



SANDY SPRINGS™
GEORGIA

ADDENDUM NO. 2
RFP #18-003
COMMUNITY APPEARANCE WORKFORCE MAINTENANCE

PROPOSAL DUE DATE:
FEBRUARY 21, 2017 NO LATER THAN 2:00 P.M. EST

In hard copy, not electronic copy or via email or fax.

Submit Proposals to:

City of Sandy Springs, Purchasing Office
7840 Roswell Road, Building 500
Sandy Springs, Georgia 30350

Proposals received after the deadline
or at any other locations will not be accepted.

QUESTIONS/RESPONSES

- 1) Will City dumpsters be available to discard trash and debris? **No, Contractor will be responsible for the disposal of all trash and debris. Contractor will be responsible for providing a 30 Yard Roll off and Debris Dumping Transfer Facility.**
- 2) Will any City storage yard or building space be available for use by the vendor selected for this contract? **No, Contractor will be responsible for providing Parking, labor, Material and Equipment Staging Area.**
- 3) For the electronic format detailed under “Proposal Arrangement” on page 21, is the requirement to give each volume as one whole file in the format indicated? And can one USB be used using the naming convention as indicated in the table on page 22? **Follow Instructions listed in section C– Proposal Copies**
- 4) Is gas (fuel) a reimbursable expense? **No.**
- 5) The RFP calls for the crepe myrtles to be trimmed annually. I believe the contractors need to know how many crepe myrtles are along Roswell Road and Trowbridge Storage facility? **This scope of work is addressed in RFP #18-002 Landscape Maintenance.**
- 6) Section 2: Scope of Services, General Services Required (RFP, pages 7 and 8 of 56)
 - a. Is there a list of City-owned equipment that the Contractor is responsible for maintaining? **There is no City owned equipment associated with this scope of work at this time.**
- 7) How many Salt Spreaders does the City own, and where are the Spreaders located? **This City owned equipment is currently maintained under RFP #18-005**

Street Maintenance and Repair.

- 8) What kinds of assistance are typically required, or have been required in the past, by the City's other entities? **Tasks that would be similar in nature to the scope of this contract i.e. mowing, litter pickup, tree trimming.**
- 9) Describe a facility rehabilitation effort? **Tasks that would be similar in nature to the scope of this contract i.e. mowing, litter pickup, tree trimming.** Is that limited to facilities used for this contract, or other facilities owned by the City? (page 8) **Other facilities owned by the City.**
- 10) Do any of the facilities associated with this contract contain asbestos? **Any task associated with facilities would be similar in nature to the scope of this contract i.e. mowing, litter pickup, tree trimming, therefore not creating any exposure to asbestos. The City is not aware of asbestos.**
- 11) Section 2: Scope of Services, Vehicle Tracking (page 8 of 56) Is the requirement for AVL tracking devices inclusive of vehicles currently owned by the City? **Vehicle Tracking will be for all contractor vehicles utilized under this contract. Bid as an alternate. Add an separate line item in cost response section.**
- 12) C. Section 2: Scope of Services, Emergency Work (page 9 of 56) besides that listed in the definition section, is there any other emergency work contemplated by the Contract? **Emergency Work would be similar in nature to the scope of this contract to include support during storm/winter weather events.**
- 13) Please provide appendices E & F mentioned on pages 11 & 12 and referenced below.
 - I. **RIGHT-OF-WAY (ROW) MAINTENANCE LEVEL 1-Three (3) staff members**
(Streets and Roads denoted as "ROW Level 1") (See Appendix E for streets)
 - II. **RIGHT-OF-WAY (ROW) MAINTENANCE LEVEL 2-Three (3) staff members**
(Other streets/roads denoted by "ROW Level 2") (See Appendix F for streets)
- 14) How many Performance Confidence Questionnaires do we need to have returned? **See Section 4.**
- 15) Please define "reasonable effort" in this line: "ROW Level 1-3) Make a reasonable effort to police and remove cigarette butts and trash at intersections?" **An appropriate amount of effort to eliminate the appearance and accumulation of cigarette butts and trash at intersections.**
- 16) Will cleaning of intersection gutters once weekly suffice? **Yes.**
- 17) Please specify what "proper tools to remove graffiti" are? **Proper tools would be what is required to remove graffiti from the surface the graffiti is on i.e. chemical, hydro blasting, cover paint.**
- 18) In the below specification, please provide total number of weekly hours litter crew is to be on the clock? **Monday - Saturday 7:30 AM to 4 PM**
- 19) Please provide the total number of trashcans to be emptied and at what frequency? **The City does not current have an inventory number of trach containers at this time, but bidders are encouraged to perform site visits.**

- 20) Are trash bags to be provided by contractor or will city provide? **Trash bags will be provided by the City.**
- 21) Will the city provide the dumpster dispose of this debris or will contractor be responsible for providing dumpster? **No, Contractor is required to provide 30 Yard Roll off and Debris Dumping Transfer Facility.**
- 22) The litter crew shall be available from Monday through Saturday of each week with exception of designated holidays. The crew will collect the debris in the trash containers throughout the City at the MARTA Stops, intersections and various other locations that have City owned/maintained trash containers (does not include trash bins at the MARTA stations? **i.e. Yes it includes North Springs station, Sandy Springs station, Medical Center station trash containers** However By special request these may be emptied as needed.) The debris will be transported to a dumpster for proper disposal? **Yes, Contractor is required to provide 30 Yard Roll off and Debris Dumping Transfer Facility.**
- 23) Please provide total number of weekly hours per man the “focus appearance crew” is to be on duty? **40 hours/week**
- 24) In this section: **PARKS AND GREENSPACES LITTER SERVICES.** Please provide total number of trash cans that are to be emptied and at what frequency? **The City does not currently have an inventory number of trash containers at this time, but bidders are encouraged to perform site visits. During the months of March1 thru October 31, on a daily basis. During the months of November 1 thru February 28, every Monday, Wednesday, and Friday.**
- 25) Please provide total number of pet stations that are to be emptied and at what frequency? **The City does not current have an inventory number of pet stations at this time, but bidders are encouraged to perform site visits. On a weekly basis year round every Monday, Wednesday, and Friday, empty all dog stations and replace receptacle liner and stock roll bag areas.**
- i) Is contractor responsible for providing bags for both lines above, question numbers 24 and 25, or will the city provide? **All bags will be provided by the City.**
- 26) How many hours will the Saturday litter crew be on duty? **Eight (8) Hours**
- 27) Contractor will furnish a two-man crew each Saturday? **Yes.**
- 28) Requested contact changes: The following changes, which are annotated in red in the attached:
1. Page 1 of the attached, paragraph A
 2. Pages 16-17 of the attached, paragraph N
 3. Page 20 of the attached, paragraph T.1 Page 30 of the attached, paragraph II
- The Contract that was issued with the RFP is the contract that the City will accept. No additional changes will be accepted.**

REVISION: Parks and Greenspaces Litter Services

(These tasks should be performed in conjunction with Interchanges (INT) Maintenance Level 1 tasks) (*Hammond Park, Overlook Park, Dog Park, ~~Riverview Park~~, Allen Park, North Greenway, South*

Greenway, Big Trees Preserve, Lost Corner Preserve, Marsh Creek Rain Garden, Windsor Meadows Park, Abernathy Arts Center Park, Sandy Springs Tennis Center Parking Lot and Walking Trails, and Hammond Properties-418, 521, 550, 380, 372, 465, and 590)

ADD: North Pod Wright Road, Grace Park, Ridgeview Park, Heritage, Cliftwood Greenspace, Eagle Park, Crooked Creek Park, Marsh Creek Park, Breakwater Ridge Wall and Lot, Trowbridge Facility, 150 Hilderbrand, 182 Hilderbrand, 8475 Roswell, 0 Mt Vernon Highway (Mayor’s Tree), Siren (Mount Vernon and Riverside), Siren (Mount Vernon and Northside Dr), Abernathy Road from 400 to Brandon Mill and Johnson Ferry to the river medians, Fig Island, Ed Morley Park, Kitty Hawk Park, Johnson Ferry and Riverside Parking Lot, 505, 510, 520, 550, Pine Forest Rd, 145 North Mill Rd, 4685 Hitching Post Trail, 805 East Powderhorn Drive, Ison Rd. Elementary Field, Lake Forrest Elementary Field, Spalding Drive Elementary Field, Northland Elementary Field, Mayors Memorial Interchange (400 at Northridge), Roundabouts at Riverside and 285.

1. During the months of March thru October 31, on a daily basis, blow off hard surfaces, pick up litter, and debris, empty trash cans and replace liners.
2. During the months of November 1 thru February 28, every Monday, Wednesday, and Friday, blow off all hard surfaces, pick up litter, and debris, empty trash cans and replace liners.
3. On a weekly basis year round every Monday, Wednesday, and Friday, empty all dog stations and replace receptacle liner and stock roll bag areas.
4. Once per week, wipe down all hard surfaces i.e. (playground equipment, benches, picnic tables) with a preapproved, industry standard, antibacterial.

ATTACHMENTS:

Map

I hereby acknowledge receipt of Addendum Number 2 for Request for Proposal #18-003 Community Appearance Workforce Maintenance Project. I have incorporated the necessary changes into my response for the abovementioned Request for Proposal.

COMPANY NAME _____

CONTACT PERSON: _____

ADDRESS: _____ CITY: _____

STATE: _____ ZIP: _____

PHONE: _____ EMAIL ADDRESS _____

SIGNATURE: _____ DATE: _____

**END OF ADDENDUM #2
RFP #18-003
COMMUNITY APPEARANCE WORKFORCE MAINTENANCE**

Park Maintenance Locations

