



SANDY SPRINGS™
GEORGIA

ADDENDUM NO. 2

REQUEST FOR PROPOSALS

RFP # 17-030
ENGINEERING DESIGN SERVICES FOR THE
PATH400 MULTIUSE TRAIL EXTENSION
GDOT PI 0015023

Responses are due:
January 11, 2017, 2:00 p.m. (EST)

In hard copy, not electronic copy or via email or fax.

Submit Proposals to:
City of Sandy Springs, Purchasing Office
7840 Roswell Road, Building 500
Sandy Springs, Georgia 30350

QUESTIONS/RESPONSES

1. Should we include GDOT prequalifications sheets in our proposal for each teaming member? **The schedule should be one of the ten (10) pages as should brief resumes of key proposed project staff; however, the detailed resumes and GDOT prequalification forms can be provided in an appendix.**
2. Given the 10-page limit, would an appendix featuring additional information (e.g., resumes, schedule, etc.) be allowed? **Yes. Prequalification forms should be provided for both subs and the prime firm to show their compliance with requirements of the RFP.**
3. Section 4 'Submission of Response' states a page limit of 10 one-sided pages, 8.5x11 or folded to that size. If a team submitted 10 z-folded 11x17 paged would that in deed be considered in compliance with the page limit? **The 11x17 may be used for the schedule and/or organization chart so that it is legible.**
4. Do the 1 page cover letter and one page maximum Table of contents count toward the 10 page response maximum? **No.**
5. When comparing Section 3: Proposal Content and Format, "other items" is stated as "Items included in the Scope of Services Section 2 of this RFP should be addressed in Offeror's proposal." When comparing Section 3 Content and Format to the Section 6.E Evaluation Criteria, we note Criteria 1 to be a 'project understanding and approach'. We believe that this Understanding and Approach is meant to be equivalent to the "Other Items" noted herein. Can you please confirm that the requirements of "Other Items" are also the requirements of Project Understanding and Approach? If they are in fact different, please provide additional clarification as to the desired information and its placement within the 10-page limit. **They are not different.**
6. We note there is no requirement to include resumes for 'Assigned Personnel'. Is this correct? Or do you wish to have very limited resumes for only key personnel in the 10 page limit, or should resumes be included in an appendix that does not count toward the 10 page limit. **Limited resumes for key personnel will suffice.**

7. Can you please clarify which forms are required to be completed by the Prime and/or Subconsultants and submitted with responses? **Follow the instructions in the RFP for each form.**
8. I have a question concerning the GDOT Pre-qualifications. We are in the process of obtaining the relevant pre-qualifications at this time, but we will likely not have the letter prior to submission of this RFP. As long as it is in the process, would that be acceptable? I, personally, have the necessary pre-quals through my previous company and I am also PDP certified. **Vendors need to be certified with GDOT at time of submission of the RFP.**

I hereby acknowledge receipt of Addendum Number 2 for RFP #17-030 Engineering Design Services for the Path400 Multiuse Trail Extension GDOT PI 0015023 Project. I have incorporated the necessary changes into my response for the abovementioned Request for Proposal.

COMPANY NAME _____

CONTACT PERSON: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL ADDRESS _____

SIGNATURE: _____ DATE: _____

**END OF ADDENDUM #2
RFP # 17-030
ENGINEERING DESIGN SERVICES FOR THE
PATH400 MULTIUSE TRAIL EXTENSION
GDOT PI 001502**