

WEEK IN REVIEW

Community Events

- Community Events are postponed until further notice.

COVID-19

- Mayor Paul issued a Statement on March 24, 2020, calling on all residents and businesses to stay at home and suspend non-essential business utilizing outside facilities to help mitigate the spread of COVID-19
 - All city facilities and parks are closed.
 - All city initiated and sponsored programming is suspended.
 - City Green Live's April and May concerts are canceled.
- Fire Marshals continue to reach out twice daily to our senior care facilities to check on this vulnerable population.
- Staff continues to telework and utilize remote facilities to maintain the day-to-day work of the city.
- IT has ramped up our remote access capabilities to support a remote workforce by increasing capacity as well as configuring redundant links so staff can stay connected. Applications were optimized, so they can be managed and utilized remotely.
- Public Safety Note: While there are fewer cars on the road and less accidents; drivers are increasing their speed and the accidents that are occurring are more severe – **please stay the speed limit.**

PUBLIC SAFETY

SSPD

North District:

Crime:

- The Unit reported five *entering-auto* incidents, with a majority of the vehicles left unlocked.

South District

Crime:

- The Unit reported four *entering-auto* incidents.

Community Affairs:

- Officers assisted Fulton County Public Schools with their meal and technology distribution programs.

Street Crimes Unit (SCU)

- The Unit reported one felony arrest, one misdemeanor arrest, and four city ordinance arrests. The Unit conducted 19 traffic stops and issued nine traffic citations.

Traffic

- The Unit reported one felony arrest and eight misdemeanor arrests. The Unit conducted 170 traffic stops and issued 217 citations. The Unit spent 19 hours investigating traffic complaints; assigned 25 hit-and-run cases; and cleared 12 hit-and-run cases.

TRV

- The Unit reported 23 traffic stops and issued 21 citations. The Unit conducted one vehicle impound, investigated five traffic crashes, changed two flat tires, and worked five fuel assist calls.

K-9

- The Unit reported three felony arrests, two misdemeanor arrests, and seven city ordinance arrests. The Unit conducted ten traffic stops and issued seven traffic citations. One wanted person was located. The Unit investigated four suspicious persons/vehicles; conducted six K-9 search (things); and one K-9 search (person).

Bike Patrol

- One theft by taking investigation resulted in one arrest.
- One financial transaction-card theft investigation resulted in one arrest.
- One shoplifting investigation resulted in one arrest.
- One forgery investigation resulted in one arrest.

Volunteers

- The Citizens on Patrol Unit worked 27.75 hours assisting with administrative duties.

Total Alarms: 18; False Alarms: 18; Calls for Service: 2,473; Citizen Initiated: 671; Officer Initiated: 1,802; Accidents: 44

SSFD

OPERATIONS

- Responded to 248 calls: Four Fires, 59 EMS, 29 Service, 122 Good Intent, 24 False Alarms
- Units responded to reports of a gas leak on Roswell Road at North River Parkway. A construction crew hit a 1" gas line while digging, with the leak coming from under the concrete. Personnel closed Roswell Road from Dunwoody Club Drive to Roberts Drive. Atlanta Gas arrived on scene and began the search for the leak, while crewmembers continued to provide air monitoring in the surrounding areas. Atlanta Gas located leak and secured ruptured line. Roadway reopened.
- Units responded to reports of an unauthorized burning in the 4800 block of Lake Forrest Drive. Upon arrival, the crew found a rubbish pile on a pallet with a five-gallon bucket of adhesive found burning and beginning to spread. Workers were in the process of extinguishing the fire with buckets of water ferried from the rear of the house (no water source near burn pile). Supervisor on scene advised that they wanted to "heat the glue" by setting the fire beneath it, then adhesive ignited, spreading fire. Personnel remained on scene to ensure the fire was completely out.

- Units responded to reports of an outside brush fire in the 5400 block of Errol Place. Upon arrival, the crew found a small brush fire in a residential yard approximately 75 feet from the nearest structure. The fire was burning pine straw and small bushes, working its way up a small embankment in the front yard. Once personnel knocked down the fire, an overhaul using a fire rake was completed. The crew confirmed all hot spots were extinguished with the help of the thermal imaging camera.
- Units responded to reports of a vehicle fire by I-285 westbound by Riverside Drive. There was heavy fire involvement on the rear drivetrain of a road tractor. Crew deployed a 1.75" hose-line for successful fire extinguishment.
- Units responded to reports a boater stranded on the Chattahoochee River by the 900 block of Riverside Road. The crew launched the rescue boat from Azalea Park and traveled north to the Georgia 400 bridge where they located the victim hanging onto a tree in the river. Personnel approached the victim from downstream and safely brought him into the boat. The victim was transported to the shore.

INSPECTIONS

- There were 19 inspections conducted with two violations cited.

TRANSPORTATION

TSPLOST PROGRAM

- TS-103 Spalding/Dalrymple/Trowbridge Intersection Improvement Project: Right-of-way clearing planned to continue for another few weeks. Utility relocations are ongoing at the site in advance of roadway construction. Construction currently projected to begin May.
- TS-107 ATMS 4 – SCOOT Implementation in the Perimeter Area: Pole installation in the Peachtree Dunwoody/Perimeter Center West/Mt. Vernon Highway area began March 18, 2020.
- TS-137 Johnson Ferry Road and Glenridge Sidepath Project: Construction is underway.
- TS-166 Spalding Drive Widening Project - Winters Chapel Road to Holcomb Bridge Road: Georgia Power Company is installing new poles.
- TS-168 Dalrymple Road Sidewalk (Princeton Way to Duncourtney Drive): This project will provide sidewalk on at least one side of the road along Dalrymple from Roswell Road to Brandon Mill Road. Site survey work is underway.
- TS-171 Roberts Drive Sidewalk from Northridge Road to Davis Academy: Design and survey work are underway. Right-of-way and survey staking are underway.

CAPTIAL IMPROVEMENT PROGRAM (CIP)

- T-7238 Johnson Ferry Road at Riverside Drive Intersection Improvement: Guardrail installation and final walk through of site occurred this week.
- T-33 CDBG Sidewalks Roswell Road Streetscape from I-285 to Long Island: Design work, right-of-way acquisition efforts and utility coordination are underway. Construction for Phase 1 of the project from Long Island to Stewart Drive is planned to begin in April.

- T-43 Glenridge Drive @ Roswell Road Intersection Realignment: This construction project is administered by the Georgia Department of Transportation. Construction is underway.
- T-62-3 Sandy Springs Circle Streetscape/Sidewalk: Westside Mt. Vernon to Johnson Ferry: Contractor in nearing completion of landscaping activities and final paver work.
- CC-10 Sandy Springs Circle Streetscape Hammond – Mt. Vernon: Utility contractor work continues to relocate/bury existing aerial utilities in advance of constructing sidewalks and side paths on both sides of Sandy Springs Circle.

TRANSPORTATION/TRAFFIC

- City contractors completed installation of rubber speed cushions and signs per the City’s Traffic Calming Policy on Londonberry Road between Powers Ferry Road and Middlebury Lane. All road users (vehicles and bicyclists) should be aware of the new traffic configuration and operate at reasonable and prudent speeds to navigate the new speed cushion arrays.
- Adaptive Signal Timing installation is underway for 30 intersections around the I-285/SR 400 interchange under CIP project T-0054.

FIELD SERVICES

- North Roswell Road Beautification: Project is 90 percent complete with some grassing and pressure washing to be completed.
- Wildflower Planting on State Routes: Wildflower state route planting project is currently out for bid. Bids are due April 16, 2020.
- T3000 Pavement Maintenance
 - FY2020 and 2021 Pavement Resurfacing Project bids under review for award recommendation.
 - Deep Mill Repair Project – This contract is under development and out for bid this spring.
- FY2020 Bridge Maintenance: Staff is currently seeking consultant proposals to inspect and develop a maintenance and repair project for all City bridges.
- Right-of-way Maintenance
 - A trip-hazard repair project is underway to repair approximately 1,714 sites in the City. Work continues for the next six weeks.
 - Mowing: A new contract for mowing on I-285 and Ga 400 awarded with mowing planned to begin April 1, 2020. Right-of-way mowing on other City primary and secondary routes resumes on April 1, 2020.
 - Pothole Repairs: The City is augmenting its pothole repair effort with two additional crews that began March 19, 2020. In addition to the ongoing pothole repair efforts, crews will also be repairing potholes on all major routes in the City.
- Utilities
 - Online Utility Permitting Procedures were developed and provided to all major utilities as a part of the Utility Permitting staff’s efforts to sustain utility maintenance and repair operations under evolving emergency response guidelines.
 - Requests received: 14
 - 21 permits issued
 - 23 active jobs (23 permits) (AGL: 2; Georgia Power: 3, Crown Castle: 1, Fulton Co: 4; Verizon: 910; Comcast: 3)
 - Two Completed (2: Georgia Power)
 - City of Atlanta Water
 - Six active water leaks

- 21 open restorations
 - Street Lighting
 - Four issues/outages received (Georgia Power)
 - 113 Street lights repaired
 - 50 Known outages/damaged fixtures
 - One request for new street lights received
- After Hours Calls
 - 3/21/20 – Staff received a report of a signal in flash at Peachtree Dunwoody Road and Spalding Drive. Signal Contractor reset signal.
 - 3/21/20 – Staff received a report of a signal in flash at Sandy Springs Circle and Galambos Way. Signal Contractor reset signal.
 - 3/21/20 – Staff received a report of a signal in flash at Peachtree Dunwoody Road and Spalding Drive. Signal Contractor reset signal.
 - 3/21/20 – Staff received a report of a signal in flash at Peachtree Dunwoody Road and Dalrymple Road. Signal Contractor reset signal.
- Traffic Services crews completed 37 work orders:
 - Signals / Lights:
 - 2 – Bulb Out
 - 2- Maintenance – Cabinet
 - 2 – Maintenance – Poles and Field Wiring
 - 1 – Maintenance – Signal Heads
 - 2 – Traffic Signal on Flash
 - 3 – School Flasher Maintenance
 - 2 – Fiber Locate
 - Signs
 - 3 – Request for New Sign
 - 12 – Repost Sign
 - 4 – Sign Visibility
 - 2 – Emergency Event/Special Event
 - 2 – Traffic Control Support
 - Field Services
 - 9 – Field service requests received and 9 service requests/work orders completed
 - 4 – Tree Trimming Shrubbery
 - 3 – Potholes/Sinkholes/Resurface
 - 2 – Animal

- Public Works Emergency Response Posture:
 - Field Staff operate from their City vehicles in the City each day supporting active construction, maintenance and repair activities. Associated contractors providing those construction, maintenance and repair services continue to operate in the field providing those essential services.
 - For any questions or service requests, citizens are asked to **please continue to use our Call Center** as your first stop. Public Works Customer Service Representatives are available to assist getting service requests into the right hands and tracking their status.

NATURAL RESOURCE PROTECTION

STORMWATER

- There are 56 identified projects: seven are under design, five are in contract development, six in right-of-way/easement acquisition, seven in technical review, 30 in scope development, and the remaining pending final invoice or inspection.
- Four new stormwater work requests were received.
- 5280 North Powers Ferry (Design and Construction) – Phase I includes removing pipes from stream and restoring stream bank. The project is being awarded. Georgia Power is preparing to relocate transformer from the access easement.
- 70 Seville Chase (Design) – All easement acquisitions are nearly complete in support of this project.
- 5758 Riverside Drive (Design) - Easement acquisition from two impacted property owners continues.
- 820 Amster Green Drive – Construction completed.
- 7435 Stoneykirk Close – Scope development is underway.
- 435 Pine Forest Road (Design) – Property owners easement acquisitions underway.
- 4878 Long Island Drive (Design) – Discussions with impacted homeowners continue.
- 821 Tanglewood/4825 Jett Road (Design) – Coordination with property owner is underway.

COMMUNITY APPEARANCE

CODE ENFORCEMENT

- Complaints: 14
- Inspections: 45
- Notice of Violations: 15
- Resolutions: 14
- Signs: 34

Case Number	Case Type	Case Status	Case Address	Open Date	District
WWP-000380-2020	Work Without a Permit	New Complaint	6025 SANDY SPRINGS CIR Sandy Springs, GA 30328	03/16/2020	3
MISC-000381-2020	Miscellaneous	Closed	1100 HAMMOND DR Sandy Springs, GA 30328	03/16/2020	3
MISC-000390-2020	Miscellaneous	New Complaint	0 Roswell RD	03/19/2020	3
BL202001121	Business License	New Complaint	630 GLENAIRY DR Sandy Springs, GA 30328	03/16/2020	3
MISC-000389-2020	Miscellaneous	Voluntary Compliance	0 CANONBURY PL Sandy Springs, GA 30328	03/19/2020	3
PRK-000379-2020	Parking	New Complaint	800 SUDBURY RD Sandy Springs, GA 30328	03/16/2020	4
PM-000385-2020	Property Maintenance	New Complaint	6851 ROSWELL UNIT 29 RD Sandy Springs, GA 30328	03/18/2020	4
TRSH-000386-2020	Trash/Debris	Voluntary Compliance	6435 Roswell RD	03/18/2020	4
PM-000388-2020	Property Maintenance	Active	4810 NORTHWAY DR Sandy Springs, GA 30342	03/16/2020	5
SIGN-000376-2020	Sign	Closed	5700 RIVERSIDE DR Sandy Springs, GA 30327	03/16/2020	6
BL202001122	Business License	New Complaint	896 DAVIS DR Sandy Springs, GA 30327	03/17/2020	6
PM-000383-2020	Property Maintenance	New Complaint	5604 KINGSPORT DR Sandy Springs, GA 30342	03/17/2020	6
TRSH-000387-2020	Trash/Debris	Closed	51 SPRUELL SPRINGS RD Sandy Springs, GA 30342	03/18/2020	6
TRSH-000382-2020	Trash/Debris	Active	4840 ROSWELL RD Sandy Springs, GA 30342	03/17/2020	6

ADMINISTRATIVE EFFORTS

- The Code Enforcement Administrative Assistant handled approximately 41 public code and land complaints.

ENFORCEMENT EFFORTS

- 789 Hammond Drive (Eva Apartments) – A Notice of Violation was issued for property maintenance.
- 7600 Roswell Road (Edgewater at Sandy Springs) – A Notice of Violation was issued for accumulation of garbage and rubbish. The compliance date is April 15, 2020.
- 8085 Adair Lane (Cascade at Morgan Falls) – A Notice of Violation was issued for accumulation of garbage.
- 2090 Dunwoody Club Drive STE 117 (State Farm) – A Notice of Violation was issued for prohibited signs.
- 6435 Roswell Road (Shahrzad) – A Notice of Violation was issued for sanitation.
- 4840 Roswell Road – A Notice of Violation was issued for sanitation. The compliance date is May 8, 2020.
- 765 Heard's Ferry Road – A Notice of Violation was issued for signs.
- 6055 Riverside Drive – A Notice of Violation was issued for signs.
- 800 Tower Gate Place – A Notice of Violation was issued for sanitation.
- 400 Brantley Road – A Notice of Violation was issued for high grass.
- 94 Silverwood Road – Responded to a nuisance complaint. Upon inspection, the complaint was unfounded.
- 4810 Northway Drive – A Notice of Violation was issued for property maintenance. The compliance date is April 2, 2020.
- 275 Skyridge Drive – A Notice of Violation was issued for accumulation of garbage and accessory structures.
- 795 Sudbury Road – A Notice of Violation was issued for specialized parking.
- 800 Sudbury Road – A Notice of Violation was issued for specialized parking.
- 600 Valley Hall Drive – A Notice of Violation was issued for motor vehicles and specialized parking. The compliance date is March 31, 2020.

PLANNING AND ZONING

- Sign Permits (issued): 7
- Fence Permits (issued): 1
- Zoning Certification Letters issued: 3
- Business Licenses processed and reviewed: 23
- Inquiries handled by Planner of the Day: 47
- Building application plans reviewed: 37

BUILDING AND LAND DEVELOPMENT

- Site Inspections: 58
- Building Inspections: 182

- Total Permits processed during the reporting period (received and issued): 98
- Total Customers Served at Counter: 0

MAJOR COMMERCIAL BUILDING PROJECTS

- BC19-00571-1100 Lake Hearn Drive-Renovations of common areas of Building 1100: corridors, elevator lobbies, restrooms, etc Floors 1-4
- BC19-00572-1150 Lake Hearn Drive- Renovations of common areas of Building 1150: corridors, elevator lobbies, restrooms, etc Floors 1-6

PERMITS SUBMITTED AND ISSUED

- **COMMERCIAL BUILDING PERMITS SUBMITTED (5 TOTAL):** 1 NEW RESTAURANT, 2 INTERIOR DEMOLITIONS, AND 2 INTERIOR FINISH INTERIOR
- **COMMERCIAL BUILDING PERMITS ISSUED (15 TOTAL):** 8 ADDITION AND ALTERATION, 5 INTERIOR FINISH, 1 NEW OTHER AND 1 NEW RECREATIONAL
- **RESIDENTIAL BUILDING PERMITS SUBMITTED (5 TOTAL):** 2 ADDITION AND ALTERATIONS, 1 INTERIOR ALTERATION, 1 ACCESSORY STRUCTURE, AND 1 OTHER
- **RESIDENTIAL BUILDING PERMITS ISSUED (2 TOTAL):** 2 INTERIOR ALTERATIONS
- **MAJOR LDP'S SUBMITTED FOR REVIEW OR ISSUED (0 TOTAL):**

PERMITS BY DISTRICT

Mechanical	730 Latour Dr Sandy Springs, GA 30350	MC20-00096	Residential	03/16/2020	Under Review
Right-of-way Utility Permit	1105 Mountain Creek Trl Sandy Springs, GA 30328	UT20-00102	Utility	03/16/2020	Issued
Plumbing	5840 Roswell Rd Sandy Springs, GA	PL20-00074	Commercial (sub)	03/16/2020	Withdrawn
Building Commercial	1110 Hammond Dr Sandy Springs, GA 30328	BC20-00110	New Restaurant	03/16/2020	Under Review
Plumbing	909 Gettysburg Pl Sandy Springs, GA 30350	PL20-00077	Residential	03/17/2020	Under Review
Building Commercial	6 Concourse Pkwy Sandy Springs, GA 30328	BC20-00111	Interior Finish	03/17/2020	Under Review
Right-of-way Utility Permit	1198 Mt. Vernon Ne Hwy Sandy Springs, GA 30328	UT20-00103	Utility	03/17/2020	Issued
Right-of-way Utility Permit	5825 Glenridge Ne Dr Sandy Springs, GA 30328	UT20-00104	Utility	03/17/2020	Issued

Right-of-way Utility Permit	225 Trimble Chase Ne Ct Sandy Springs, GA 30342	UT20-00105	Utility	03/17/2020	Issued
Right-of-way Utility Permit	901 Abernathy Ne Rd Sandy Springs, GA 30328	UT20-00106	Utility	03/17/2020	Issued
Right-of-way Utility Permit	66 Northwood Ne Dr Sandy Springs, GA 30342	UT20-00107	Utility	03/17/2020	Issued
Right-of-way Utility Permit	7070 Brandon Mill Nw Rd Sandy Springs, GA 30328	UT20-00108	Utility	03/17/2020	Issued
Right-of-way Utility Permit	5600 Peachtree Dunwoody Ne Rd Sandy Springs, GA 30342	UT20-00109	Utility	03/17/2020	Issued
Right-of-way Utility Permit	4763 Dudley Nw Ln Sandy Springs, GA 30327	UT20-00110	Utility	03/17/2020	Issued
Right-of-way Utility Permit	6500 Riverside Nw Dr Sandy Springs, GA 30328	UT20-00111	Utility	03/17/2020	Issued
Right-of-way Utility Permit		UT20-00112	Utility	03/17/2020	Hold
Right-of-way Utility Permit	6450 Barfield Rd Sandy Springs, GA 30318	UT20-00113	Utility	03/17/2020	Under Review
Mechanical	200 River Vista Dr Sandy Springs, GA 30339	MC20-00098	Residential	03/18/2020	Under Review
Building Residential		BR20-00154	Other	03/19/2020	Withdrawn
Building Residential	300 Johnson Ferry Rd Suite: B-112 Sandy Springs, GA 30328	BR20-00155	Interior Alterations	03/19/2020	Under Review
Right-of-way Utility Permit	60 Maryeanna Dr Sandy Springs, GA 30342	UT20-00114	Utility	03/19/2020	Issued
Electrical		EL20-00052	Utility Reconnect	03/19/2020	Withdrawn
Right-of-way Utility Permit	550 Abernathy Rd Sandy Springs, GA 30328	UT20-00115	Utility	03/20/2020	Denied
Building Commercial	Ne 6065 Roswell Rd Suite: 300 Sandy Spring, GA 30328	BC20-00113	Interior Demolition	03/20/2020	Under Review
Fence		Fn20-00024	Residential Site	03/20/2020	Issued

Building Residential	4605 Dudley Ln 4605 Dudley Ln Ln Atlanta, GA 30327	BR20-00156	Accessory Structure	03/20/2020	Hold
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Council District 1

Sign	8215 Roswell Rd Suite: Bldg 100 Sandy Springs, GA 30350	SG20-00063	Permanent Free Standing	03/16/2020	Issued
Plumbing	355 Spalding Lake Ct Sandy Springs, GA 30350	PL20-00075	Residential	03/16/2020	Under Review
Plumbing	5025 Spruce Bluff Dr Sandy Springs, GA 30350	PL20-00076	Residential	03/16/2020	Issued
Tree Removal	1505 Gettysburg Pl Sandy Springs, GA 30350	TR20-00153	Tree Removal	03/19/2020	Complete
Mechanical	110 Classic Cv Sandy Springs, GA 30350	MC20-00100	Residential	03/19/2020	Under Review
Tree Removal	7585 Brigham Dr Sandy Springs, GA 30350	TR20-00156	Tree Removal	03/19/2020	Complete

Council District 2

Mechanical	8955 Ridgemont Dr Sandy Springs, GA 30350	MC20-00097	Residential	03/16/2020	Under Review
Plumbing	22 Huntington Place Dr Sandy Springs, GA 30350	PL20-00078	Residential	03/17/2020	Under Review
Tree Removal	340 Winding River Unit D Dr Sandy Springs, GA 30350	TR20-00154	Tree Removal	03/19/2020	Complete

Council District 3

Tree Removal	6215 River Shore Pkwy Sandy Springs, GA 30328	TR20-00147	Tree Removal	03/16/2020	Complete
Tree Removal	330 Riverhill Dr Sandy Springs, GA 30328	TR20-00148	Tree Removal	03/16/2020	Complete
Sign	1110 Hammond Dr Sandy Springs, GA 30328	SG20-00064	Permanent Wall Mounted	03/16/2020	Issued
Sign	1110 Hammond Dr Sandy Springs, GA 30328	SG20-00065	Permanent Wall Mounted	03/16/2020	Issued

Sign	5920 Roswell Rd Sandy Springs, GA 30328	SG20-00066	Permanent Wall Mounted	03/17/2020	Issued
Building Residential	185 Landsdowne Dr Sandy Springs, GA 30328	BR20-00152	Addition and Alteration	03/17/2020	Under Review
Sign	220 Sandy Springs Cir Sandy Springs, GA 30328	SG20-00067	Permanent Wall Mounted	03/17/2020	Issued
Tree Removal	27 Angus Trl Sandy Springs, GA 30328	TR20-00150	Tree Removal	03/18/2020	Complete
Electrical	124 Johnson Ferry Ne Rd Sandy Springs, GA 30328	EL20-00050	Generator	03/18/2020	Under Review
Tree Removal	405 Stone Mill Trl Sandy Springs, GA 30328	TR20-00152	Tree Removal	03/18/2020	Withdrawn
Tree Removal	890 Edgewater Dr Sandy Springs, GA 30328	TR20-00155	Tree Removal	03/19/2020	Complete
Electrical	6400 Blue Stone Ste 170 Rd Sandy Springs, GA 30328	EL20-00053	Commercial	03/19/2020	Issued

Council District 4

Tree Removal	465 Heritage Way Sandy Springs, GA 30328	TR20-00149	Tree Removal	03/17/2020	Complete
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Council District 5

Building Commercial	5775 Glenridge Ste 585 Dr Suite: Bldg B Sandy Springs, GA 30328	BC20-00109	Interior Finish	03/16/2020	Under Review
Electrical	700 Brookwoods Trce Sandy Springs, GA 30342	EL20-00049	Residential	03/17/2020	Issued
Building Commercial	1 Concourse Ste 700 Pkwy Sandy Springs, GA 30328	BC20-00112	Interior Demolition	03/18/2020	Under Review
Electrical	5249 Glenridge Dr Sandy Springs, GA 30342	EL20-00051	Residential	03/18/2020	Under Review
Mechanical	5505 Benton Woods Dr Sandy Springs, GA 30342	MC20-00099	Residential	03/19/2020	Under Review
Pool	540 High Point Ln Sandy Springs, GA 30342	Pool20-00020	Private Outdoor	03/20/2020	Under Review

Council District 6

Building Residential	5145 Vernon Springs Trl Sandy Springs, GA 30327	BR20-00153	Addition and Alteration	03/18/2020	Under Review
Tree Removal	4555 Mystic Dr Sandy Springs, GA 30342	TR20-00151	Tree Removal	03/18/2020	Complete

ECONOMIC DEVELOPMENT

- For the duration of Covid-19 crisis, we are expanding distribution for economic development e-newsletter to all businesses with an active business license. Previously, newsletter was issued only to those who opted-in or those with existing relationship with City’s economic development department. The newsletter is proving relevant information to business-specific resources during this crisis.
- Staff in constant communication with regional economic development partners about best practices for supporting businesses in this challenging time.

RECREATION AND CULTURAL ENHANCEMENT

RECREATION AND PARKS

PROJECTS

- Staff met with Lake Forest Elementary School principal on relocation of the school’s funded shade structures.
- Discussed recommendations for Allen Rd Park rain garden to improve function and better direct water to garden.
- Site visit to Crooked Creek Trail and reviewed contractor plan changes.

MAINTENANCE

- Placed “Park Closed” signs at all parks.
- Sprayed all playgrounds with disinfectant solution.
- Pad-locked all Basketball courts, Pickle ball courts, Turf field, and Tennis Courts.
- Full and part-time park staff monitor parks daily.

FACILITY RESERVATIONS

- The Department is cancelling reservations through April. Refunds to be issued.

PROGRAMMING

- Staff met to develop online program ideas.
- Staff finished part I of III exam for the Advanced Training for Environmental Educators of Georgia certification.
- Discussions with program partners regarding payments during suspended period continues.

CUSTOMER SERVICE

CALL CENTER

- Received 1,103 calls
- Average handle time: 2 min and 59 sec
- Average speed of answer was 21.9 sec
- Received 47 web chats
- Average handle time: 4 min and 45 sec

NEIGHBORHOOD RELATIONS

- 2020 Census Outreach:
 - Households are now receiving the 2020 Census Response Letters. The response deadline is April 1. Outreach is focused on encouraging residents to respond and includes information sent to neighborhoods and posting updates on the City's social media channels.
- Public Meetings:
 - The **Transportation Master Plan Public meeting scheduled for April 28, 2020 at City Hall is postponed**. The new date is hoped to be June 10, 2020.

MEDIA RELATIONS

- Communications continues to respond to questions from the media regarding the pandemic.
- Staff is maintaining the COVID-19 web pages to help keep the public informed.

CITY CLERK

- In the prior week (March 14 – 20, 2020), the City Clerk's Office completed 67 open records requests, averaging 2.7 – 4.25 days to complete each request.
- With the assistance of the City Manager's Office, Information Technology Department and Communications Department, the City Council held the March 20, 2020 City Council Special Called Meeting by webinar (Go To Meeting), which was broadcasted live via audio and video.
 - There were 115 people registered for the Go to Meeting, and 107 participated. Additionally, the Communications Department broadcasted the meeting via Facebook Live.
- At the March 20, 2020 City Council Meeting, the City Council approved the following:
 - The first Amendment to an Emergency Ordinance of the Mayor And Council of the City Of Sandy Springs, Georgia, Under Section 1.03 of the Charter of the City Of Sandy Springs, Georgia, Declaring Local Emergency Of The Novel Coronavirus Disease 2019 Global Pandemic
 - A 60-Day Extension to the Monthly Reporting of Alcohol Excise Tax to the City Of Sandy Springs.