RESOLUTION NO. 2015-07-92

STATE OF GEORGIA
COUNTY OF FULTON

A RESOLUTION TO APPROVE A CONTRACT WITH CARDNO ATC FOR CONSTRUCTION MATERIALS TESTING FOR THE PUBLIC FACILITIES OF THE CITY CENTER PROJECT AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE THE CONTRACT

WHEREAS, the City of Sandy Springs ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with providing public services to its residents; and

WHEREAS, the City intends to develop a City center and infrastructure project ("City Center"); and

WHEREAS, on January 6, 2015, City Council approved the selection of Holder Construction as the Construction Manager for the City Facilities of City Center; and

WHEREAS, on June 16, 2015, City Council approved a Contract with Holder Construction; and

WHEREAS, it is in the City's best interest to directly engage a construction materials testing firm; and

WHEREAS, proposals received were evaluated by the Evaluation Committee consistent with criteria established by the terms of the RFP; and

WHEREAS, the City of Sandy Springs City Center Project Team, in response to the guidance provided by the City Manager, has received a proposal from Cardno ATC to provide Construction Materials Testing Services for the Public Facilities of the City Center Development Project, Sandy Springs, Georgia; and

WHEREAS, as a result of its evaluation, the Evaluation Committee has provided its Evaluation Memorandum, in the form attached to this resolution as Exhibit "A", presenting the results of its evaluation and its recommendations for the Public Facilities portion of the City Center Project; and

WHEREAS, City Council desires to approve the recommendations of the Evaluation Committee consistent with the attached Evaluation Memorandum; and

WHEREAS, upon adoption of this Resolution, City Manager or his designee will manage all aspects of this contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA

1. The City Manager and the City Attorney are hereby authorized to negotiate final scope of services, fees and terms as may be deemed reasonable, necessary, and in the best interest of the City prior to execution; and

2. The City Manager and the City Attorney are hereby authorized to take such actions deemed necessary or prudent to effectuate the intent of this resolution; and

3. That the City Manager execute a contract in an amount not to exceed of $500,000.00 with the selected contractor, Cardno ATC, for the Construction Materials Testing Services for the Public Facilities of the City Center Development Project, Sandy Springs, Fulton County, Georgia.

RESOLVED this the 21st day of July, 2015.

Approved:

Russell K. Paul, Mayor

Attest:

Michael D. Casey, City Clerk

(Seal)

EVALUATION MEMORANDUM

Solicitation Number 15-075
Construction Material Testing

A. INTRODUCTION

The City of Sandy Springs ("City") conducted a solicitation ("Solicitation") to select a firm with the capacity and experience to provide construction materials testing during the construction of the Public facilities in the City Center Development ("Project") in accordance with industry best practices.

The purpose of the Request for Proposal ("RFP") was to solicit proposals ("Proposals") from highly qualified and experienced firms to perform the scope described in the RFP. From the Proposals received, the City selected a list of most responsive firms and submitted a list of additional questions to clarify fees, confirm availability of proposed staff and assess the firm's ability to meet the City's schedule.

B. EVALUATION COMMITTEE

Proposals were evaluated by individuals selected by the City Manager ("Evaluation Committee") using the criteria set forth in the RFP. The members of the Evaluation Committee were:

Bryant Poole, Assistant City Manager, City of Sandy Springs (non-voting chairman)
Marty Martin, CIP Program Manager, City of Sandy Springs Public Works Department
Ennis Parker, Professor of Practice, Georgia Tech School of Building Construction
John Jokerst, Program Manager, Carter
Kendall Golightly, Program Manager, Carter (non-voting advisor)
Lindsey Cottingham, Program Manager, Carter (non-voting advisor)
Bryan Taylor, Senior Project Manager,Holder
Jeff Allen, Purchasing Manager, City of Sandy Springs (non-voting process advisor)
Jim Ivey, Project Manager, Rosser (non-voting technical advisor)
Tim Santi, Structural Engineer, Walter P. Moore (Rosser sub consultant) (non-voting technical advisor)
Joe Severin, Civil Engineer, Long Engineering (Rosser sub consultant) (non-voting technical advisor)

C. RFP

The RFP was issued on May 27, 2015, with Proposals were due on June 15, 2015. The RFP was publicly advertised and open to all firms qualified to perform the scope of services described in the RFP.

1. Responses to RFP: The City received Responses from the following seven (7) firms ("Offerors"):

a. AMEC Foster
b. Cardno

c. Geo-Hydro Engineers
d. Moreland Altobelli
e. Nova
f. Terracon Consultants
g. United Consulting

The Responses were initially examined for administrative compliance with Solicitation submittal instructions.

2. RFP Criteria: Section 6 of the RFP identified the criteria on which the City would base evaluation of Proposals. The criteria were generally as follows:

A. Project Understanding
B. Past Experience
C. Project Manager Qualifications
D. Team Qualifications / Experience
E. Cost
F. Availability of Team Members for Project

3. Rating of Proposals: The Evaluation Committee members were provided copies of each Proposal for evaluation against stated criteria. Following individual review, Evaluation Committee members met to discuss the Responses and to determine if additional information was required. In addition the panel would determine if all Offerors would be asked to provide additional information or if some Offerors could be eliminated from consideration without additional information. Based upon independent reviews and collective discussion, the Evaluation Committee determined additional information was required to make a final recommendation. A letter was prepared requesting a clarification of the Offeror's fee schedule, confirmation of the availability of the proposed and site engineer / technician, specific certifications of the onsite engineer / technician and the firm's willingness to honor proposed fee schedule and work on an on demand time and materials basis while the contract is finalized and executed in August, 2015.

4. Selected Firms: The Evaluation Committee further determined four (4) Offerors clearly demonstrated a superior understanding of the Project and past experience more relevant to the Project. These four (4) were asked to respond to the follow up questions. The firms were; Cardno, Geo-Hydro Engineers, Nova and Terracon.

D. FOLLOW UP QUESTION REVIEW

On July 7, 2015 responses to the follow up questions were received. Each committee member reviewed the responses and the committee reconvened. The evaluation placed additional focus on relevance of the firm's / team's past experience, availability of the team / firm's workload and cost. The exact number and types of test is unknown at this time. Cost was evaluated based on the daily rate of the full time on site engineer / technician as well as the cost of select tests.

E. RECOMMENDATION

The Panel's consensus is Cardno. In addition to the discussion above the bases this recommendation on the following:

- Cardno's proposed daily fee is the lowest.

- Cardno's proposed team has performed similar services on similar projects.
- Cardno has the availability capacity to support the City's schedule.