



SANDY SPRINGS™
GEORGIA

ADDENDUM NUMBER 1

INVITATION TO BID #19-034
Traffic Signs Maintenance and Emergency Road Closure

Schedule of Events

- **Bid Due Date:** May 3, 2019; 2:00 p.m.

1) Can you please clarify items #1 on the bid schedule? Exhibit A (Sign Crew Requirements) states that contractor shall provide: 1 ea. Project Manager 2 ea. Signal Crew (consisting of 2 men each, for total of 4 crew members) However, Bid Schedule item #1 calls for: 1 ea. Project Manager 2 ea. Crew Men 3 ea. 1-ton service truck.

**Request is to provide at a minimum: One Project Manager, and one two-person crew
The city may desire one additional two-person crew.**

The project manager shall have a service vehicle to operate independently of the two, two-person crews. Further, each two-person crew shall each have a service vehicle.

2) Under Exhibit A- SCOPE OF SERVICES, The first sentence mentions traffic signal maintenance. Should this included as part of the Sign contract?

Yes, the city may require assistance from the sign contractor during regular traffic signal maintenance activities or during emergencies. Examples of this include:

- **Installing Stop signs on all approaches at a DARK intersection due to a power outage**
- **Providing flagging operation and/or other temporary traffic control for the city's traffic signal contractor when requested.**

3) What is the contractor responsibility as far as the City's GIS system is concerned?

The contractor will be responsible for entering data from the field into the GIS database via a mobile application administered by the City (ArcGIS Online and Collector for ArcGIS). User credentials will be provided in addition to training on how to enter in the data which will consist of adding new features and editing existing features. The mobile tablet or phone will be tethered to a GPS device for increased positional accuracy. The GPS device will be provided by the city and requires minimal user input.

4) What is meant by routine inspection of signs at night? Is this overtime or alternate hours? How often is this expected to be done? Can we alternate crews to accomplish this?

Each sign shall be inspected at a minimum of once per year for proper retro-reflectivity. A Retro-reflectometer shall be used to complete this work. Contractor shall schedule evaluation of all sectors of the city in a manner that allows alternate working hours. No overtime hours will be provided for this task.

5) The document mentions trimming around signs, signals and street lights? A pole saw can only reach approximately 12- 14 feet. Will that be adequate since a bucket truck would be required otherwise? Or will another department within the City handle the "hard to reach" areas?

Since Bucket Trucks are not required for this contract, a pole saw is adequate to complete most tasks. If there is a task requiring a bucket truck for trimming, Public Works personnel will coordinate with other city contractors to complete the work.

6) Under SIGN MATERIALS, Shouldn't the HIP grade be 3M 3930 and not 4090?

The sign sheeting shall meet requirements as specified in the Georgia Department of Transportation (GDOT) Signing and Marking Design Guidelines latest edition.

7) Under SIGN EQUIPMENT, Item 2 states the successful contractor should provide a truck of sufficient size to hold signs upright position, yet under EXHIBIT B a 1 ton service truck is stated as the required vehicle multiple times. Will the contractor be allowed to provide a professional, capable, clean truck that is sufficient to complete the job that is less than 1 ton in size. Additionally larger trucks get worse gas mileage and cost more to insure which drives up the cost to the City.

The contractor shall provide vehicle(s) sufficient to meet the scope of work of this contract.

8) The document states to provide a smart phone for each personnel performing services under this scope of work for regular service and on call service. Can this be one phone per crew?

No – each individual shall be equipped with a smart phone for communicating with the Public Works city representative.

9) Under SIGN CREW REQUIREMENTS, The document requests the Emergency Call Services Project Manager be separate from the daily Project Manager. Will his time associated with emergency services be billed hourly?

Yes – as provided in Exhibit C.

Please note the Bid Summary page has a line for a Base Bid Amount and one for the Total Bid Amount. The Bid Base Amount is the sum of all required line items. The Total Bid Amount equals the Bid Base Amount plus any added alternatives or options that are not required per ITB. If there are no additions, the Bid Base Amount and Total Bid Amount will be the same. In the case of this ITB, the Bid Summary can be omitted, if necessary.

Bids received after the above time or any proposal submitted in any other format (email, paper, fax, mail, etc.) than online submissions for this ITB through the Bonfire Portal at <https://sandysprings.bonfirehub.com/projects/view/14164> will not be accepted for any reason.

I hereby acknowledge receipt of Addendum Number 1 for Invitation to Bid #19-034 Traffic Signs Maintenance and Emergency Road Closure. I have incorporated the necessary changes into my response for the abovementioned Invitation to Bid.

COMPANY NAME _____

CONTACT PERSON: _____

ADDRESS: _____ CITY: _____

STATE: _____ ZIP: _____

PHONE: _____ EMAIL ADDRESS _____

SIGNATURE: _____ DATE: _____