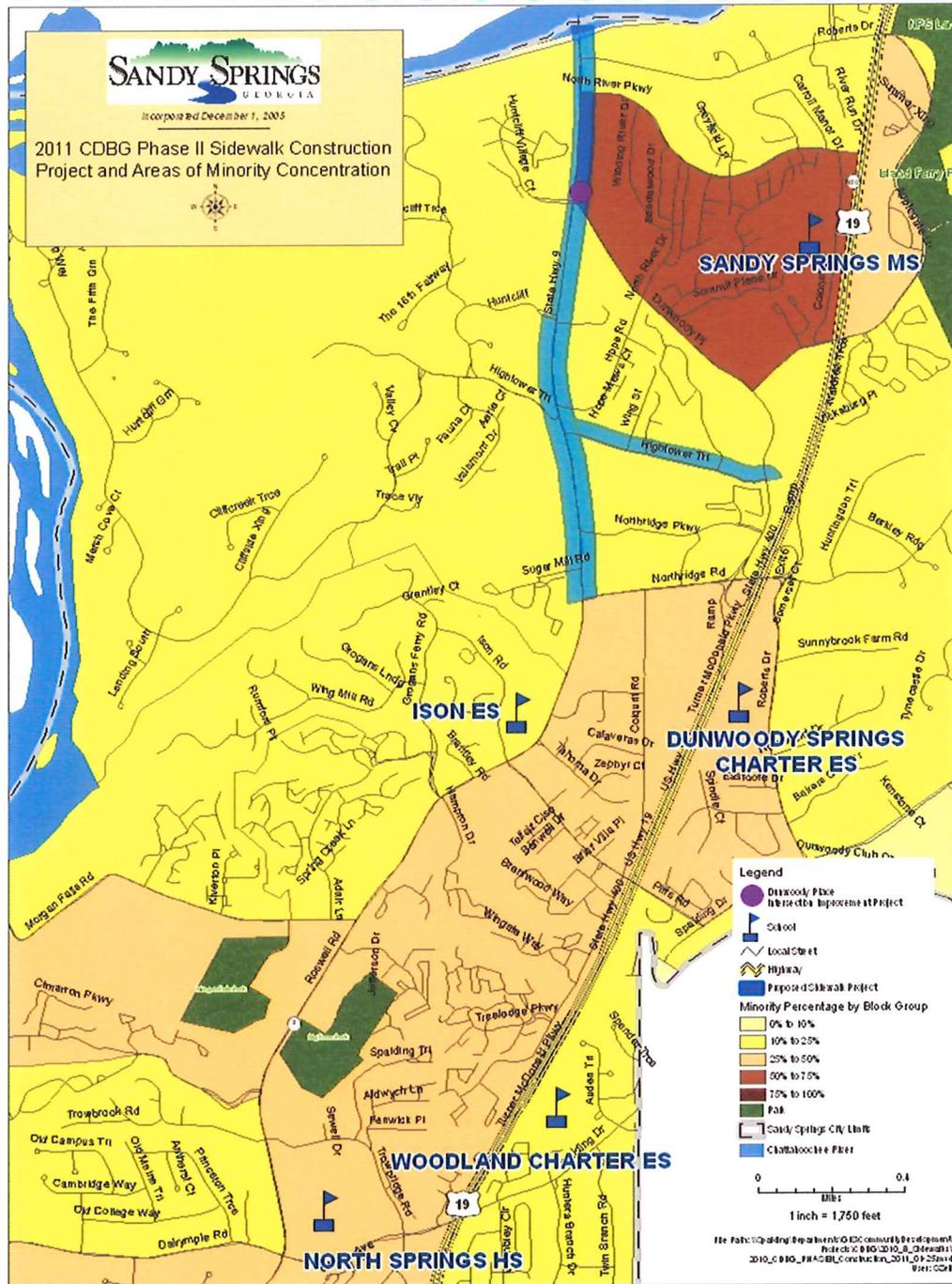
### **Analysis of Impediments to Fair Housing Choice (AI)**

The City adopted its first AI on March 2, 2010 after several months of demographic, housing and lending data analysis. The AI was delivered to HUD's Office of Fair Housing and Equal Opportunity (FHEO) on March 3, 2010. The City did not receive any public comments on the Analysis of Impediments to Fair Housing report. For 2012, the City will continue with the implementation of the recommendations adopted in the AI, specifically focusing on fair housing outreach to nonprofit agencies in the city that serve LMI and minority populations, and the apartment owners who must comply with the City's Apartment Inspection Ordinance.

As part of the 2010 Action Plan process, FHEO requested a City map showing the planned projects for 2010 and areas of minority concentration. In anticipation that this information will be important to HUD's review of the City's proposed 2012 Action Plan, a map showing Phase II of the sidewalk construction project and areas of minority concentration has been included and shown on Map 6 below.

# City of Sandy Springs 2012 Action Plan

## Map 6: 2012 Phase II Sidewalk Construction Project Area and Areas of Minority Concentration in Sandy Springs



**City of Sandy Springs  
2012 Action Plan**

**2012 Action Plan Citizen Participation**

Public Hearing and Public Comments on Draft Action Plan

As outlined in its Citizen Participation Plan for the CDBG Program and to comply with 24 CFR Part 91.105, a notice of public hearing was published in the Fulton Daily Report (publication for all City public notices) on **Friday, January 20, 2012.**

The public hearing was held before the Sandy Springs Mayor and City Council on **Tuesday, February 7, 2012.** The City did not receive comments from the public at the hearing prior to preparing the draft Action Plan. The draft 2012 Action Plan was approved for advertisement on **March 6, 2012,** and advertised for 30 days from **March 14, 2012 through April 13, 2012.** The City did not receive comments from the advertisement of the draft 2011 Action plan. The 2011 Action Plan was adopted by the Mayor and City Council on May 1, 2012.

**City of Sandy Springs  
2012 Action Plan**

**Resolution** (insert)

Attached

**City of Sandy Springs  
2012 Action Plan**

**Certifications**

1. Non-state governmental certifications	Page (insert)
2. Specific CDBG certifications	Page (insert)
3. Optional CDBG certifications	Page (insert)
4. Specific HOME certifications	Page (insert)
5. HOPWA certifications	Page (insert)
6. ESG certifications	Page (insert)
7. Appendix to Certifications	Page (insert)



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

---

Signature/Authorized Official

Date

Eva Galambos

Name

Mayor

Title

7840 Roswell Rd., Bldg 500

Address

Sandy Springs, GA 30350

City/State/Zip

770-206-2050

Telephone Number

- |  |
|--|
| <input type="checkbox"/> <b>This certification does not apply.</b><br><input checked="" type="checkbox"/> <b>This certification is applicable.</b> |
|--|

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2009, 2010, 2011, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

## Sandy Springs

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**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

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Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**  
 **This certification is applicable.**

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

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Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

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Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

This certification does not apply.  
 This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Sandy Springs City Hall	7840 Roswell Rd.	Sandy Springs	Fulton	GA	30350

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

**Sandy Springs**

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- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

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Signature/Authorized Official

Date

Eva Galambos

Name

Mayor

Title

7840 Roswell Rd., Bldg. 500

Address

Sandy Springs, GA 30350

City/State/Zip

770-206-2050

Telephone Number

GEORGIA STATE CLEARINGHOUSE MEMORANDUM  
EXECUTIVE ORDER 12372 REVIEW PROCESS

TO: Angela Parker  
Community Development  
City of Sandy Springs, GA  
7840 Roswell Road, Bldg. 500  
Sandy Springs, GA 30350

FROM: Barbara Jackson

DATE: 4/2/2012

APPLICANT: City of Sandy Springs, GA

PROJECT: CDBG Program: Draft 2012 Action Plan

CFDA NO.:

STATE ID: GA120402004

FEDERAL ID:

Sandy Springs, GA  
APR 03 2012  
Director  
Community Development Department

Material related to the above project was received by the Georgia State Clearinghouse on 3/30/2012. The review has been initiated and every effort is being made to ensure prompt action. The project will be reviewed for its consistency with goals, policies, plans, objectives, programs, environmental impact, criteria for Developments of Regional Impact (DRI) or inconsistencies with federal executive orders, acts and/or rules and regulations, and if applicable, with budgetary restraints.

The initial review process should be completed by 5/1/2012 (*approximately*). If the Clearinghouse has not contacted you by that date, please call 404-656-3855, and we will check into the delay. We appreciate your cooperation on this matter.

When emailing or calling about this project, please reference the State Application Identifier number shown above. If you have any questions regarding this project, please contact us at the above number.

**City of Sandy Springs  
2012 Action Plan**

**Public Notices**

2009 CDBG Annual Action Plan Substantial Amendment (page 33)

- Fulton Daily Report-February 7, 2011

2012 Action Plan Public Hearing-February 7, 2012

- Fulton Daily Report – January 20, 2012

2012 Draft Action Plan Public Comment

- Regional Library and Benson Center – March 14, 2012
- Sandy Springs website – March 14, 2012
- Fulton Daily Report – March 14, 2012

**GA State Clearinghouse Clearance Letter**

Request for review letter mailed – March 14, 2012 (receipt in 30 days)  
Acknowledgement received from State Clearinghouse – April 3, 2012

**City of Sandy Springs  
2012 Action Plan**

**Substantial Amendment to 2009 Action Plan**

NOTICE OF PUBLIC COMMENT ON PROPOSED AMENDMENT  
CITY OF SANDY SPRINGS 2009 CDBG ACTION PLAN  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM  
PUBLIC COMMENT PERIOD: FEBRUARY 7, 2011 TO March 8, 2011  
PURCHASE OF PEDESTRIAN STREET LIGHTING  
ROSWELL ROAD PHASE I SIDEWALK CONSTRUCTION PROJECT  
DALRYMPLE ROAD TO NORTHRIDGE ROAD TARGET AREAS

On May 5, 2009, the City of Sandy Springs adopted its 2009 CDBG Action Plan to provide land surveying, planning and construction of sidewalk improvements in the City's CDBG target areas in the Roswell Road corridor from Dalrymple Road to the Chattahoochee River. These sidewalk improvements will meet all ADA and City Overlay District Standards. Plans developed for these improvements include the installation of pedestrian street lighting throughout the surveyed area. In anticipation of the installation of pedestrian street lighting for Phase I of the sidewalk construction project, the City amended its 2008 CDBG Action Plan on March 16, 2010, and purchased 33 street lights at a cost of \$176,292.13. To purchase the remaining street lights for Phase I of the sidewalk project, the City proposes to amend its 2009 CDBG Action Plan and purchase 92 street lights at an approximate cost of \$491,783. All street lights purchased will be installed during Phase I construction of the sidewalk project anticipated to begin in spring of 2011.

Adding this new activity to the 2009 CDBG Action Plan represents a substantial amendment to the current Action Plan. This amendment will be advertised for public comment from February 7, 2011, to March 8, 2011, prior to final adoption by Mayor and City Council on April 5, 2011, at their regular meeting at 6:00 p.m. at Sandy Springs City Hall, 7840 Roswell Road, Building 500.

Those who may wish to comment on the amendment or the City's proposed use of the CDBG funds may email comments to [cdbgprogram@sandyspringsga.org](mailto:cdbgprogram@sandyspringsga.org), visit the Sandy Springs Community Development Department's website at [www.sandyspringsga.org](http://www.sandyspringsga.org) for more information on CDBG, or call 678-731-6645 for questions or comments on the amendment.

(No public comments were received)