



To: John McDonough, City Manager

From: Angela Parker, Director, Department of Community Development 

Date: November 21, 2012 for Submission onto the December 4, 2012 City Council Regular Meeting

Agenda Item: A Resolution to Adopt the City of Sandy Springs 2013 Planning and Zoning Schedules

Department of Community Development Recommendation:

The staff recommends **APPROVAL** of the resolution to adopt the 2013 Planning and Zoning Schedules, to include the Rezoning and Use Permit Schedule, Zoning Modification Schedule, Variance Schedule, and Design Review Board Schedule.

Background:

In order to conduct the planning and zoning processes of the City and coordinate compliance with required legal deadlines, the staff of the Planning and Zoning Division has developed the attached schedules. These schedules are similar to those used through 2012.

Discussion:

In order to comply with legal requirements of the Zoning Ordinance and the State of Georgia, and adequately provide for an informed residential and business community, the staff recommends the approval of the attached schedules. Conflicts due to federal and religious holidays have been accounted for, with exceptions to standard meeting days noted.

Concurrent Review:

Wendell K. Willard, City Attorney
Michael Casey, City Clerk
Dave Wells, Facilities Manager



**REZONING AND USE PERMIT SCHEDULE
2013**

No more than 7 new petitions, in the order filed, will be placed on an agenda. Additional petitions filed will be placed on the next available agenda.

FILING DEADLINE (1st Tuesday)	DESIGN REVIEW BOARD MEETING (for properties in the Sandy Springs Overlay District) (4th Tuesday)	COMMUNITY ZONING INFORMATION MEETING (4th Tuesday)	SIGN POSTING DEADLINE (8:30 a.m.) (2nd Friday)	COMMUNITY / DEVELOPER RESOLUTION MEETING DEADLINE (Last Thursday of Month)	PUBLIC NOTICE ADVERTISING (2nd Wednesday)	PLANNING COMMISSION MEETING (3rd Thursday)	MAYOR AND CITY COUNCIL MEETING Public Hearing (3rd Tuesday)
01/02/13	01/22/13	01/22/13	02/08/13	02/28/13	03/13/13	03/21/13	04/16/13
02/05/13	02/26/13	02/26/13	03/08/13	03/28/13	04/10/13	04/18/13	05/21/13
03/05/13	04/09/13	03/28/13	04/12/13	04/25/13	05/08/13	05/16/13	06/18/13
04/02/13	04/23/13	04/23/13	05/10/13	05/30/13	06/12/13	06/20/13	07/16/13
05/07/13	05/28/13	05/28/13	06/14/13	06/27/13	07/10/13	07/18/13	08/20/13
06/04/13	06/25/13	06/25/13	07/12/13	07/25/13	08/14/13	08/15/13	09/17/13
07/02/13	07/23/13	07/23/13	08/09/13	08/29/13	09/11/13	09/19/13	10/15/13
08/06/13	08/27/13	08/27/13	09/13/13	09/26/13	10/09/13	10/17/13	11/19/13
09/03/13	09/24/13	09/24/13	10/11/13	10/24/13	11/13/13	11/21/13	12/17/13
10/01/13	10/22/13	10/22/13	11/08/13	12/05/13*	12/11/13	12/19/13	01/21/14
11/05/13	12/10/13*	11/26/13*	12/13/13	12/18/13*	01/08/14	01/16/14	02/18/14
12/03/13	01/07/14*	01/07/14*	01/10/14	01/30/14	02/12/14	02/20/14	03/18/14

Design Review Board Meetings will be held at 9 a.m.; Community Zoning Information Meetings and Planning Commission Meetings will be held at 7:00 p.m.; the Mayor and City Council Meetings will be held at 6:00 p.m.; Community/Developer Resolution Meetings will be held at the time agreed upon by the Staff and the applicant. All meetings are held at Sandy Springs City Hall, 7840 Roswell Road, 500 Building, Morgan Falls Office Park. * Indicates the days that had to be rescheduled because of a Holiday.



**ZONING MODIFICATION SCHEDULE
2013**

FILING DEADLINE (1st Tuesday)	DESIGN REVIEW BOARD MEETING (for properties in the Sandy Springs Overlay District) (4th Tuesday)	COMMUNITY ZONING INFORMATION MEETING (4th Tuesday) *moved due to holiday	SIGN POSTING DEADLINE (by 8:30 a.m.) (2nd Friday)	PUBLIC NOTICE ADVERTISING (2rd Wednesday)	MAYOR AND CITY COUNCIL MEETING Public Hearing (3rd Tuesday)
01/02/13	01/22/13	01/22/13	02/08/13	02/12/13	03/19/13
02/05/13	02/26/13	02/26/13	03/08/13	03/13/13	04/16/13
03/05/13	04/09/13	03/28/13	04/12/13	04/10/13	05/21/13
04/02/13	04/23/13	04/23/13	05/10/13	05/08/13	06/18/13
05/07/13	05/28/13	05/28/13	06/14/13	06/12/13	07/16/13
06/04/13	06/25/13	06/25/13	07/12/13	07/10/13	08/20/13
07/02/13	07/23/13	07/23/13	08/09/13	08/14/13	09/17/13
08/06/13	08/27/13	08/27/13	09/13/13	09/11/13	10/15/13
09/03/13	09/24/13	09/24/13	10/11/13	10/09/13	11/19/13
10/01/13	10/22/13	10/22/13	11/08/13	11/13/13	12/17/13
11/05/13	12/10/13*	11/26/13*	12/13/13	12/11/13	01/21/14
12/03/13	01/07/14*	01/07/13*	01/10/14	01/08/14	02/18/14

Design Review Board Meetings will be held at 9:00 a.m., Community Zoning Information Meetings will be held at 7:00 p.m., and Mayor and City Council Meetings will be held at 6:00 p.m. All meetings are held at Sandy Springs City Hall, 7840 Roswell Road, 500 Building, Morgan Falls Office Park. *Indicates date moved due to holiday



**VARIANCE SCHEDULE
2013**

FILING DEADLINE (1st Tuesday)	DESIGN REVIEW BOARD MEETING (for properties in the Sandy Springs Overlay District) (2nd Tuesday)	SIGN POSTING DEADLINE (8:30 a.m.)	BOARD OF APPEALS MEETING (2nd Thursday)
01/02/13	02/12/13	02/08/13	03/14/13
02/05/13	03/12/13	03/08/13	04/11/13
03/05/13	04/09/13	04/12/13	05/09/13
04/02/13	05/14/13	05/10/13	06/13/13
05/07/13	06/11/13	06/14/13	07/11/13
06/04/13	07/09/13	07/12/13	08/08/13
07/02/13	08/13/13	08/09/13	09/12/13
08/06/13	09/10/13	09/13/13	10/10/13
09/03/13	10/08/13	10/11/13	11/14/13
10/01/13	11/12/13	11/08/13	12/12/13
11/05/13	12/10/13	12/13/13	01/09/14
12/03/13	01/14/14	01/10/14	02/13/14

Design Review Board meetings will be held at 9:00 a.m. and Board of Appeals Meetings will be held at 7:00 p.m. at Sandy Springs City Hall, 7840 Roswell Road, 500 Building, Morgan Falls Office Park.



**DESIGN REVIEW BOARD SCHEDULE
2013**

FILING DEADLINE	MEETING DATE 2nd and 4th Tuesday
12/26/12	01/08/13
01/08/13	01/22/13
01/22/13	02/12/13
02/12/13	02/26/13
02/26/13	03/12/13
03/12/13	03/26/13
03/26/13	04/09/13
04/09/13	04/23/13
04/23/13	05/14/13
05/14/13	05/28/13
05/28/13	06/11/13
06/11/13	06/25/13
06/25/13	07/09/13
07/09/13	07/23/13
07/23/13	08/13/13
08/13/13	08/27/13
08/27/13	09/10/13
09/10/13	09/24/13
09/24/13	10/08/13
10/08/13	10/22/13
10/22/13	11/12/13
11/12/13	12/10/13

All meetings will be held at 9:00 a.m. at Sandy Springs City Hall, 7840 Roswell Road, 500 Building, Morgan Falls Office Park. All meetings are held on the 2nd and 4th Tuesday of the month *(except for November and December).

Reading: December 4, 2012

STATE OF GEORGIA
COUNTY OF FULTON

**A RESOLUTION TO ADOPT THE CITY OF SANDY SPRINGS
2013 PLANNING AND ZONING SCHEDULES**

WHEREAS, the Mayor and City Council find that it is necessary to provide Planning and Zoning Schedules for the orderly, planned and legal provision of City services; and

WHEREAS, the Mayor and City Council find that Planning and Zoning Schedules for the 2013 calendar year must be established and published in a timely manner to provide for informed residential and business communities:

NOW, THEREFORE, to accomplish the foregoing, the Mayor and City Council of the City of Sandy Springs, Georgia, pursuant to their authority, do hereby adopt the following Resolution:

1.

The Mayor and City Council of the City of Sandy Springs do hereby adopt the *Rezoning and Use Permit Schedule 2013, the Zoning Modification Schedule 2013, the Variance Schedule 2013, and the Design Review Board Schedule 2013*, included herewith as attachments.

2.

The *Rezoning and Use Permit Schedule 2013, the Zoning Modification Schedule 2013, the Variance Schedule 2013, and the Design Review Board Schedule 2013* shall become effective on December 2, 2012.

3.

This Resolution is effective December 4, 2012; and

RESOLVED this the 4th day of December, 2012.

Approved:

Eva Galambos, Mayor

Attest:

Michael Casey, City Clerk
(Seal)