



SANDY SPRINGS™
GEORGIA

ADDENDUM NUMBER 2

**REQUEST FOR PROPOSAL #20-054
MEDICAL DISTRICT ROADWAY SAFETY ANALYSIS**

**PROPOSAL DUE
April 6, 2020; 2:00 p.m.**

COMPLETE THIS ADDENDUM, SIGN and SUBMIT with the RFP.

To All Prospective Offerors:

The deadline for questions has passed. In reference to the RFP listed above, the following answers to questions, additions, deletions and changes are hereby incorporated into the RFP:

1. Are Exhibits A-H required with the proposal submittal, or are these forms to be completed upon contract award? [Exhibits A-H will be required upon contract award.](#)
2. The model contract provided in the RFP #20-054 is different from the Model Contract included in RFP#20-051, please verify that Section 10 in RFP #20-054 is correct. [Please see the attached revised Service Agreement with the corrected Section 10.](#)
3. Can the City provide a GIS database of utilities in the study area? [City of Sandy Springs GIS has the locations of aerial and underground fiber as well as storm water pipes and structures. However, we do not have electric. Water and sewer would need to come from Fulton County and/or the City of Atlanta. There is a database of the utility permits \(construction drawings and GIS\) of the utility permits in this area, but this data is not a replacement for the normal utility coordination process of receiving No-Conflict letters from the utility owners. The map data that we have only goes back to 2015. Please see link below for your reference.”](#)
<https://coss.maps.arcgis.com/apps/View/index.html?appid=8a6bd06ad5fd44398ff6c91b127a2c98>
[Once contractor is selected, the team can reach out to the Utility Manager.](#)
4. Does the City want the consultant to fly new aerial photography for this project? [No](#)
5. Does the City want the Fee Proposal submitted as a separate PDF document, or as an extension of the Technical Proposal? [The Fee Proposal should be submitted as a separate PDF document.](#)
6. Please clarify the times specified in the RFP for questions and proposal submittal are Eastern Daylight Time (EDT), not Eastern Standard Time (EST)? [RFP is due Eastern Daylight Time since the United States is currently observing Daylight Savings Time.](#)

7. Please confirm whether area class 5.04 is required for the proposer's team. Based on the pre-proposal meeting, the City advised we should use existing aerial imagery and not obtain new aerial photography? [Area class 5.04 is not required.](#)
8. The following insurance requirements in Exhibit G of the Sample Model Contract should not apply to this scope of work. Will the City consider waiving these coverage from the contract? [Yes, the City will consider waiving coverage in case were the insurance does not apply.](#)
9. Contractor's Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions - this is also referenced in Section 7. (c)? [The pollution and asbestos legal liability will be waived as it does not apply.](#)
10. Fidelity Bond - this is covered under our Crime Insurance; consultants don't typically post bonds for professional services? [Crime Insurance is acceptable.](#)
11. Professional policies exclude contractual liability unless the liability would have existed in the absence of the contract. Is SS okay with the removal of "The definition of Contractual Liability shall be amended to state that liability under a contract of professional services is covered." We are not removing any responsibility from our company. [Coverage requirement cannot be removed.](#)
12. Our company carries \$100,000 in employee dishonesty coverage (not including theft of clients' money). This coverage is not a separate Fidelity bond but included in our company's insurance program. Is that okay with SS. [It is OK.](#)
13. Insurance companies do not provide 30 days notice for "alteration" as that word is undefinable. Is SS okay with its removal? [This requirement has been changed to 45 days to comply with and be consistent with Georgia law.](#)
14. No professional policy provides additional insured status. Is SS okay with this removal if additional insured requirement for "errors and omissions". [Yes.](#)
15. Given the shelter-in-place orders in effect in the City of Atlanta and the recommended "social distancing" guidelines, would the City consider waiving the need for the firm's corporate seal on the Corporate Certificate form and a notary's seal on Exhibit F-Contractor Affidavit? [Exhibit F, the Contractor Affidavit is not required until contract award and execution. For the Corporate Certificate form, the attestation of the secretary by the means of the seal does not require an in person witnessing of the signature so a work around through email, mail or scanning should be able to be accomplished.](#)
16. Please clarify which forms must be submitted. The Table of Contents (RFP PDF p. 2) suggests that the Exhibits are part of the Sample Model Contract, and thus not actually required upon submission. However, it's unclear because there is no concise, definitive instruction for the forms in this RFP. Please confirm that the forms would be submitted as follows:

Prime Firm Forms & Documents

- Proposal Signature & Certification (RFP PDF p. 3) [Required for Proposal Submittal](#)
- Corporate Certificate (RFQ PDF p. 4) [Required for Proposal Submittal](#)
- GDOT Pre-Qualification Notification [Required for Proposal Submittal](#)
- GDOT Pre-Qualification Area Class Matrix [Required for Proposal Submittal](#)

- Exhibit B: Fee Schedule (combining Prime firm pricing w/ subconsultant rates) [Required for Proposal Submittal. The Fee Proposal will be submitted as a separate PDF.](#)
- Exhibit C: To Contract Agreement Certification of Contractor Georgia Security & Immigration Compliance Act [Not Required for Proposal Submittal](#)
- Exhibit D: Certification of Sponsor Drug-Free Workplace [Not Required for Proposal Submittal](#)
- Exhibit E: Affidavit Verifying Status [Not Required for Proposal Submittal](#)
- Exhibit F: Contractor Affidavit Under O.C.G.A § 13-10-91(B) (1) [Not Required for Proposal Submittal](#)

Subconsultant Forms & Documents

- GDOT Pre-Qualification Notification [Required for Proposal Submittal](#)
- GDOT Pre-Qualification Area Class Matrix [Required for Proposal Submittal](#)

17. Would you like the required forms (proposal signature and corporate certificate) attached in the technical proposal? **If so, do they count toward our 25 page limit?** [Please submit on separate PDF for the corporate certification and proposal signature. Please submit as a separate PDF with the technical proposal. These forms will not count toward the 25 page limit.](#)

18. On Page 11 of the RFP PDF, under Task 3, the deliverables are identified as: “Justification for realignment of Peachtree Dunwoody Road. Concept drawing of Peachtree Dunwoody Road mathematized plan and profile noting constraints and utilities. Rendering of the improved Peachtree Dunwoody Road. Cost estimates of design, utility relocation, right of way and construction” Please clarify the desire with respect to “rendering.” Is a full-color 3D photo-quality render requested, or is something more simple envisioned? [The term “rendering” is a professionally prepared landscape architect or artist’s 3D color vision of the future look of Peachtree Dunwoody Road \(PDR\). It could be either at street level or an oblique view \(as if viewed from a bucket truck\) of the future typical section with a perspective of the PDR corridor showing facilities and road users.](#)

19. Suggested Edits for Sample Contract

1. Attachment A—Sample Model Contract, Section 3

a. Comment: Please add a period after “between Sandy Springs and Contractor” and before “This Agreement shall.” [Ok, corrected with attached revised contract](#)

2. Attachment A—Sample Model Contract, Section 3.a

a. Comment: Please add the following requested text to the end of this section: “The City shall exercise no control over the means and methods of accomplishing the work of any Contractor personnel under the Contract. Contractor shall retain control over and be responsible for the details of how the Services under this Contract are to be performed by all Contractor personnel.” [No](#)

3. Attachment A—Sample Model Contract, Section 4

a. Comment: Please remove “and/or Contractor’s Proposal” from the first sentence of this section. [The Proposal becomes part of the contract, so we will not remove this.](#)

4. Attachment A—Sample Model Contract, Section 10

a. Comment: Please add “,defend and hold harmless” after “Contractor shall indemnify” in the first sentence. [No](#)

b. Comment: Please remove “,agents, servants,” from the first sentence. [No](#)

Exhibit G—Insurance Requirements

1. Exhibit G—Insurance Requirements, Section 6

a. “The policy shall be amended to include independent contractors providing professional services on behalf of or at the direction of the Contractor.”

i. Comment: Our PLI (E&O insurance) does not cover subconsultants and we require subconsultants to provide their own insurance. We request that this text is removed. [City response: Contractor’s professional liability insurance must provide coverage that protects both the contractor and its third-party hires to this RFP.](#)

b. “The definition of Contractual liability shall be amended to state that liability under a contract of professional services is covered.”

i. Contractor Comment: We cannot agree to contractual liability on our PLI (E&O insurance). We request that this text is removed. [City’s response: Coverage requirement cannot be removed.](#)

c “Further, coverage shall be afforded for fraudulent acts, misappropriation of trade secrets, internet professional services, computer attacks, personal injury, regulatory actions, wrongful acts, contractual liability, privacy policy, and insured versus insured.”

i. Contractor Comment: Our PLI (E&O insurance) only covers negligence/errors and omissions. We request that this text is removed. [For this RFP this text can be removed and is Non-applicable](#)

I hereby acknowledge receipt of Addendum Number 2 for #20-054 Medical District Roadway Safety Analysis and have incorporated the changes into my response for the above mentioned Request for Proposal.

COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS:

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **FAX:** _____ **EMAIL ADDRESS:** _____

SIGNATURE: _____ **DATE:** _____