



SANDY SPRINGS™
GEORGIA

INVITATION TO BID

21-009

**2020 FORD INTERCEPTOR UTILITY
POLICE VEHICLES**

Bid Due Date & Opening:

September 11, 2020, 2:00 p.m.

Bids shall only be accepted online through the Bonfire Portal at:

<https://sandysprings.bonfirehub.com/projects/view/30618>

Any proposal submitted in any other format (email, paper, fax, mail, etc.) will not be accepted for any reason.

GENERAL INFORMATION:

1. All communications regarding this solicitation must be with the assigned Procurement Agent, Delores Hill, purchasing@sandyspringsga.gov.
2. All questions or requests for clarification must be sent via Bonfire under Message - Opportunity Q&A: <https://sandysprings.bonfirehub.com/projects/view/30618> Questions are due **no later than August 31, 2020, 5:00 p.m.** Questions received after this date and time may not be answered.
3. Questions and clarifications will be answered in the form of an addendum. Any addenda, schedule changes and other important information regarding the solicitation related to this solicitation will be posted on Bonfire website at <https://sandysprings.bonfirehub.com/projects/view/30618> It is the Offeror's responsibility to check the Bonfire portal for any addendum or other communications related to this solicitation.
4. The City of Sandy Springs reserves the right to reject all bids and to waive technicalities and informalities, and to make award in the best interest of the City of Sandy Springs.
5. The City of Sandy Springs is not responsible for any technical difficulties. It is highly recommended that all potential contractors submit their quotes prior to the due date of this solicitation.

TERMS & CONDITIONS

1. All applicable Federal and State of Georgia laws and City of Sandy Springs ordinances, licenses and regulations of all agencies having jurisdiction shall apply to Offerors throughout and are incorporated herein.

2. Professionals requiring special licenses shall be licensed in the State of Georgia, and shall be responsible for those portions of the work as may be required by law.
3. No bid shall be accepted from, and no contract will be awarded to, any person, firm, or corporation that (i) is in arrears to the City with respect to any debt, (ii) is in default with respect to any obligation to the City, or (iii) is deemed irresponsible or unreliable by the City.
4. The City shall be able to request of an Offeror satisfactory evidence that it has the necessary financial resources to accomplish the requirements of the contract.
5. From the date this ITB is issued until a firm is selected, Offerors are not allowed to communicate with any staff or elected officials of the City regarding this solicitation, except at the direction of Charise Glass, Procurement Officer in charge of this solicitation. Any unauthorized contact may disqualify the Offeror from further consideration. Contact information for the single point of contact is as follows:

Delores Hill, Procurement Agent
City of Sandy Springs
1 Galambos Way
Sandy Springs, Georgia 30328
Email: purchasing@sandyspringsga.gov
6. While the City has every intention to make an award as a result of this solicitation, issuance of the RFP in no way constitutes a commitment by the City to award and execute a contract. Upon a determination such actions would be in its best interest, the City, in its sole discretion, reserves the right to:
 - a. Cancel or terminate this ITB at any time. A notice of cancellation will be issued. If the ITB is cancelled, the City will not reimburse any Offeror for preparation of its Proposal. Proposals may be returned upon request if unopened;
 - b. Reject any or all Proposals received, make a contract award based directly on the Proposals received in the best interest of the City, in its sole discretion, or enter into further discussions with one (1) or more Offerors;
 - c. Waive and/or amend any undesirable, inconsequential, or inconsistent provisions/specifications of this ITB which would not have significant impact on any Proposal;
 - d. Make partial award or no award if it is in the best interest of the City to do so; and
 - e. Terminate any contract if the City determines adequate funds are not available.

SCOPE OF SERVICES
FLEET Proposal

The City of Sandy Springs Police Department is seeking to purchase (9) nine 2020 Ford Interceptor Utility Police vehicles.

3.3L V6 engine, 10-speed auto. All Wheel Drive
Power windows. Locks, Mirrors, Tilt & Cruise
Automatic LED headlamps (High/low beam) with factory installed wigs-wags
Pre-drilled headlamps for comer strobe installation
Front & Rear AC and Heat
Remote keyless entry with 4 key fobs
Ford SYNC® and rearview camera in center stack
Trailer tow package (standard)
SOS Post-Crash Alert System
P265/60R18 tires with black steel wheels and chrome center caps
Drivers LED Spotlight
Full Size Spare Tire (included with vehicle)
Lead Time

DELIVERY TO:
WEST CHATHAM
2085 BRANDON TRAIL
ALPHARETTA GA

1. There is no City furnished equipment to be installed by the contractor.
2. No bonds will be required for this project

BIDDING INSTRUCTIONS

Failure to submit the following bid documents may result in the bid being deemed non-responsive and the bid shall be rejected:

City Qualification Signature and Certification Form
List of equipment by quantity, make and model
Bid Schedule
Bid Price Certification
Everify Affidavit under O.C.G.A. 13-10-91(b)(1)
Addenda Acknowledgment

QUALIFICATIONS SIGNATURE AND CERTIFICATION
(Bidder to sign and return)

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal Law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of the proposal and certify that I am authorized to sign this proposal for the proposer. I further certify that the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et. seq., have not been violated and will not be violated in any respect.

Authorized Signature _____ Date _____

Print/Type Name _____

Email Address _____

Print/Type Company Name Here _____

BID SCHEDULE
2020 Ford Interceptor Utility
Police Vehicles

Description	Quantity	Cost	Total Cost
3.3L V6 engine, 10-speed auto. All Wheel Drive	9		
Power windows. Locks, Mirrors, Tilt & Cruise	9		
Automatic LED headlamps (High/low beam) with factory installed wigs-wags	9		
Pre-drilled headlamps for comer strobe installation	9		
Front & Rear AC and Heat	9		
Remote keyless entry with 4 key fobs	9		
Ford SYNC® and rearview camera in center stack	9		
Trailer tow package (standard)	9		
SOS Post-Crash Alert System	9		
P265/60R18 tires with black steel wheels and chrome center caps	9		
Drivers LED Spotlight	9		
Full Size Spare Tire (included with vehicle)	9	No charge	No charge
Delivery	1		
Total			

Lead Time _____

Delivery Address
West Chatham
2085 Brandon Trail
Alpharetta GA

BID PRICE CERTIFICATION

In compliance with the attached Specification, the undersigned offers and agrees that if this Bid is accepted, by the City Council within one hundred and twenty (120) days of the date of Bid opening, that he will furnish any or all of the Items upon which Prices are quoted, at the Price set opposite each Item, delivered to the designated point(s) within the time specified in the Bid Schedule.

TOTAL BID PRICE: _____

TOTAL BID PRICE IN WORDS: _____

COMPANY: _____

ADDRESS: _____

AUTHORIZED SIGNATURE: _____

EMAIL ADDRESS: _____

PRINT / TYPE NAME: _____

EVERIFY AFFIDAVIT

CONTRACTOR AFFIDAVIT UNDER O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Sandy Springs has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____

NOTARY PUBLIC

My Commission Expires: _____