



**SANDY SPRINGS™**  
GEORGIA

**ADDENDUM NUMBER 1**

**REQUEST FOR PROPOSAL #20-002 (“RFP”)  
COMMUNITY ART PLAN**

**PROPOSALS DUE:  
AUGUST 22, 2019 NO LATER THAN 2:00 P.M., EST**

**COMPLETE THIS ADDENDUM, SIGN and SUBMIT with the RFP**

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**To All Prospective Offerors:**

The deadline for questions has passed. In reference to the RFP listed above, the following answers to questions, additions, deletions and changes are hereby incorporated into the RFP:

1. Do you have a proposal timeline for the scope of work and deliverables? If no timeline exists, can you provide a rough estimate at start and end dates for this work? **TBD. The City hopes to begin the project in mid- September and complete the project in early 2020 based on the approved work schedule. Contractor should provide a recommended schedule and work plan as part of their proposal.**
2. Is there a budget or a budget range for the Community Art Plan? **Not published.**
3. Is there a page limit for the proposal? Answer: **Yes, Please see Section 5: A for the total pages allowed for each section**
4. Are there any limitations on reimbursable expenses for the consultant team? **This will be negotiated with the selected contractor.**
5. Can you tell us roughly how many city officials, business leaders, community groups, arts organizations, or other stakeholders we should anticipate interviewing? **TBD with input from the contractor and the advisory committee. Contractor should make a recommendation for this as part of their proposal.**
6. Is there an anticipated number of in-person versus phone/remote interviews anticipated? **TBD. Contractor should make a recommendation for this as part of their proposal.**
7. Organizationally, who will be the primary point(s) of contact between the chosen team and City of Sandy Springs? **The primary point of contact for the City will be Michael Perry, Director of Recreation and Parks**
8. Is there a budget range for the project that can be shared at this time? It is helpful in preparing and scoping a proposal. **Not published.**

9. It was our understanding that the original purpose of the process was a focus on public art. Could you clarify that the intent is for a broader set of strategies around cultural development, including the public art program and other facets? [Please refer to Section 2 and Section 3 of the RFP for the requirements of the plan.](#)
10. Is there an anticipated timeline for project award and project launch as well as a preferred completion date/time? [Same as #1 above.](#)

I hereby acknowledge receipt of Addendum Number 1 for Request for Proposal #20-002 Community Art Plan Plan. I have incorporated the necessary changes into my response for the abovementioned Request for Proposal.

COMPANY NAME \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_