



## SANDY SPRINGS

GEORGIA

TO: John F. McDonough, City Manager

FROM: William H. Martin, Jr., AIA, Public Works Director

DATE: May 23, 2019 for Submission onto the Agenda of the June 4, 2019 City Council Meeting

ITEM: Consideration of Contract Award for Traffic Signs Maintenance and Emergency Road Closure Services

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### ***Recommendation:***

Staff recommends that the Mayor and City Council approve the contract award to AWP, pending approval by the City of Sandy Springs Legal and Finance Departments.

### ***Background:***

The City last procured a Traffic Signs Maintenance and Emergency Road Closure Service contractor in 2014. The current contract will terminate on June 30, 2019.

The Invitation to Bid (ITB) for the Traffic Signs Maintenance and Emergency Road Closure Service was advertised on April 3, 2019. A pre-bid meeting was conducted on April 18, 2019. Bids were received on May 13, 2019. Proposed services include maintenance of traffic services for traffic signal maintenance, traffic sign maintenance, traffic calming devices, emergency road closures, detours, and special events. The base service bid includes:

- One (1) crew consisting of a one (1) Project Manager and a two (2)-person crew with three (3) service vehicles
- Signage infrastructure materials allowance
- Emergency call-out allowance

In addition, the bid provides pricing for emergency on-call services, materials cost schedule, and an alternative to enhance staffing with one (1) additional two (2)-person crew with one (1) service vehicle.

### ***Discussion:***

The City received two bids on May 13, 2019:

<b><u>Firm</u></b>	<b><u>Base Bid</u></b>	<b><u>Alternative (additional crew)</u></b>
AWP	\$434,925.67	\$178,040.20
Optech Monette, LLC	\$670,940.00	\$154,000.00

The proposals were evaluated by Transportation Services and Purchasing staff. The evaluation focused on the company experience, performance, quality of work, and bid price. Based on a persistent back-log of sign work orders ranging from 4 to 6 weeks, staff requested pricing for one additional crew to the base bid. Should the City desire these services, the contract could be amended to include the additional crew. At this time, the FY20 budget for Traffic Signs Maintenance and Emergency Road Closure Services is \$450,000.00. After staff review and analysis, staff recommends that the City award the FY 2020 Traffic Signs Maintenance and Emergency Road Closure Service to AWP for the base bid amount of \$434,925.67.

***Alternatives:***

The City could re-compete the bid, if desired.

***Financial Impact:***

The City will be responsible for the contracted amount of \$434,925.67, which includes a signage material allowance of \$90,000.00 and an emergency call-out allowance of \$12,000.00. There is sufficient funding within Public Works contractual services to fund this contract.

***Attachment:***

- I. Resolution

**RESOLUTION NO.**

**STATE OF GEORGIA  
COUNTY OF FULTON**

**RESOLUTION TO APPROVE TRAFFIC SIGNS MAINTENANCE AND  
EMERGENCY ROAD CLOSURE SERVICE CONTRACT WITH AWP AND  
AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACTS AND TASK  
ORDER FOR THE CITY OF SANDY SPRINGS, FULTON COUNTY, GEORGIA**

**WHEREAS**, it is necessary, from time to time, to establish policies, procedures and guidelines consistent with the administration of a municipal government consistent with the U.S. Constitution, Federal Statutes, alignment with Federal, Georgia's State Constitution, and the Charter for the City of Sandy Springs; and

**WHEREAS**, the Department of Public Works, in response to the guidance provided by the City Manager, has received bids for the Traffic Signs Maintenance and Emergency Road Closure Services, approved by the Mayor and City Council; and

**WHEREAS**, upon adoption of this Resolution, staff will incorporate the maintenance of regulatory and traffic signage and traffic calming management program to effectuate the management of Department of Public Works policy;

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA**

Have reviewed and approved the award of Traffic Signs Maintenance and Emergency Road Closure Services Contract to AWP. The projected expense for this work is \$434,925.67

RESOLVED this the 4th day of June 2019.

Approved:

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Russell K. Paul, Mayor

Attest:

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Coty Thigpen, City Clerk  
(Seal)