
CITY COUNCIL AGENDA ITEM

TO: Mayor & City Council

DATE: September 24, 2012

FROM: John McDonough, City Manager

AGENDA ITEM: Consideration of Approval of a Design Contract Amendment for Atkins Engineering for the Abernathy Greenway

MEETING DATE: For Submission onto the October 2, 2012, City Council Regular Meeting Agenda

BACKGROUND INFORMATION: *(Attach additional pages if necessary)*

See attached:

Memorandum
Materials

APPROVAL BY CITY MANAGER:  APPROVED

PLACED ON AGENDA FOR: 10/2/2012

CITY ATTORNEY APPROVAL REQUIRED: () YES () NO

CITY ATTORNEY APPROVAL: 

REMARKS:



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1600 RiverEdge Parkway, NW, Suite 600
Atlanta, Georgia 30328

Telephone: +1.770.933.0280

www.atkinsglobal.com/northamerica

September 14, 2012

Mr. Garrin M. Coleman, P.E., L.S.I.T.
Deputy Director, Public Works
City of Sandy Springs
7840 Roswell Road, Building 500
Sandy Springs, GA 30350

RE: Proposal for Professional Design Services for the Abernathy Road Linear Greenway Park.

Dear Mr. Coleman;

At your request, please find enclosed the following Professional Design Service Proposal for the Abernathy Road Linear Greenway Park Project. The descriptions of the proposed design services are included for your review and approval. From our recent meetings, we understand that the City would like Atkins to modify the existing Phase IV construction documents. The Phase IV design services shall include;

1. The relocation of the restroom pavilion to the west side of Ms. Woodward's residence,
2. The design of the screening/ barrier wall and fence between the rear of the restrooms and the adjoining properties,
3. The design of the fencing, column and gates between the playable art and sidewalk along Abernathy Roadway.
4. The addition of the trail access from the restroom area to the oval just west of the bathrooms.
5. The revisions to the trail and wall/fence location in front of Ms. Woodward's home to allow for connection to the trail system,

These modifications will include changes to the summary of quantities, the detail estimate sheets, the construction layout, grading, utility, irrigation, lighting, storm design, landscape, electrical, wall details and plans and erosion control plans. In total approximately 40 sheets will be modified or revised due to changes outlined above. In addition the following services are proposed;

A. Permitting Services:

Atkins had nearly completed the permitting services associated with the proposed restroom pavilion water line tie-in and sanitary sewer lateral. Due to the change in location, Atkins is anticipating that additional coordination time will be required to re-permit the water and sewer service for the restroom facility through the City of Sandy Springs, the City Atlanta Water Department and Fulton County Sewer Department. Atkins will revise the sanitary sewer and the water line tap plans to accommodate the new service location. Atkins staff will meet with agencies and address comments in an effort to obtain permit approvals. Atkins will attend two review meetings with Client to discuss proposed utility and design improvements.

Clarifications and Services not included in this Proposal-

1. Phase IV and Phase V –Bidding Assistance (for Phase V), Construction Observation Service including, Inspection, Administration and Material Testing Services is not included in the proposal.
2. All submittal fees, review fees, recording fees, permit fees, construction inspection fees, and fiscal arrangements will be paid by the Client.
3. Any professional services that are not specified in the above scope of services are subject to a written addendum to this contract. Revisions to drawings and / or specifications

agreed or requested by the Client Team after previous approval by the Client will be billed in addition at our standard hourly rates.

4. This proposal is based on Atkins revising the existing set of contract documents. Preparation or repackaging of contract documents into alternative or multiple packages for bidding will be considered outside of this scope of work.
5. Atkins will provide plan sets for review and permit. The cost of reproducing the final bid sets for prospective bidders and the selected contractor shall be borne by the bidders. Atkins will administer the distribution of the plans to bidders.
6. This proposal includes the architectural, water, sanitary sewer and electrical design services for the bathroom facility only.
7. Due to the uncertain nature and unpredictability of permitting fees, actual application or permitting fees will be passed through to the Client at actual cost and are not a part of this proposal.
8. Neighborhood entrance design documents at Wright Road and Brandon Mill Neighborhoods is not included at this time.
9. Construction survey staking services and the preparation of boundary and or as-built drawings.
10. Zoning Assistance or preparation of a zoning modification.
11. Preparation of a Notice of Intent (NOI) and an Erosion, Sedimentation, and Pollution Control Plan (ESPCP).

Schedule:

We anticipate that the design services could take approximately three to four weeks. Re-permitting and approvals is anticipated to take another 30 days. We would be pleased to make the necessary adjustments as to meet the project's critical path schedule.

Fee Schedule:

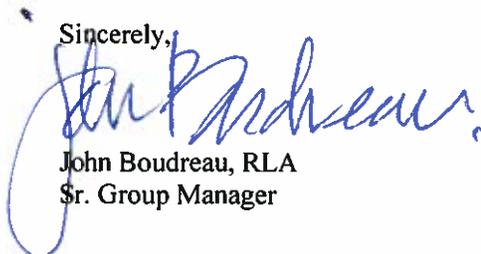
Atkins proposes to provide the services listed above at our normal hourly rates for a not-to-exceed professional fee basis. Reimbursable expenses for the project, such as printing, photography, reproduction, couriers, travel, mileage, etc., will be billed in addition to the professional fees, at 1.10 times our direct cost, and are estimated to be 5 % of our professional fees. Invoices are mailed monthly and are due within 30 days. Any additional services requested by the Client that are not specifically identified in the above scope of services will be invoiced at the same hourly rates.

Task I – Phase IV Design Modifications

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|---|---------------------------|
| A. Construction Documents Modifications (Items 1-5) | \$15,500.00 |
| B. Re-Permitting Water Liner and Sanitary Sewer Tie-in. | \$ 2,250.00 |
| <u>Proposed Reimbursable Expenses:</u> | <u>\$ 1,500.00</u> |
| TOTAL PROPOSED FEE: | \$19,250.00 |

Thank you for this opportunity to provide this design proposal for the Abernathy Road Linear Greenway Park project. Please call me should you have any questions or if you should require any additional information regarding this proposal.

Sincerely,



John Boudreau, RLA
Sr. Group Manager